



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

MAGADH MAHILA COLLEGE

- Name of the Head of the institution Prof. Dr. Namita Kumari
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 06122219454
- Mobile no 7261805666
- Registered e-mail principal@magadhmahilacollege.org
- Alternate e-mail info@magadhmahilacollege.org
- Address North of Gandhi Maidan
- City/Town Patna
- State/UT Bihar
- Pin Code 800001

##### 2. Institutional status

- Affiliated /Constituent Constituent
- Type of Institution Women
- Location Urban
- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **Patna University**
- Name of the IQAC Coordinator **Dr. Suheli Mehta**
- Phone No. **8210615551**
- Alternate phone No.
- Mobile **9430228906**
- IQAC e-mail address **drsuhelimcpu@gmail.com**
- Alternate Email address **principal@magadhmahilacollege.org**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://magadhmahilacollege.org/wp-content/uploads/2022/04/AQAR-2020-21.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://pup.ac.in/PDF/PU-IQAC/IQAC%20Calendar%202021-2022.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>81.75</b>	<b>2004</b>	<b>04/11/2004</b>	<b>01/11/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.05</b>	<b>2013</b>	<b>05/01/2013</b>	<b>01/01/2018</b>
<b>Cycle 3</b>	<b>B+</b>	<b>2.54</b>	<b>2020</b>	<b>08/01/2020</b>	<b>01/01/2025</b>

**6. Date of Establishment of IQAC**

**27/08/2009**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of History	Azadi ka Amritmahotsav	Ministry of Culture, Govt. of India	2022, 3 months	90000
Department of Philosophy	Minor Research Project	ICPR, Ministry of Education	2022, 2 years	300000
Department of Philosophy	Minor Research Project	ICPR, Ministry of Education	2022, 1year	150000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

IQAC realised the dire need of Hostel for the students residing in the remote areas, so it initiated the inauguration of the newly built hostel in the campus.

A new computer lab was established with 75 computers to cater to the

increasing demand of computers for computer education.

A number of awareness programmes were organized for the benefit of students.

CIC course has been made compulsory for B.A./B.Sc./B. Com part I and Part II students with a reduction in fee of CIC course from Rs. 1500 to Rs. 1000 to make it more affordable for the students.

An SI and two constables were deputed on the campus to ensure safety of girls in the college campus.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organising Awareness Programmes	A number of awareness programmes were organized for the benefit of students.
Purchase of Books	An amount of Rs. 59859 was spent on purchase of books and membership of NLIST.
Infrastructure Development	The construction of new hostel building has been completed. It was decided that the inauguration will be done by Hon'ble Chief Minister and handed over by 30th September 2021.
Establishment of Computer Lab	A new computer lab was established with 75 computers to cater to the increasing demand of computers for computer education.
Safety of Campus	An SI and two constables were deputed on the campus to ensure safety of girls in the college campus.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC and Advisory Committee	19/04/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>MAGADH MAHILA COLLEGE</b>
• Name of the Head of the institution	<b>Prof. Dr. Namita Kumari</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>06122219454</b>
• Mobile no	<b>7261805666</b>
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• City/Town	<b>Patna</b>
• State/UT	<b>Bihar</b>
• Pin Code	<b>800001</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Constituent</b>
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the Affiliating University	<b>Patna University</b>
• Name of the IQAC Coordinator	<b>Dr. Suheli Mehta</b>

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• Alternate phone No.					
• Mobile	9430228906				
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://pup.ac.in/PDF/PU-IQAC/IQAC%20Calendar%202021-2022.pdf">https://pup.ac.in/PDF/PU-IQAC/IQAC%20Calendar%202021-2022.pdf</a>				
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<b>6.Date of Establishment of IQAC</b>			27/08/2009		
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>			<b>5</b>	
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<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>			No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>				
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
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Name	Date of meeting(s)
IQAC and Advisory Committee	19/04/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023	19/01/2023

**15. Multidisciplinary / interdisciplinary**

Multidisciplinary/Interdisciplinary approach to education in NEP 2020 looks at how different disciplines can interact with each other to create a comprehensive and extensive knowledge of subject. It encourages an open ended system in which students of one discipline can move into other disciplines opening windows to new and wide vistas of knowledge.

The college already has 25 disciplines. Having honours in one discipline, students have to opt for two different subjects as subsidiary with Hindi 100 or Hindi 50 and Eng 50/Urdu 50/Maithili 50 as compulsory subject on graduation level.

The college will enjoy more liberty in multidisciplinary and interdisciplinary education as the University is going to implement CBCS in the succeeding session.

With the implementation of CBCS implementation of NEP 2020 will be more feasible because the curriculum of CBCS adheres to the recent guidelines provide by UGC . In this way uniformity in education will be achieved.

**16. Academic bank of credits (ABC):**

Academic Bank of Credits, a virtual/ digital storehouse containing the information of the credits earned by individual students throughout their learning journey opens multiple entry and exit in universities.

The college with the implementation of CBCS in the coming session is paving path to this Academic Bank of Credits where the girl students will feel more empowered as they can have flexibility in opting multiple subjects in multiple universities. Though CBCS is in vogue in the vocational programmes, we are hopeful to get it implemented in the traditional programmes as well. The syllabus

in CBCS is designed in such a manner that it is easy for the students to earn some credits in one university and some in others. There are variety of programmes and basket of courses in CBCS catering to the demands of the students.

### **17.Skill development:**

NEP 2020 aims at education that increases employability. Hence gives priority to skill based education i.e. to encourage the students to learn some skills so that they may become self employed and won't have to face the curse of unemployment.

With the above mentioned vision and mission the college is running several value and skill development courses. These courses run by the institution is enabling and empowering the students by making them skilled enough to establish their start-ups and earn their livelihood.

In this way it is a bold step in direction of women empowerment. Various skill based course run by the college includes Certificate Course in Computer Application, Certificate Course in German Language Proficiency, Certificate Course in English Language Proficiency, Certificate Course in Jute Art Craft and Design, Certificate Course in Madhubani Painting, Certificate Course in IT Skill Development in Graphics and Web Designing, Certificate Course in Office Management, Certificate Course in Life Skills Advancement Bootcamp ( LAB), Certificate Course in Technology Advancement Bootcamp (TAB), Certificate Course in Career Advancement Bootcamp (CAB), Certificate Course in Health and Dietetics, Certificate Course in Health and Beauty Care, Certificate Course in Japanese Language and Culture, Certificate Course in Block Printing, Certificate Course in Tikuli Art, Certificate Course in SPSS and Origin Pro and Certificate Course in Hindi Language Proficiency.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Unity in diversity is a remarkable feature of Indian democracy and to strengthen and propagate it should be an objective of any educational institution. Magadh Mahila College, a premier college of women education incessantly works for it.

The institution imparts knowledge of Sanskrit, Hindi, English, Maithili, Urdu, Persian bilingually, preserving and transmitting Indian language, culture and tradition.

As all these departments work with interdisciplinary approach, i.e. students of these departments are free to participate in interdepartmental activities, an integration of Indian knowledge is enhanced. Even Sanskrit, Urdu, Maithili and Persian departments organize different activities to strengthen Indian language and literature. Seminars, workshops and conferences are multidisciplinary. Realising the importance of Rashtrabhasha Hindi, 50 marks Hindi is compulsory for all UG students.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based education is a learner centered approach to education that focuses on what a student should be able to do after completing its education and to assess if the learner is able to achieve the desired outcome.

The institution is moving to CBCS has a well designed curriculum with a definite course learning outcomes, program outcome., college wide outcome, territorial/provincial/professional outcomes.

The institution by producing graduates, is preparing a large chunk of human resource for nation building. The aim is not only to provide ample resources to the students but to assess if a proper utilization of the resources with desired result is made or not. Evaluation is done at regular interval by taking tests, terminal exams and annual exams.

The students are given ample exposure for the holistic growth of their personality. College has an efficient career counseling cell that ensures placements to a great extent to the students. By means of mentor and mentee, Advance Learner and slow learner methods, the faculty always try to ensure whether the course and program outcome is achieved or not. Along with, they have keen eyes if the education is culture preserving and transmitting or not.

#### **20.Distance education/online education:**

Though Magadh Mahila College does not run any course through distance education, it plays a vital role in dispensing distance education run by Patna University. It is a center for contact program for undergraduate girls.

So far as on-line classes are concerned, it is quite ironical to say that the outbreak of Covid compelled us all to be online and it is realised that education through online mode is useful not

only in hard times but also at times when a lot has to be taught within a short time frame. extra classes other than the usual classes for big class can be conducted through online mode. So the college has adopted education through online mode and is followed even now.

## Extended Profile

### 1.Programme

1.1	<b>469</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>3348</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>861</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1118</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>85</b>
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Number of full time teachers during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2		102
Number of sanctioned posts during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		60
Total number of Classrooms and Seminar halls		
4.2		83
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		344
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of each academic year, tentative departmental activity calendars are prepared incorporating curricular, co-curricular, and extracurricular events in alignment with the Patna University academic calendar. The Timetable Committee is formed for the academic session, which prepares the timetable for the academic session. The Heads of Departments (HOD) then distribute the syllabus (theory and laboratories) among the faculty members taking into consideration their specialization, and expertise. The teachers are asked to make a split up of syllabus assigned to them. Faculty members take utmost care to complete the syllabus in time. The heads organize meetings at least once a month to see the progression of the syllabus. Feedbacks from the students are also taken from time to time. New and innovative

teaching techniques, in addition to the traditional lecture method, are adopted to deliver the content. Learner-centric techniques such as peer learning, collaborative learning, group discussion, video lectures, quiz etc., are employed to encourage students' active participation. Slow learners and advance learners are demarcated at the very outset of the session and necessary steps are taken to improve them. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes. IQAC and the advisory committee headed by the Principal, monitor the completion and effective delivery of the course. After the examination an analysis of the result is made by the departments which is further assessed by IQAC and necessary steps are taken for further improvement.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf">http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Magadh Mahila College follows the calendar issued by Patna University strictly and plans all its activities accordingly. The college has both annual system as well as semester system. In annual system evaluation is done by taking terminal exams or assignments, unit tests and sent up tests. Semester system that is implemented in PG and UG vocational programmes takes continual assessment through CIEs. With the notification by the University regarding CIE and other exams the students are well informed of it beforehand. Feedbacks are taken regarding the completion of syllabus for the upcoming CIEs. It is strictly checked whether the desired portion of the syllabus recommended for CIE is completed or not.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students and is done as instructed by the University. There is a well-defined process for the conduct of CIE as per the calendar of events. Seminars are carried out by the students on a particular topic in a subject during the respective subject hour. The Principal, through the Academic committee meetings, frequently

reviews the semester's progress and provides suitable suggestions. CIA is included in all PG Programmes and UG Vocational Programmes. It includes a written test, an assignment and presentation and good conduct. Internal tests are held twice a semester. Marks division of CIEs and the final exams are well defined by the university and the college adheres to it.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf">http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

10



File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

187

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Magadh Mahila College strongly believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. Human Values and Professional Ethics and Gender Sensitization paper is introduced in MA programmes as AECC course. Ethics is a course which is being

offered in the programme of BA Philosophy. As an integral part of student engagement in social activities during their programme of study, college also promotes the students to enroll as NSS/NCC Volunteers. It aims at inculcating values, ethics and socially responsible qualities. The NSS team organised many environmental and health care activities like Swatch Bharat Abhiyan, World Water Day, Health Camps and Exhibition, Healthy India, and a mega Voluntary Blood Donation Camp to address the issues related to environmental sustainability and human values. College celebrates National and International events of importance as Republic day, National Science Day, Independence Day, Women's day, Teacher's day, Human Right Day, International Yoga Day, Environment day, Earth day and Ozone day. etc. where students actively participate. Workshops and seminars on various aspects of environment sustainability are organized periodically. This helps in the propagation and fostering of clean and green environment for sustainability. Professional ethics are taught to students as part of their holistic development. Importance for group work and imbibing leadership is being taught. Our teachers put their best efforts to groom students and make them responsible citizen.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

261

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://magadhmahilacollege.org/feedback-forms/">https://magadhmahilacollege.org/feedback-forms/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

### 1.4.2 - Feedback process of the Institution may be classified as follows

### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://magadhmahilacollege.org/feedback-forms/">https://magadhmahilacollege.org/feedback-forms/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1173

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

652

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

MagadhMahila College, Patna follows the admission procedure administered by the renowned Patna University, Patna. Since the college is situated in the heartland of Bihar, we have the

opportunity of students' intake from various socio-economic and cultural backgrounds. It is in this purview that the college undertakes every possible measure to assess the learning levels of its students. For instance, Orientation Programme is organised at the outset of every academic session. It would be significant to note that separate orientation Programmes for different faculties are organised for our students. Further, students are counselled and guided after the admission so that they can ably get awareness about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution along with the facilities available in the college. In addition, a list of courses are also published in the college prospectus and the College ensures to provide it to all the students before the beginning of every academic session.

Students are often assessed through personal interaction scheduled in the introductory session. A general academic background of all the admitted students is obtained by our concerned departments and if needs be; necessary steps are taken by the concerned department.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/academics/">https://magadhmahilacollege.org/academics/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3348	85

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College feels privileged to have such teachers who follow student-centric approach while imparting content in the classrooms. Useless to say that classrooms are places where our teachers act as facilitators, guide their students and encourage

them in order to contribute and enhance the domain of knowledge through various regular participative activities viz., group discussions, project-works, field visits, educational tours, seminars, extension lectures etc. that are organized in the college from time to time. Moreover, our students actively participate in these activities within and outside the college. Students are given individual projects and class assignments with the aim that they can tend to focus on self-study. We also feel that this method will encourage our students to independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms).

Beyond the classroom horizon, college understands and marks the importance of students' all-round development. To achieve this goal we strive hard by promoting and engaging our students in extra-curricular, co-curricular and field based activities. To increase the concentration in various activities, the college has framed many committees including the Cultural Committee, Sports Committee, Canteen Committee, Career Counselling Cell, the Debate Committee etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://magadhmahilacollege.org/project-internship-field-work/">https://magadhmahilacollege.org/project-internship-field-work/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The usual slogan that 21st century is the 'Era of e-learning' proved its meaning when the academic year 2021-2022 did not get rid of the effects of Covid-19 pandemic resulting in the continuation of teachers reach-out to the students through various technological mediums and channels. It can obviously be asserted that it became our compulsion to learn, adopt and practice the ICT enabled tools in the new normal. In addition to it, it may be mentioned that the IQAC of Patna University conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year and consequently e-contents prepared by our teachers are available on the college website.

Faculty members of the college use ICT technology to improve the

teaching and learning process. However, as per the need of the changed academic scenario, the institution has also arranged to provide ICT equipment to the teachers in need; so that teaching-learning process can be made more effective. LCD projectors, computer/laptops/tablet systems are used in the classrooms. YouTube, E-mails, WhatsApp groups, Telegram, Zoom and Google classrooms etc. have continued to be used as platforms to teach, communicate and provide materials to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

65

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

940

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.



Assesement of performance is an integral part of teaching and learning process. The academic performance of student is continuously monitored by the continuous performance assessment in theory and practical test. Assignments are given to the students to assess their level of understanding. Class test and Terminal examinations are also conducted properly. Sent-up examination is conducted on the pattern of final examinations. This includes both practical and viva-voce examinations. Date sheets and notifications of Internal assessment is circulated in departments and also displayed on notice boards of the college. Result of these examinations are displayed on notice board and discussed with the parents in departmental Parent-Teacher Meetings. During this meeting a feedback is taken from the parents. The IQAC members analyzing the input from feedback system and use the suggestion for holistic improvement of students as well as institution. Student securing highest marks in class test and sent-up examination and the highest attendance percentage are felicitated by the college on the occasion of College Annual Day and College Foundation Day. Meetings of departmental council are conducted on monthly basis to review and assess the completion of syllabus, result of examinations and to discuss the overall devlopement of students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://magadhmahilacollege.org/academic-opportunities/">https://magadhmahilacollege.org/academic-opportunities/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient There is a well established mechanism for redressal of grievances related to evaluation process. In case of dissatisfaction with the marks obtained ,a student can apply for the redressal. The university has provision for retotalling, for this the relevant documents alongwith application is submitted by the student to the Controller of Examination through proper channel for speedy redressal of the issue. The university looks into the grievance and after retotalling takes a final decision. If there are discrepancies in the marksheet regarding marks or any personal details, the student has to again submits an application with relevant document which is forwarded by the college. The Controller of Examination after

scrutinizing the marksheet make necessary correction. The close and continuous communication is maintained by the Controller of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. In case of internal assessment, redressal of student grievance is executed by the concerned department with the help of subject teacher and Head of the department.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://magadhmahilacollege.org/support-services/">https://magadhmahilacollege.org/support-services/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty that helps the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses. Teachers verbally address the course outcomes to the students during classroom teaching. Feedback mechanism is the key of all academic developments. It enables students to acknowledge the academic value of the education. Therefore it becomes moral responsibility of faculty members to understand and communicate the programme outcome, programme specific outcomes and course outcomes to the students. Hard Copy of syllabi and course/programme are available in the respective departments for ready reference to the teachers and students. Outcomes of Programs and Courses of CBCS are also uploaded on the University website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://magadhmahilacollege.org/academic-infrastructure/">https://magadhmahilacollege.org/academic-infrastructure/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution. It is very important for the students to understand the basic objectives of the academic value addition they receive in the college. Therefore, it becomes the moral responsibility of faculty members to understand and address this important information through course outcome, program outcome and program specific outcome to the students. Course Outcome: Course outcome for undergraduate program and postgraduate program is designed on two different levels: Undergraduate programs The process of course outcome assessment is based on 1. Mid-term and sent up examination carried out in all the programs keeping the course outcome in mind. 2. Assignment: Each and every student is assigned with course related tasks during every course work and assessment is done based on their performance. Grades/Marks are assigned depending on their innovation in solving/deriving the problems. Postgraduate Programs There is a provision of CIA where students sit for written test based on the patterns of University exam. Additionally, assignments are given and presentations are also conducted. Attainment of Program Outcomes and Program Specific Outcomes: Indirect assessment: The feedback is collected through feedback form from the students at the end of each session. Teachers verbally communicate these outcomes to the students in the classroom during lectures. Importance of learning outcomes is also communicated to teachers in IQAC meetings and various committee meetings. Students learn to become a good citizen by inculcating the discipline moral and ethics in their lifestyle.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://magadhmahilacollege.org/academic-infrastructure/">https://magadhmahilacollege.org/academic-infrastructure/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/">https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://magadhmahilacollege.org/student-satisfaction-survey-reports/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

11.65

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

39

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.ugc.ac.in/page/basic-scientific-research.aspx">https://www.ugc.ac.in/page/basic-scientific-research.aspx</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The Institution has state-of-the-art innovative ecosystem of learning resources. Along with the new infrastructural development, the number of existing classrooms and seminar halls has been upgraded with new technology supported with ICT, LAN, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities.
- Training for the use of ICT devices and Digital library are provided to the college students to give them an edge over others when it comes to placement and higher studies. As a prime learning resource, the College Central Library namely 'Medha Knowledge Centre' is automated with all its subsystems like LAN connectivity and Wi-Fi (100 Mbps internet connection). The library has library management system (KOHA software) from INFLIBNET (Information and Library Network).
- Separate computer with adequate software are provided to visually challenged student. Our institution has started e-learning facilities for which the students are provided the e-contents which can be accessed by them anytime from the college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/central-library/">https://magadhmahilacollege.org/central-library/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	<a href="https://magadhmahilacollege.org/research/">https://magadhmahilacollege.org/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

27

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

26

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are conducted through NSS and NCC units of the college in collaborations with Red Cross Society, Government Departments, NGOs and Corporate Houses. Educational Tour, Blood Donation Camps, Plantation Drive, Sanitation Drive, Health Check-up Camps, Community Services, Environment Sustainability Programmes, Industry Visit, Field Work Surveys etc. are the prominent extension activities. It has launched several field actions projects in the context of child rights, women's rights, girls' education, gender sensitization, human values, HIV/AIDS, environment and sustainability etc, primarily to address to the needs of the society. In addition, the Institution also organizes field action projects, village camps, slum area services etc for creating community awareness in society on various issues. NSS and NCC cadets actively participated in Army Camp, Combined Annual Training Camp, IGGBC, Pre-Republic Day Camps, Special National Integration Camp (SNIC), Youth Exchange Program, Cancer Awareness Programmes, Vaccination camps for Covid-19, International Yoga Day and Self-defence Training Programmes to strengthen the capability of young women in society.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/extension-activities-nss-ncc/">https://magadhmahilacollege.org/extension-activities-nss-ncc/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>



**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

41

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

896

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Building Infrastructure:

- MMC has state-of-the-art infrastructure and learning resources. Several classrooms are ICT enabled. The existing classrooms and seminar halls have been upgraded with new technology supported with ICT, LAN, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities
- Equipment such as laptops, web cameras, printers, projectors etc is accessible for students
- Our college has G+7 floor new Mahima hostel and well-furnished Vaidehi hostel. Students' common room, students' recess lounge, visitors' lounge, eight water coolers with RO-

Kent water purifier and well-equipped students' cafeteria with proper hygiene facility

- Stationary- cum- Bookstore is available on the campus to facilitate students' requirements
- There is a branch of Indian Bank in the campus which caters to the daily banking needs of teachers, students and staff members
- Our college also has a utility corner where photocopying, lamination, scanning and online form submission facilities can be accessed on subsidized rates

#### Learning Resources:

As a prime learning resource the College Central Library namely 'Medha Knowledge Centre' is fully automated with all its sub systems like LAN connectivity and Wi-Fi. Library Management Software system is incorporated with latest technologies that enables library to serve its users more effectively.

Laboratory Equipment:11 Labs for practical purpose

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Sports Facility:

- College has a spacious playground which is used by the students for playing various outdoor games and sports
- The campus also has Basketball Court.
- College has a spacious Indoor Stadium on the campus where various tournaments are organized round the year . Sports committee looks after the requirement and facility related to Indoor and Outdoor sports and gives requisition to the college administration for purchasing and maintenance of sports items and maintenance of Indoor Complex
- Gymnasium and yoga center is also availble

**Cultural Stage & Open Auditorium:**

- College has a spacious Open Auditorium with projector and audio-visual facility for organizing cultural, co-curricular and extra-curricular activities regularly
- College has multipurpose hall to engage activities like YOGA, Musical events etc

**Hygine Facility:** College has sanitary vending machine facility

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/wp-content/uploads/2022/01/Smart-Class-Room.pdf">https://magadhmahilacollege.org/wp-content/uploads/2022/01/Smart-Class-Room.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

56.69

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- College Central Library named as 'Medha Knowledge Centre' is fully automated with facilities like LAN connectivity and Wi-Fi.
- Library Management Software system is incorporated with latest technology. Barcode online circulation system is in practice in the library
- A specialized service provided by the library includes INFLIBNET facility with network centre for access and download of the e-resources with KOHA software and OPAC (Online Public Access Catalogue) facility for searching the library resources
- The college library is linked with National Digital Library and OPAC which helps the students to search the available reading materials easily
- Special software is available in the Central Library for visually challenged students.
- The digitalization of library through OPAC has resulted in the easy access of information from any computer within the campus on subject
- The MMC Central Library is well-stocked and has a wide collection of books, reference books, rare books, journals, periodicals, newspapers, previous year question papers, photo coping facility, e-journals, audio-video materials etc. The library recognizes the importance of functioning in a thoroughly professional way taking into consideration the interest of all departments. The library is housed in the main building of the college with 100 seating capacity for reading purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://magadhmahilacollege.org/central-library/">https://magadhmahilacollege.org/central-library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.53995

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Campus is equipped with the latest state-of-art technology of computer network with high-speed backbone (100 MBPS Internet speed) and security through CISCO high end routers. The Campus has exclusive subscription of Microsoft products like Windows XP, Windows 7, Office 2010. Microsoft Exchange, SQL Server, Adobe products (InDesign Acrobat, Photoshop) Anti-virus (e-scan) which are being used in day-to-day operations. The college has a systematic and transparent system for maintenance of various facilities Annual maintenance and software upgradation have been done through pre-purchased offers when new computers have been installed to save funds Computers and ICT equipments which are not covered by this scheme are maintained by a separate requisition application as demanded by the departments New purchase and upgradation are recommended by departmental council, which are to be recommended and routed by concerned college committees and then items are purchased through open tender As per need of hour learning resources are upgraded time to time in the library The complete academic monitoring is done through the Internet-the Campus Net and the Faculty Zone.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

#### 4.3.2 - Number of Computers

344

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

57.2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Procedures for Maintenance of Infrastructure

College has a systematic and transparent system for maintenance of various facilities. All maintenance work has been done through tender system as per the standard norms. Institutional mechanisms for maintenance of infrastructure facilities, equipments and resources of the college are as follows:

#### Maintenance of Furniture:

As per the requirement of departments and office carpenter are hired to look after the maintenance and repair work of furniture fixtures and other physical infrastructure. Work done is verified



by the designated staff.

#### Maintenance of Digital Devices:

- Annual maintenance and software upgradation have been done through pre-purchased offers when new computers were installed
- Computers and ICT equipments which are not covered by this scheme are maintained by a separate requisition application as demanded by the departments
- New purchase and upgradation are recommended by departmental council which is further recommended and routed by concerned committees of the college and then items are purchased through open tender.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2155

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

44

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://magadhmahilacollege.org/annual-reports/">https://magadhmahilacollege.org/annual-reports/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**49**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

74

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

20

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College has Students' Association for Undergraduate programme. They have been actively engaged in the academic and administrative functions as college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities. Students actively participate in various academic and administrative works by becoming the elected members of such body like-IQAC, Sports Committee, Students' Central Society, Green Earth Brigade Cell, Students' Grievance Redressal Cell, Anti-Sexual Harassment Cell, Anti -Ragging Cell, Environment Cell of the college. Elected members of Students' Central Society look after various fields such as Discipline, Environment, Cultural, Sports, Science and IT activities and contribute towards the smooth functioning of the system.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/student-cabinet-2021-22/">https://magadhmahilacollege.org/student-cabinet-2021-22/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution**

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

315

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a functional Alumnae Association. It meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education. Alumnae of the College contributed both financially and non-financially over the years in development of the College. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps. All the departments have a database of the final year students, which is updated from time to time. The objectives of the Association are: to plan and organize successful reunions, involve alumnae in student development through participation in ongoing academic activities including teaching, research, workshops, conferences, and placements.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/alumnae-corner/">https://magadhmahilacollege.org/alumnae-corner/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of the institution is to emerge as a centre of excellence and a lighthouse of genuine reliable and unbiased knowledge leading to the enlightenment of minds and help the girls students to meet economic, social and environmental challenges so that they can play a vital role in shaping of the future of the world. It strives for holistic development and empowerment of girls and women of all strata through higher education at minimal cost.

#### Our Mission

- The Mission of the institution is to empower girls and the society as a whole through higher learning and value based education and bring more and more girls from all strata within ambit of higher education.
- To impart knowledge that would imbibe into the students high moral and ethical values, encouraging them to self learning in adherence with Indian values and culture. It aims at providing a knowledge that would enable them to cope up with the fast changing global world, to develop into leaders with innovative ideas, ultimately transforming them into good human beings so that they can take humanity to a new sublimity. With this mission and vision in mind, the institution has been working incessantly for the betterment and upliftment of the students. Therefore, some skill enhancement courses have been introduced by the institution at a feasible cost.
- To give an open exposure to new Vista of the world, the Institution has signed some MOUs with other organizations.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/vision-mission/">https://magadhmahilacollege.org/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To meet the vision and mission of the Institution, leadership promotes decentralised and participative management approach in the campus .For smooth and efficient functioning of the institution several committees have been formed under the guidance of Head of the institution and these committees have been assigned some specific tasks .These committees comprise of teachers, staffs and students and other stakeholders. Meetings are held on regular basis and final decisions are taken by the consent of majority of the committee members.The college promotes a culture of participative management through deliberations and interactions with teachers, staffs, various committee members and students. Therefore, it inherently makes the management participative in nature. Entrustment of responsibilities to HODs, Bursars, and IQAC ensures decentralization and participative management in dispensation of academic, administrative and financial works. Student cabinet election is a good illustration of decentralized and participatory management system;

1. Our Institution organizes cabinet election on regular basis and is a good example of decentralized and participatory approach. To facilitate greater participation of students in the administrative and governance process of the Institution, representatives of students are elected through a Cabinet Election. The Student Cabinet bears responsibility of maintaining overall discipline and organizing co-curricular activities in the college

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/management-administration/">https://magadhmahilacollege.org/management-administration/</a>
Upload any additional information	<a href="#">View File</a>



## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In Magadh Mahila College students come from different parts of the state or even nearby states. Students studying in this institution have rural backgrounds and belong to economically weaker sections. Since Patna is a capital of the state which makes it relatively costlier. It is very hard for the girl students to bear all the expenses to pursue their higher education. College took initiative in this direction and demanded a new hostel so that girl students can be accommodated and get opportunity for better education. The institution got permission for the same and with the support and under guidance of Bihar government, the dream of establishing G+7 floor hostel with all modern and essential facilities came true in the year 2022. The establishment of Mahima Chhatras provides accommodation to many needy and deserving students and presently the hostel has capacity of accommodating 600 students which is really a great help and support for girls students residing in remote areas having poor economic condition.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/mahima-chhatras/">https://magadhmahilacollege.org/mahima-chhatras/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the Institution working mechanism is based on decentralized and participatory management approach. The administration of the college runs as per rules and regulations laid down by Patna University, Patna and the Department of Higher Education, Government of Bihar. There is an organogram of the Institution which has uploaded on the college Website. The college organogram is an administrative diagram of college describes the decentralized structure of administration. Under the administration of Principal various committees are formed which include IQAC, General Body, Advisory committee, Development-Cum-Finance Committee, Committee for SC/ST, Magazine Committee, Research Journal Committee, Sports Committee, Time-table

Committee and there are some other committees too. Different Cells are well thought-out to look after students' and staffs' complaints. There are different cells for the welfare of the students as well the staff .These cells are namely ;Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell , Minority Cell and OBC Cell. These cells are under the supervision of the head of the Institution.

Another important characteristic of the Organogram is its stakeholders like the students, parents, guardians, alumnae, NGOs, Corporates and Media Houses.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/cell/">https://magadhmahilacollege.org/cell/</a>
Link to Organogram of the institution webpage	<a href="https://magadhmahilacollege.org/organisation-structure/">https://magadhmahilacollege.org/organisation-structure/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution believes that their employees are big asset and it is the responsibility of institution to take care of their needs.

Employees of the institution are getting benefits of many welfare schemes such as Employees Provident Fund, Medical Insurance, Health card. There are provisions of Casual leave, Earned leave and medical leave etc for all the staffs. In addition to these facilities, female employees get benefits of Special Leave, Maternity Leave and Child Care Leave which help them to work with full potential.

Proper upgradation of knowledge is always required so the institution motivates and promotes teachers to do professional courses like Orientation, refresher and faculty Development programs and duty Leave is provided for same. Financial support is also provided to the faculty members for attending conferences and seminars and membership of the professional bodies. Non teaching staffs are also motivated and supported for pursuing higher studies and professional courses in order to upgrade their efficiency and professional skill.

To take care of good health of both employees and students the Institution has established a well equipped gymnasium. There is a small Day Care Centre in the premises to help the teachers and students having small kids so that can work with free mind. NSS and Sehat Kendra organize many health awareness programmes to sort out the health issues of the employees as well as the students.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

09

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for regular teaching faculty is done according to the UGC regulation 2010 and amendments. For this, the institution monitors performance appraisal system through submitting of APAR (Annual Progress Appraisal Report) of the teaching staff which shows the participation of the faculty members in the refresher / orientation course/ workshops etc. during a particular period. The APAR is submitted at the end of every academic cycle. Annual Confidential Report of Teachers are prepared by the Principal and sent to higher authority. The special contribution made by the teacher for the welfare of the students and the society is also considered in the appraisal. Special work and achievement in one's subject improves the overall performance. The Principal after reviewing the nature and quality of work done by the faculty, his/her knowledge of work, analytical ability, and teamwork while recommending for higher grade. Feedbacks received from students are also one of the parameter for the appraisal which is included in decision making process for continuous improvement.

In case of non teaching staff, the appraisal is done on the basis of one's training for skill enhancement, general performance, conduct, handwriting, subject knowledge, quality and quantity of output, initiative, leadership abilities, behaviour, supervision, dependability, co-operation, judgement, versatility and character. Performance of non-teaching staffs posted in the different academic departments is reported by the head of the departments and after overall monitoring and assessment by the Principal, their Annual Confidential Reports are prepared and sent to higher authority.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/pdf/mmc_pu.pdf">https://magadhmahilacollege.org/pdf/mmc_pu.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being government institution, most of the financial assistance is obtained from the state government and the college has to provide utilization certificates .Therefore ,internal and external audit for the institution is very essential and are conducted regularly.The income and expenditure are monitored by the Principal ,Bursar and finance committee. IQAC plays important role in planning, implementing, monitoring of different projects. Proposals for developments are approved by the Development cum Building Committee and proposals pertaining to purchase are approved by the "Purchase Committee" of the college. All financial rules and regulations are properly followed. Internal audits are done annually after the end of financial year. Audit of all accounts including vocational /professional departments are also carried out. Institution takes the help of a C.A. In conducting the external audit professional is appointed by the University .

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/pdf/audit_report.pdf">https://magadhmahilacollege.org/pdf/audit_report.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

To perform academic and administrative activities, the institution has adequate budgetary provisions. Institution seeks financial assistance from different agencies of central government (UGC, RUSA, DBT Star Scheme etc.) but, also very keen to raise some funds through internal sources like vocational courses, lease amount of canteen, Stationary shop, coffee café and Bank. Funds are optimally utilized for procurement of new facilities as well as maintenance of Old ones. HODs of concerned department prepare requisitions and send to the institution head. The Principal scrutinizes requisitions and grants permission to invite quotations and tender. For proper utilization of the funds, there are monitoring committees which look into the matter of purchase and maintenance. There is a complete transparency in the policies of allocation and utilization of funds. Efficient and proper use of the funds is made as per the rules and regulations and is subjected to audit by the university auditor. Students of conventional course do not pay any charges for the education and funds are raised through self finance courses, university itself collects the admission fee and send the share to the college according to the number of admitted students. The given funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees have been framed. Effective use of available resources is ensured through proper system. The budget is prepared on yearly basis by the college and sent to the university.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/category/tenders/">https://magadhmahilacollege.org/category/tenders/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college, is working diligently and consistently for enhancing the quality of the institution which can be observed through their efforts and strategies :

- IQAC organizes meetings with principal and other stakeholders and incorporates valuable suggestions in order to meet the vision and mission of the institution.
- To make teaching -learning process more effective the institution has given importance to digital mode of learning along with class room teaching and for this the campus has been provided free wi fi facilities and digital classrooms .
- To meet the goals of NEP 2020 ,recently the college has formed a SWAYAM committee having three members. The IQAC has organized awareness programs on SWAYAM portal and intellectual property rights.
- Learning is alife long process and any field of knowledge needs up gradation. The institution is well aware of this fact and So, all the faculty members are encouraged and supported to participate in Orientation, refresher courses, workshops, Seminars and conferences related to the teacher-learning process and research. Some of them provided financial aid too.
- College has initiated new courses in Geography, P.G. Diploma in Women Studies for which proposal was send in the previous academic year. In addition to this, somecertificate courses have also been started.
- Institution always motivates faculty members to supervise research scholars at Undergraduate, Post graduate andPh.D. level.Teachers are also encouraged to actively participate in examination andevaluation processes of the institution.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/swayam-portal-awareness-programme/">https://magadhmahilacollege.org/swayam-portal-awareness-programme/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and



recorded the incremental improvement in various activities

- IQAC continuously works for smooth running of academic and other co curricular activities of the institution .For this purpose committees of teachers have been constituted who frame master routine on the basis of departmental routine and classes are held according to the master routine. Class routine is prepared in the beginning of every academic year.
- There is an arrangement of remedial and tutorial classes for the students who need additional assistance and guidance .
- The institute has CBCS in U.G and P.G programs.. Therefore, student's academic performance are assessed through continuous internal assessment and semester end examinations.Student's feedback are also collected which help in reviewing the courses being taught and also in knowing the teachers' performance on different parameters .
- The Principal along with IQAC members monitor academic activities and held meeting with the head of the departments regarding timely completion of courses. Further,heads meet with Departmental Academic Council at regular interval to review the progress of the courses and the teaching-learning process.
- The principal, IQAC and concerned head of the departments review the results of the students and required measures are discussed for further improvement in academic performance of the students .

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/time-table/">https://magadhmahilacollege.org/time-table/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/">https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

At Magadh Mahila College, empowering women and promoting gender equality are the main priorities. Within the institute and in our outreach, we work to promote gender equity and bring about positive attitude change.

The objective of the gender sensitization plan: To promote female empowerment as well as inclusiveness, tolerance, and harmony among the students, faculty, and non-teaching staff of the college. Some of the measures initiated by college to promote gender equity are as follows:

- Educative programs are organized to sensitize gender equality among students and staff of the college.
- Female students are encouraged to participate in activities related to their health, nutrition, self-defense, and entrepreneurship.
- Workshops and seminars related to cybercrime, safety, and security in public places and career enhancement for female students are conducted.
- International Women's Day is celebrated in college during which eminent people are invited to give talks on gender equity and women empowerment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://magadhmahilacollege.org/gender-sensitization/">https://magadhmahilacollege.org/gender-sensitization/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college is committed to maintaining a neat and clean campus. Students and staff of the institute are educated on proper waste management practices through lectures, advertisements on notice boards, and displaying slogan boards on the campus. The following measures are taken for proper solid, liquid, biomedical, and e-waste management:

- Solid wastes are segregated into coloured dustbins kept for biodegradable and non-biodegradable waste throughout the campus. Three pits are present for solid waste management near the main gate of the college. College has arranged garbage vat from Patna municipal corporation to collect out non-degradable waste with vehicular movement. Our college encourages recovery and recycling of paper, books etc. amongst students and staffs. Double side printing of paper is encouraged unless it is necessary to use fresh paper.
- Non-hazardous chemical wastes from the laboratory are

disposed of in the sink under running water. Separate pipelines have been constructed to collect liquid waste from the washroom.

- The institute takes efforts to minimize e-waste by repairing the computer and electronic components. E-wastes are collected and stored in the storeroom. The e-waste which cannot be reused or recycled is being disposed off centrally.
- The college does not generate biomedical waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. Institute has a code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic, and other diversities. Teachers adopt a bi-lingual mode of teaching to cater to students coming from different linguistic backgrounds to enhance the teaching-learning process. The college has students coming from different states, communities and backgrounds. Mentor-mentee meetings are held regularly wherein problems shared by students are resolved with the help of their mentors. Teachers encourage classroom homogeneity and participation of all students. Teachers conduct bridge courses and tutorial classes for the incoming students of every batch in their initial days of campus life about the values of an inclusive environment, and the role of cross-cultural communication to generate harmony and to sensitize the students about the importance of maintaining the same through their life. Different sports and cultural activities organized inside the college promote harmony towards each other.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College invests substantially to inculcate a sense of constitutional obligation among its students and staff. The college regularly conducts activities and drives to generate awareness towards constitutional obligations. Emphasis is given to how everyone can and must contribute to national progress. The college organises various constitutional days like Independence Day, Republic day etc. Posters and charts prepared by the students on topics like fundamental rights/ duties, citizenship values, etc. are put on the college bulletin boards. Awareness programmes on elections and voting rights are organised for the students from time to time. The college conducts elections every year to select cabinet members among students. Committees like in library committee, discipline committee, advisory committee, legal cell, students, staff and teacher grievance redressal committee, internal complaint cell etc. are constituted based on mandates by various statutes and laws, for looking into the issues of students and employees promptly. Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS unit of our college. Community responsibility towards a sustainable environment was encouraged through plantation drives.

**Ethics in research:** The college firmly follows plagiarism rules. IQAC has recommended a soft copy of the publication along with the plagiarism report. The college has access to URKUND software.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://magadhmahilacollege.org/extension-activities-nss-ncc/">https://magadhmahilacollege.org/extension-activities-nss-ncc/</a>
Any other relevant information	<a href="https://magadhmahilacollege.org/societies/">https://magadhmahilacollege.org/societies/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for**

students, teachers, administrators  
and other staff 4. Annual awareness  
programmes on Code of Conduct are  
organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates and organises various national and international commemorative days, events, and festivals to inculcate the spirit and essence of day among the students and staff of the college. A program is organized to celebrate India's Independence Day on 15th August. National flag is hosted by the principal of the college and the national anthem is sung by all the attendees. NCC cadets camp take parade during this event. Students take an active part in organising the Independence Day and Republic Day celebrations. Republic day is celebrated on 26th January. National Science Day was celebrated on 28th February. Various competitions were organized by different departments of college which included poster, quiz, PowerPoint, and speech competitions. Students participated in large number in these events. Various activities are organized to celebrate Teacher's day and Hindi diwas. International commemorative days such as International Women's Day, World Population Day, Ozone Day, World Environment Day, Earth Day, International Yoga Day, World Wetland Day, World Wildlife Day, World Mental Health Day, World Food Day etc. are celebrated in the college.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. Integrating ICT into Teaching-learning Practices:** In the current educational scenario, it has become imperative to look beyond the traditional education systems in order to address the world's growing and changing needs. Our institution has continuously responded to this emergent need to cater to the demand for appropriate technology fostering and elevated thinking, effective communication, problem solving and global competence among students. MMC has state-of-the-art infrastructure and learning resources. Smart classrooms are getting popular now-a-days and the college has this so that students are benefitted. 12 classrooms are ICT enabled. Existing classrooms and seminar halls has been upgraded with new technology supported with ICT, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities.

**2.Environmental Consciousness and Sustainability:**Magadh Mahila College is committed toward maintaining a greener and eco-friendly campus. Students and staff of the institute are educated on proper waste management practices through lectures, advertisements on notice boards, and slogan boards on the campus.A 100 KWp solar power plant has been installed on the roof of main building of MMC, which is providing a renewable source of energy. The solar power plant saves electricity bill of the college by about 40% every month.

File Description	Documents
Best practices in the Institutional website	<a href="https://magadhmahilacollege.org/best-practices-2/">https://magadhmahilacollege.org/best-practices-2/</a>
Any other relevant information	<a href="https://magadhmahilacollege.org/wp-content/uploads/2023/04/Institute_best_practices.pdf">https://magadhmahilacollege.org/wp-content/uploads/2023/04/Institute_best_practices.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The thrust area of building a transformative multi-faceted learning ecosystem at Magadh Mahila College is primarily embedded in its vision of creating a "Distinctive environment of educational excellence with human values and social responsibility" through a plethora of 'beyond the curriculum' activities for promoting knowledge that is blended with right skills, attitude and values for life long success and wholesome living. Hence, our distinctiveness is reflected in giving the students cutting edge 360-degree dimensional 'learning experiences 'beyond the classroom. The campus is ever vibrant with opportunities galore to nurture talent, build competencies and confidence among students to face challenges in the context of rapidly changing global dynamics. The institution is a shining example of an ideal academic institution that has successfully fulfilled its role in the society. The college has taken several progressive communitarian actions that have made it stand out among its peers. One of the college's most notable achievements is its ability to inculcate the best value system among its students, ensuring that they develop into responsible and ethical citizens who will contribute positively to society. Additionally, the college has successfully spread knowledge among all, regardless of caste, creed, or economic background.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of each academic year, tentative departmental activity calendars are prepared incorporating curricular, co-curricular, and extracurricular events in alignment with the Patna University academic calendar. The Timetable Committee is formed for the academic session, which prepares the timetable for the academic session. The Heads of Departments (HOD) then distribute the syllabus (theory and laboratories) among the faculty members taking into consideration their specialization, and expertise. The teachers are asked to make a split up of syllabus assigned to them. Faculty members take utmost care to complete the syllabus in time. The heads organize meetings at least once a month to see the progression of the syllabus. Feedbacks from the students are also taken from time to time. New and innovative teaching techniques, in addition to the traditional lecture method, are adopted to deliver the content. Learner-centric techniques such as peer learning, collaborative learning, group discussion, video lectures, quiz etc., are employed to encourage students' active participation. Slow learners and advance learners are demarcated at the very outset of the session and necessary steps are taken to improve them. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes. IQAC and the advisory committee headed by the Principal, monitor the completion and effective delivery of the course. After the examination an analysis of the result is made by the departments which is further assessed by IQAC and necessary steps are taken for further improvement.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf">http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of

## Continuous Internal Evaluation (CIE)

Magadh Mahila College follows the calendar issued by Patna University strictly and plans all its activities accordingly. The college has both annual system as well as semester system. In annual system evaluation is done by taking terminal exams or assignments, unit tests and sent up tests. Semester system that is implemented in PG and UG vocational programmes takes continual assessment through CIEs. With the notification by the University regarding CIE and other exams the students are well informed of it beforehand. Feedbacks are taken regarding the completion of syllabus for the upcoming CIEs. It is strictly checked whether the desired portion of the syllabus recommended for CIE is completed or not.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students and is done as instructed by the University. There is a well-defined process for the conduct of CIE as per the calendar of events. Seminars are carried out by the students on a particular topic in a subject during the respective subject hour. The Principal, through the Academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. CIA is included in all PG Programmes and UG Vocational Programmes. It includes a written test, an assignment and presentation and good conduct. Internal tests are held twice a semester. Marks division of CIEs and the final exams are well defined by the university and the college adheres to it.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf">http://magadhmahilacollege.org/wp-content/uploads/2023/04/Annual%20Report-2021-2022%20(MMC).pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

A. All of the above

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

187

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Magadh Mahila College strongly believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. Human Values and Professional Ethics and Gender Sensitization paper is introduced in MA programmes as AECC course. Ethics is a course which is being offered in the programme of BA Philosophy. As an integral part of student engagement in social activities during their programme of study, college also promotes the students to enroll as NSS/NCC Volunteers. It aims at inculcating values, ethics and socially responsible qualities. The NSS team organised many environmental and health care activities like Swatch Bharat Abhiyan, World Water Day, Health Camps and Exhibition, Healthy India, and a mega Voluntary Blood Donation Camp to address the issues related to environmental sustainability and human values. College celebrates National and International events of importance as Republic day, National Science Day, Independence Day, Women's day, Teacher's day, Human Right Day, International Yoga Day, Environment day, Earth day and Ozone day. etc. where students actively participate. Workshops and seminars on various aspects of environment sustainability are organized periodically. This helps in the propagation and fostering of clean and green environment for sustainability. Professional ethics are taught to students as part of their holistic development. Importance for group work and imbibing leadership is being taught. Out teachers put their best efforts to groom students and make them responsible citizen.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

261

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

B. Any 3 of the above

<b>institution from the following stakeholders</b> <b>Students Teachers Employers Alumni</b>	
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File Description	Documents
URL for stakeholder feedback report	<a href="https://magadhmahilacollege.org/feedback-forms/">https://magadhmahilacollege.org/feedback-forms/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://magadhmahilacollege.org/feedback-forms/">https://magadhmahilacollege.org/feedback-forms/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1173

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year



652

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

MagadhMahila College, Patna follows the admission procedure administered by the renowned Patna University, Patna. Since the college is situated in the heartland of Bihar, we have the opportunity of students' intake from various socio-economic and cultural backgrounds. It is in this purview that the college undertakes every possible measure to assess the learning levels of its students. For instance, Orientation Programme is organised at the outset of every academic session. It would be significant to note that separate orientation Programmes for different faculties are organised for our students. Further, students are counselled and guided after the admission so that they can ably get awareness about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution along with the facilities available in the college. In addition, a list of courses are also published in the college prospectus and the College ensures to provide it to all the students before the beginning of every academic session.

Students are often assessed through personal interaction scheduled in the introductory session. A general academic background of all the admitted students is obtained by our concerned departments and if needs be; necessary steps are taken by the concerned department.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/academics/">https://magadhmahilacollege.org/academics/</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3348	85

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College feels privileged to have such teachers who follow student-centric approach while imparting content in the classrooms. Useless to say that classrooms are places where our teachers act as facilitators, guide their students and encourage them in order to contribute and enhance the domain of knowledge through various regular participative activities viz., group discussions, project-works, field visits, educational tours, seminars, extension lectures etc. that are organized in the college from time to time. Moreover, our students actively participate in these activities within and outside the college. Students are given individual projects and class assignments with the aim that they can tend to focus on self-study. We also feel that this method will encourage our students to independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms).

Beyond the classroom horizon, college understands and marks the importance of students' all-round development. To achieve this goal we strive hard by promoting and engaging our students in extra-curricular, co-curricular and field based activities. To increase the concentration in various activities, the college has framed many committees including the Cultural Committee, Sports Committee, Canteen Committee, Career Counselling Cell, the Debate Committee etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://magadhmahilacollege.org/project-internship-field-work/">https://magadhmahilacollege.org/project-internship-field-work/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The usual slogan that 21st century is the 'Era of e-learning' proved its meaning when the academic year 2021-2022 did not get rid of the effects of Covid-19 pandemic resulting in the continuation of teachers reach-out to the students through various technological mediums and channels. It can obviously be asserted that it became our compulsion to learn, adopt and practice the ICT enabled tools in the new normal. In addition to it, it may be mentioned that the IQAC of Patna University conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year and consequently e-contents prepared by our teachers are available on the college website.

Faculty members of the college use ICT technology to improve the teaching and learning process. However, as per the need of the changed academic scenario, the institution has also arranged to provide ICT equipment to the teachers in need; so that teaching-learning process can be made more effective. LCD projectors, computer/laptops/tablet systems are used in the classrooms. YouTube, E-mails, WhatsApp groups, Telegram, Zoom and Google classrooms etc. have continued to be used as platforms to teach, communicate and provide materials to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

65

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

940

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assesement of performance is an integral part of teaching and learning process. The academic performance of student is continuously monitored by the continuous performance assessment in theory and practical test. Assignments are given to the students to assess their level of understanding. Class test and Terminal examinations are also conducted properly. Sent-up examination is conducted on the pattern of final examinations. This includes both practical and viva-voce examinations. Date sheets and notifications of Internal assessment is circulated in departments and also displayed on notice boards of the college. Result of these examinations are displayed on notice board and discussed with the parents in departmental Parent-Teacher Meetings. During this meeting a feedback is taken from the parents.The IQAC members analyzing the input from feedback system and use the suggestion for holistic improvement of students as well as institution.Student securing highest marks in class test and sent-up examination and the highest attendance percentage are felicitated by the college on the occasion of College Annual Day and College Foundation Day. Meetings of departmental council are conducted on monthly basis to review and assess the completion of syllabus, result of examinations and to discuss the overall devlopement of students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://magadhmahilacollege.org/academic-opportunities/">https://magadhmahilacollege.org/academic-opportunities/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient. There is a well established mechanism for redressal of grievances related to evaluation process. In case of dissatisfaction with the marks obtained, a student can apply for the redressal. The university has provision for retotalling, for this the relevant documents alongwith application is submitted by the student to the Controller of Examination through proper channel for speedy redressal of the issue. The university looks into the grievance and after retotalling takes a final decision. If there are discrepancies in the marksheet regarding marks or any personal details, the student has to again submit an application with relevant document which is forwarded by the college. The Controller of Examination after scrutinizing the marksheet make necessary correction. The close and continuous communication is maintained by the Controller of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. In case of internal assessment, redressal of student grievance is executed by the concerned department with the help of subject teacher and Head of the department.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://magadhmahilacollege.org/support-services/">https://magadhmahilacollege.org/support-services/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty that helps the

students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses. Teachers verbally address the course outcomes to the students during classroom teaching. Feedback mechanism is the key of all academic developments. It enables students to acknowledge the academic value of the education. Therefore it becomes moral responsibility of faculty members to understand and communicate the programme outcome, programme specific outcomes and course outcomes to the students. Hard Copy of syllabi and course/programme are available in the respective departments for ready reference to the teachers and students. Outcomes of Programs and Courses of CBCS are also uploaded on the University website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://magadhmahilacollege.org/academic-infrastructure/">https://magadhmahilacollege.org/academic-infrastructure/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution. It is very important for the students to understand the basic objectives of the academic value addition they receive in the college. Therefore, it becomes the moral responsibility of faculty members to understand and address this important information through course outcome, program outcome and program specific outcome to the students. Course Outcome: Course outcome for undergraduate program and postgraduate program is designed on two different levels: Undergraduate programs The process of course outcome assessment is based on 1.Mid -term and sent up examination carried out in all the programs keeping the course outcome in mind. 2.Assignment: Each and every student is assigned with course related tasks during every course work and assessment is done based on their performance. Grades/Marks are assigned depending on their innovation in solving/deriving the problems.

Postgraduate Programs There is a provision of CIA where students sit for written test based on the patterns of University exam. Additionally, assignments are given and presentations are also conducted. Attainment of Program Outcomes and Program Specific Outcomes: Indirect assessment: The feedback is collected through feedback form from the students at the end of each session. Teachers verbally communicate these outcomes to the students in the classroom during lectures. Importance of learning outcomes is also communicated to teachers in IQAC meetings and various committee meetings. Students learn to become a good citizen by inculcating the discipline moral and ethics in their lifestyle.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://magadhmahilacollege.org/academic-infrastructure/">https://magadhmahilacollege.org/academic-infrastructure/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/">https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://magadhmahilacollege.org/student-satisfaction-survey-reports/>



RESEARCH, INNOVATIONS AND EXTENSION	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
11.65	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
39	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
2	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.ugc.ac.in/page/basic-scientific-research.aspx">https://www.ugc.ac.in/page/basic-scientific-research.aspx</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The Institution has state-of-the-art innovative ecosystem of learning resources. Along with the new infrastructural development, the number of existing classrooms and seminar halls has been upgraded with new technology supported with ICT, LAN, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities.
- Training for the use of ICT devices and Digital library are provided to the college students to give them an edge over others when it comes to placement and higher studies. As a prime learning resource, the College Central Library namely 'Medha Knowledge Centre' is automated with all its subsystems like LAN connectivity and Wi-Fi (100 Mbps internet connection). The library has library management system (KOHA software) from INFLIBNET (Information and Library Network).
- Separate computer with adequate software are provided to visually challenged student. Our institution has started e-learning facilities for which the students are provided the e-contents which can be accessed by them anytime from the college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/central-library/">https://magadhmahilacollege.org/central-library/</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	<a href="https://magadhmahilacollege.org/research/">https://magadhmahilacollege.org/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

27

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

26

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are conducted through NSS and NCC units of the college in collaborations with Red Cross Society, Government Departments, NGOs and Corporate Houses. Educational Tour, Blood Donation Camps, Plantation Drive, Sanitation Drive, Health Check-up Camps, Community Services, Environment Sustainability Programmes, Industry Visit, Field Work Surveys etc. are the prominent extension activities. It has launched several field actions projects in the context of child rights, women's rights, girls' education, gender sensitization, human values, HIV/AIDS, environment and sustainability etc, primarily to address to the needs of the society. In addition, the Institution also organizes field action projects, village camps, slum area services etc for creating community awareness in society on various issues. NSS and NCC cadets actively participated in Army Camp, Combined Annual Training Camp, IGGBC, Pre-Republic Day Camps, Special National Integration Camp (SNIC), Youth Exchange Program, Cancer Awareness Programmes, Vaccination camps for Covid-19, International Yoga Day and Self-defence Training Programmes to strengthen the

**capability of young women in society.**

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/extension-activities-nss-ncc/">https://magadhmahilacollege.org/extension-activities-nss-ncc/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

41

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

896

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

1

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Building Infrastructure:

- MMC has state-of-the-art infrastructure and learning resources. Several classrooms are ICT enabled. The existing classrooms and seminar halls have been upgraded with new technology supported with ICT, LAN, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities
- Equipment such as laptops, web cameras, printers, projectors etc is accessible for students
- Our college has G+7 floor new Mahima hostel and well-furnished Vaidehi hostel. Students' common room, students' recess lounge, visitors' lounge, eight water coolers with RO-Kent water purifier and well-equipped students' cafeteria with proper hygiene facility
- Stationary- cum- Bookstore is available on the campus to facilitate students' requirements
- There is a branch of Indian Bank in the campus which caters to the daily banking needs of teachers, students and staff members
- Our college also has a utility corner where photocopying, lamination, scanning and online form submission facilities can be accessed on subsidized rates

#### Learning Resources:

As a prime learning resource the College Central Library namely 'Medha Knowledge Centre' is fully automated with all its sub systems like LAN connectivity and Wi-Fi. Library Management Software system is incorporated with latest technologies that

enables library to serve its users more effectively.

Laboratory Equipment:11 Labs for practical purpose

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Sports Facility:

- College has a spacious playground which is used by the students for playing various outdoor games and sports
- The campus also has Basketball Court.
- College has a spacious Indoor Stadium on the campus where various tournaments are organized round the year . Sports committee looks after the requirement and facility related to Indoor and Outdoor sports and gives requisition to the college administration for purchasing and maintenance of sports items and maintenance of Indoor Complex
- Gymnasium and yoga center is also availble

#### Cultural Stage & Open Auditorium:

- College has a spacious Open Auditorium with projector and audio-visual facility for organizing cultural, co-curricular and extra-curricular activities regularly
- College has multipurpose hall to engage activities like YOGA, Musical events etc

Hygine Facility: College has sanitary vending machine facility



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/wp-content/uploads/2022/01/Smart-Class-Room.pdf">https://magadhmahilacollege.org/wp-content/uploads/2022/01/Smart-Class-Room.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

56.69

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- College Central Library named as 'Medha Knowledge Centre' is fully automated with facilities like LAN connectivity and Wi-Fi.
- Library Management Software system is incorporated with latest technology. Barcode online circulation system is in practice in the library
- A specialized service provided by the library includes INFLIBNET facility with network centre for access and download of the e-resources with KOHA software and OPAC (Online Public Access Catalogue) facility for searching the library resources
- The college library is linked with National Digital Library and OPAC which helps the students to search the available reading materials easily
- Special software is available in the Central Library for visually challenged students.
- The digitalization of library through OPAC has resulted in the easy access of information from any computer within the campus on subject
- The MMC Central Library is well-stocked and has a wide collection of books, reference books, rare books, journals, periodicals, newspapers, previous year question papers, photo coping facility, e-journals, audio-video materials etc. The library recognizes the importance of functioning in a thoroughly professional way taking into consideration the interest of all departments. The library is housed in the main building of the college with 100 seating capacity for reading purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://magadhmahilacollege.org/central-library/">https://magadhmahilacollege.org/central-library/</a>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
--	--------------------------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.53995

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Campus is equipped with the latest state-of-art technology of computer network with high-speed backbone (100 MBPS Internet speed) and security through CISCO high end routers. The Campus has exclusive subscription of Microsoft products like Windows XP, Windows 7, Office 2010. Microsoft Exchange, SQL Server,

Adobe products (InDesign Acrobat, Photoshop) Anti-virus (e-scan) which are being used in day-to-day operations. The college has a systematic and transparent system for maintenance of various facilities Annual maintenance and software upgradation have been done through pre-purchased offers when new computers have been installed to save funds Computers and ICT equipments which are not covered by this scheme are maintained by a separate requisition application as demanded by the departments New purchase and upgradation are recommended by departmental council, which are to be recommended and routed by concerned college committees and then items are purchased through open tender As per need of hour learning resources are upgraded time to time in the library The complete academic monitoring is done through the Internet-the Campus Net and the Faculty Zone.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

#### 4.3.2 - Number of Computers

344

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

57.2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Procedures for Maintenance of Infrastructure

College has a systematic and transparent system for maintenance of various facilities. All maintenance work has been done through tender system as per the standard norms. Institutional mechanisms for maintenance of infrastructure facilities, equipments and resources of the college are as follows:

#### Maintenance of Furniture:

As per the requirement of departments and office carpenter are hired to look after the maintenance and repair work of furniture fixtures and other physical infrastructure. Work done is verified by the designated staff.

#### Maintenance of Digital Devices:

- Annual maintenance and software upgradation have been done through pre-purchased offers when new computers were installed
- Computers and ICT equipments which are not covered by this scheme are maintained by a separate requisition application as demanded by the departments
- New purchase and upgradation are recommended by

departmental council which is further recommended and routed by concerned committees of the college and then items are purchased through open tender.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2155

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

44

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://magadhmahilacollege.org/annual-reports/">https://magadhmahilacollege.org/annual-reports/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>40</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>40</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

49

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

74



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

07

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

20

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College has Students' Association for Undergraduate programme. They have been actively engaged in the academic and administrative functions as college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities. Students actively participate in various academic and administrative works by becoming the elected members of such body like-IQAC, Sports Committee, Students' Central Society, Green Earth Brigade Cell, Students' Grievance Redressal Cell, Anti-Sexual Harassment Cell, Anti -Ragging Cell, Environment Cell of the college. Elected members of Students' Central Society look after various fields such as Discipline, Environment, Cultural, Sports, Science and IT activities and contribute towards the smooth functioning of the system.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/student-cabinet-2021-22/">https://magadhmahilacollege.org/student-cabinet-2021-22/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

315

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a functional Alumnae Association. It meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education. Alumnae of the College contributed both financially and non-financially over the years in development of the College. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps. All the departments have a database of the final year students, which is updated from time to time. The objectives of the Association are: to plan and organize successful reunions, involve alumnae in student development through participation in ongoing academic activities including teaching, research, workshops, conferences, and placements.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/alumnae-corner/">https://magadhmahilacollege.org/alumnae-corner/</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of the institution is to emerge as a centre of excellence and a lighthouse of genuine reliable and unbiased knowledge leading to the enlightenment of minds and help the girls students to meet economic, social and environmental challenges so that they can play a vital role in shaping of the future of the world. It strives for holistic development and empowerment of girls and women of all strata through higher education at minimal cost.

#### Our Mission

- The Mission of the institution is to empower girls and the society as a whole through higher learning and value based education and bring more and more girls from all strata within ambit of higher education.
- To impart knowledge that would imbibe into the students high moral and ethical values, encouraging them to self learning in adherence with Indian values and culture. It aims at providing a knowledge that would enable them to cope up with the fast changing global world, to develop into leaders with innovative ideas, ultimately transforming them into good human beings so that they can take humanity to a new sublimity. With this mission and vision in mind, the institution has been working incessantly for the betterment and upliftment of the students. Therefore, some skill enhancement courses have been introduced by the institution at a feasible cost.
- To give an open exposure to new Vista of the world, the Institution has signed some MOUs with other organizations.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/vision-mission/">https://magadhmahilacollege.org/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To meet the vision and mission of the Institution, leadership promotes decentralised and participative management approach in the campus .For smooth and efficient functioning of the institution several committees have been formed under the guidance of Head of the institution and these committees have been assigned some specific tasks .These committees comprise of teachers, staffs and students and other stakeholders. Meetings are held on regular basis and final decisions are taken by the consent of majority of the committee members.The college promotes a culture of participative management through deliberations and interactions with teachers, staffs, various committee members and students. Therefore, it inherently makes the management participative in nature. Entrustment of responsibilities to HODs, Bursars, and IQAC ensures decentralization and participative management in dispensation of academic, administrative and financial works. Student cabinet election is a good illustration of decentralized and participatory management system;

1. Our Institution organizes cabinet election on regular basis and is a good example of decentralized and participatory approach. To facilitate greater participation of students in the administrative and governance process of the Institution, representatives of students are elected through a Cabinet Election. The Student Cabinet bears responsibility of maintaining overall discipline and organizing co-curricular activities in the college

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/management-administration/">https://magadhmahilacollege.org/management-administration/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In Magadh Mahila College students come from different parts of the state or even nearby states. Students studying in this institution have rural backgrounds and belong to economically weaker sections. Since Patna is a capital of the state which makes it relatively costlier. It is very hard for the girl students to bear all the expenses to pursue their higher education. College took initiative in this direction and demanded a new hostel so that girl students can be accommodated and get opportunity for better education. The institution got permission for the same and with the support and under guidance of Bihar government, the dream of establishing G+7 floor hostel with all modern and essential facilities came true in the year 2022. The establishment of Mahima Chhatravas provides accommodation to many needy and deserving students and presently the hostel has capacity of accommodating 600 students which is really a great help and support for girls students residing in remote areas having poor economic condition.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://magadhmahilacollege.org/mahima-chhatravas/">https://magadhmahilacollege.org/mahima-chhatravas/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the Institution working mechanism is based on decentralized and participatory management approach. The administration of

the college runs as per rules and regulations laid down by Patna University, Patna and the Department of Higher Education, Government of Bihar. There is an organogram of the Institution which has uploaded on the college Website. The college organogram is an administrative diagram of college describes the decentralized structure of administration. Under the administration of Principal various committees are formed which include IQAC, General Body, Advisory committee, Development-Cum-Finance Committee, Committee for SC/ST, Magazine Committee, Research Journal Committee, Sports Committee, Time- table Committee and there are some other committees too. Different Cells are well thought-out to look after students' and staffs' complaints. There are different cells for the welfare of the students as well the staff .These cells are namely ;Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell , Minority Cell and OBC Cell. These cells are under the supervision of the head of the Institution.

Another important characteristic of the Organogram is its stakeholders like the students, parents, guardians, alumnae, NGOs, Corporates and Media Houses.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/cell/">https://magadhmahilacollege.org/cell/</a>
Link to Organogram of the institution webpage	<a href="https://magadhmahilacollege.org/organisation-structure/">https://magadhmahilacollege.org/organisation-structure/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution believes that their employees are big asset and it is the responsibility of institution to take care of their needs. Employees of the institution are getting benefits of many welfare schemes such as Employees Provident Fund, Medical Insurance, Health card. There are provisions of Casual leave, Earned leave and medical leave etc for all the staffs. In addition to these facilities, female employees get benefits of Special Leave , Maternity Leave and Child Care Leave which help them to work with full potential.

Proper upgradation of knowledge is always required so the institution motivates and promotes teachers to do professional courses like Orientation, refresher and faculty Development programs and duty Leave is provided for same. Financial support is also provided to the faculty members for attending conferences and seminars and membership of the professional bodies. Non teaching staffs are also motivated and supported for pursuing higher studies and professional courses in order to upgrade their efficiency and professional skill.

To take care of good health of both employees and students the Institution has established a well equipped gymnasium. There is a small Day Care Centre in the premises to help the teachers and students having small kids so that can work with free mind. NSS and Sehat Kendra organize many health awareness programmes to sort out the health issues of the employees as well as the students.



File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**04**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**01**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for regular teaching faculty is done according to the UGC regulation 2010 and amendments. For this, the institution monitors performance appraisal system through

submitting of APAR (Annual Progress Appraisal Report) of the teaching staff which shows the participation of the faculty members in the refresher / orientation course/ workshops etc. during a particular period. The APAR is submitted at the end of every academic cycle. Annual Confidential Report of Teachers are prepared by the Principal and sent to higher authority. The special contribution made by the teacher for the welfare of the students and the society is also considered in the appraisal. Special work and achievement in one's subject improves the overall performance. The Principal after reviewing the nature and quality of work done by the faculty, his/her knowledge of work, analytical ability, and teamwork while recommending for higher grade. Feedbacks received from students are also one of the parameter for the appraisal which is included in decision making process for continuous improvement.

In case of non teaching staff, the appraisal is done on the basis of one's training for skill enhancement, general performance, conduct, handwriting, subject knowledge, quality and quantity of output, initiative, leadership abilities, behaviour, supervision, dependability, co-operation, judgement, versatility and character. Performance of non-teaching staffs posted in the different academic departments is reported by the head of the departments and after overall monitoring and assessment by the Principal, their Annual Confidential Reports are prepared and sent to higher authority.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/pdf/mmc_pu.pdf">https://magadhmahilacollege.org/pdf/mmc_pu.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being government institution, most of the financial assistance is obtained from the state government and the college has to provide utilization certificates. Therefore, internal and external audit for the institution is very essential and are conducted regularly. The income and expenditure are monitored by the Principal, Bursar and finance committee. IQAC plays

important role in planning, implementing, monitoring of different projects. Proposals for developments are approved by the Development cum Building Committee and proposals pertaining to purchase are approved by the "Purchase Committee" of the college. All financial rules and regulations are properly followed. Internal audits are done annually after the end of financial year. Audit of all accounts including vocational /professional departments are also carried out. Institution takes the help of a C.A. In conducting the external audit professional is appointed by the University .

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/pdf/audit_report.pdf">https://magadhmahilacollege.org/pdf/audit_report.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

To perform academic and administrative activities, the institution has adequate budgetary provisions. Institution seeks financial assistance from different agencies of central government (UGC, RUSA, DBT Star Scheme etc.) but, also very keen to raise some funds through internal sources like vocational courses, lease amount of canteen, Stationary shop, coffee café and Bank. Funds are optimally utilized for

procurement of new facilities as well as maintenance of Old ones HODs of concerned department prepare requisitions and send to the institution head. The Principal scrutinizes requisitions and grants permission to invite quotations and tender. For proper utilization of the funds, there are monitoring committees which look into the matter of purchase and maintenance. There is a complete transparency in the policies of allocation and utilization of funds. Efficient and proper use of the funds is made as per the rules and regulations and is subjected to audit by the university auditor. Students of conventional course do not pay any charges for the education and funds are raised through self finance courses, university itself collects the admission fee and send the share to the college according to the number of admitted students. The given funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees have been framed. Effective use of available resources is ensured through proper system. The budget is prepared on yearly basis by the college and sent to the university.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/category/tenders/">https://magadhmahilacollege.org/category/tenders/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college, is working diligently and consistently for enhancing the quality of the institution which can be observed through their efforts and strategies :

- IQAC organizes meetings with principal and other stakeholders and incorporates valuable suggestions in order to meet the vision and mission of the institution.
- To make teaching -learning process more effective the institution has given importance to digital mode of learning along with class room teaching and for this the campus has been provided free wi fi facilities and digital classrooms .

- To meet the goals of NEP 2020 ,recently the college has formed a SWAYAM committee having three members. The IQAC has organized awareness programs on SWAYAM portal and intellectual property rights.
- Learning is alife long process and any field of knowledge needs up gradation. The institution is well aware of this fact and So, all the faculty members are encouraged and supported to participate in Orientation, refresher courses, workshops, Seminars and conferences related to the teacher-learning process and research. Some of them provided financial aid too.
- College has initiated new courses in Geography, P.G. Diploma in Women Studies for which proposal was send in the previous academic year. In addition to this, somecertificate courses have also been started.
- Institution always motivates faculty members to supervise research scholars at Undergraduate, Post graduate andPh.D. level.Teachers are also encouraged to actively participate in examination andevaluation processes of the institution.

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/swayam-portal-awareness-programme/">https://magadhmahilacollege.org/swayam-portal-awareness-programme/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- IQAC continuously works for smooth running of academic and other co curricular activities of the institution .For this purpose committees of teachers have been constituted who frame master routine on the basis of departmental routine and classes are held according to the master routine. Class routine is prepared in the beginning of every academic year.
- There is an arrangement of remedial and tutorial classes for the students who need additional assistance and guidance .
- The institute has CBCS in U.G and P.G programs.. Therefore, student's academic performance are assessed

through continuous internal assessment and semester end examinations. Student's feedback are also collected which help in reviewing the courses being taught and also in knowing the teachers' performance on different parameters

- The Principal along with IQAC members monitor academic activities and held meeting with the head of the departments regarding timely completion of courses. Further, heads meet with Departmental Academic Council at regular interval to review the progress of the courses and the teaching-learning process.
- The principal, IQAC and concerned head of the departments review the results of the students and required measures are discussed for further improvement in academic performance of the students .

File Description	Documents
Paste link for additional information	<a href="https://magadhmahilacollege.org/time-table/">https://magadhmahilacollege.org/time-table/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/">https://magadhmahilacollege.org/publicationsresearchesarticlesbooks/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

At Magadh Mahila College, empowering women and promoting gender equality are the main priorities. Within the institute and in our outreach, we work to promote gender equity and bring about positive attitude change.

The objective of the gender sensitization plan: To promote female empowerment as well as inclusiveness, tolerance, and harmony among the students, faculty, and non-teaching staff of the college. Some of the measures initiated by college to promote gender equity are as follows:

- Educative programs are organized to sensitize gender equality among students and staff of the college.
- Female students are encouraged to participate in activities related to their health, nutrition, self-defense, and entrepreneurship.
- Workshops and seminars related to cybercrime, safety, and security in public places and career enhancement for female students are conducted.
- International Women's Day is celebrated in college during which eminent people are invited to give talks on gender equity and women empowerment.



File Description	Documents
Annual gender sensitization action plan	<a href="https://magadhmahilacollege.org/gender-sensitization/">https://magadhmahilacollege.org/gender-sensitization/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://magadhmahilacollege.org/infrastructure-and-facilities/">https://magadhmahilacollege.org/infrastructure-and-facilities/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Our college is committed to maintaining a neat and clean campus. Students and staff of the institute are educated on proper waste management practices through lectures, advertisements on notice boards, and displaying slogan boards on the campus. The following measures are taken for proper solid, liquid, biomedical, and e-waste management:

- Solid wastes are segregated into coloured dustbins kept for biodegradable and non-biodegradable waste throughout the campus. Three pits are present for solid waste management near the main gate of the college. College has arranged garbage vat from Patna municipal corporation to collect out non-degradable waste with vehicular movement. Our college encourages recovery and recycling of paper, books etc. amongst students and staffs. Double side printing of paper is encouraged unless it is necessary to

use fresh paper.

- Non-hazardous chemical wastes from the laboratory are disposed of in the sink under running water. Separate pipelines have been constructed to collect liquid waste from the washroom.
- The institute takes efforts to minimize e-waste by repairing the computer and electronic components. E-wastes are collected and stored in the storeroom. The e-waste which cannot be reused or recycled is being disposed off centrally.
- The college does not generate biomedical waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. Institute has a code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic, and other diversities. Teachers adopt a bi-lingual mode of teaching to cater to students coming from different linguistic backgrounds to enhance the teaching-learning process. The college has students coming from different states, communities and backgrounds. Mentor-mentee meetings are held regularly wherein problems shared by students are resolved with the help of their mentors. Teachers encourage classroom homogeneity and participation of all students. Teachers conduct bridge courses and tutorial classes for the incoming students of every batch in their initial days of campus life about the values of an inclusive environment, and the role of cross-cultural communication to generate harmony and to sensitize the students about the importance of maintaining the same through their life. Different sports and cultural activities organized inside the college promote harmony towards each other.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College invests substantially to inculcate a sense of constitutional obligation among its students and staff. The college regularly conducts activities and drives to generate awareness towards constitutional obligations. Emphasis is given to how everyone can and must contribute to national progress. The college organises various constitutional days like Independence Day, Republic day etc. Posters and charts prepared by the students on topics like fundamental rights/ duties, citizenship values, etc. are put on the college bulletin boards. Awareness programmes on elections and voting rights are organised for the students from time to time. The college conducts elections every year to select cabinet members among students. Committees like in library committee, discipline committee, advisory committee, legal cell, students, staff and teacher grievance redressal committee, internal complaint cell etc. are constituted based on mandates by various statutes and laws, for looking into the issues of students and employees promptly. Various events like awareness about blood donation, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS unit of our college. Community responsibility towards a sustainable environment was encouraged through plantation drives.

**Ethics in research:** The college firmly follows plagiarism rules. IQAC has recommended a soft copy of the publication along with the plagiarism report. The college has access to URKUND software.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://magadhmahilacollege.org/extension-activities-nss-ncc/">https://magadhmahilacollege.org/extension-activities-nss-ncc/</a>
Any other relevant information	<a href="https://magadhmahilacollege.org/societies/">https://magadhmahilacollege.org/societies/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**College celebrates and organises various national and international commemorative days, events, and festivals to inculcate the spirit and essence of day among the students and staff of the college. A program is organized to celebrate India's Independence Day on 15th August. National flag is hosted by the principal of the college and the national anthem is sung by all the attendees. NCC cadets camp take parade**

during this event. Students take an active part in organising the Independence Day and Republic Day celebrations. Republic day is celebrated on 26th January. National Science Day was celebrated on 28th February. Various competitions were organized by different departments of college which included poster, quiz, PowerPoint, and speech competitions. Students participated in large number in these events. Various activities are organized to celebrate Teacher's day and Hindi diwas. International commemorative days such as International Women's Day, World Population Day, Ozone Day, World Environment Day, Earth Day, International Yoga Day, World Wetland Day, World Wildlife Day, World Mental Health Day, World Food Day etc. are celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. Integrating ICT into Teaching-learning Practices:** In the current educational scenario, it has become imperative to look beyond the traditional education systems in order to address the world's growing and changing needs. Our institution has continuously responded to this emergent need to cater to the demand for appropriate technology fostering and elevated thinking, effective communication, problem solving and global competence among students. MMC has state-of-the-art infrastructure and learning resources. Smart classrooms are getting popular now-a-days and the college has this so that students are benefitted. 12 classrooms are ICT enabled. Existing classrooms and seminar halls has been upgraded with new technology supported with ICT, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities.

**2.Environmental Consciousness and Sustainability:**Magadh Mahila College is committed toward maintaining a greener and eco-

friendly campus. Students and staff of the institute are educated on proper waste management practices through lectures, advertisements on notice boards, and slogan boards on the campus. A 100 KWp solar power plant has been installed on the roof of main building of MMC, which is providing a renewable source of energy. The solar power plant saves electricity bill of the college by about 40% every month.

File Description	Documents
Best practices in the Institutional website	<a href="https://magadhmahilacollege.org/best-practices-2/">https://magadhmahilacollege.org/best-practices-2/</a>
Any other relevant information	<a href="https://magadhmahilacollege.org/wp-content/uploads/2023/04/Institute_best_practices.pdf">https://magadhmahilacollege.org/wp-content/uploads/2023/04/Institute_best_practices.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The thrust area of building a transformative multi-faceted learning ecosystem at Magadh Mahila College is primarily embedded in its vision of creating a "Distinctive environment of educational excellence with human values and social responsibility" through a plethora of 'beyond the curriculum' activities for promoting knowledge that is blended with right skills, attitude and values for life long success and wholesome living. Hence, our distinctiveness is reflected in giving the students cutting edge 360-degree dimensional 'learning experiences 'beyond the classroom. The campus is ever vibrant with opportunities galore to nurture talent, build competencies and confidence among students to face challenges in the context of rapidly changing global dynamics. The institution is a shining example of an ideal academic institution that has successfully fulfilled its role in the society. The college has taken several progressive communitarian actions that have made it stand out among its peers. One of the college's most notable achievements is its ability to inculcate the best value system among its students, ensuring that they develop into responsible and ethical citizens who will contribute positively to society. Additionally, the college has successfully spread knowledge among all, regardless of caste, creed, or economic background.



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Plan of action for the academic year 2022-2023:

1. Tie-ups with academic and business institutions at state and national level through memorandum of understanding to enhance teaching and research activities.
2. Providing computer education to all its students to make them market competitive.
3. Self-defense techniques will be compulsorily provided to all the students.
4. Development of Entrepreneurial abilities of the students with Incubation Centre
5. Organizing seminars and conferences on national and international level
6. Organization of faculty development training programs.
7. Providing e-content for all students in the library
8. The institution will evolve suitable solid-waste management and will encourage the use of non-conventional energy sources.
9. Renovation of library with centralized air-conditioner and e-journal facility is among top priorities of the institution.
10. Development of new science block, examination Hall and auditorium in the campus.