YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MAGADH MAHILA COLLEGE
• Name of the Head of the institution	Prof. Dr. Shashi Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06122219454
• Mobile no	9470609888
• Registered e-mail	principal@magadhmahilacollege.org
• Alternate e-mail	prof.shashisharma@gmail.com
• Address	North of Gandhi Maidan
• City/Town	PATNA
• State/UT	BIHAR
• Pin Code	800001
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

	• Name of the Affiliating University	**Patna University**
	• Name of the IQAC Coordinator	**Dr. Punam Kumari**
	• Phone No.	**+919430512546**
	• Alternate phone No.	**7261805666**
	• Mobile	**7261805666**
	• IQAC e-mail address	**punam.kumari896@gmail.com**
	• Alternate Email address	**principal@magadhmahilacollege.org**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://magadhmahilacollege.org/wp-content/uploads/2022/01/AQAR-2019-20-resubmitted-2.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
	• if yes, whether it is uploaded in the Institutional website Web link:	https://pup.ac.in/Calendars.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.75	2004	04/11/2004	01/11/2009
Cycle 2	A	3.05	2013	05/01/2013	01/01/2018
Cycle 3	B+	2.54	2020	08/01/2020	01/01/2025

6.Date of Establishment of IQAC	**27/08/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
BIHAR STATE GOVT.	STATE SCHEME FOR GIRLS HOSTEL	BIHAR STATE GOVT.	2020	260848000
RUSA	BASIC INFRAS TRUCTURE DEVELOPMENT	RUSA	2020	5000000
BIHAR STATE GOVT.	DEVELOPMENT FUND	BIHAR STATE GOVT.	2020	27573720

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted IT capacity building programme for the faculty members

Initiated Proposals for Skill enhancing Six month Certificate courses in Japanese Language Proficiency, new PG programme in Geograpgy and P.G.Diploma in Women Studies

Organized various online webinars

Organized various sessions under the banner of MMC Incubation to motivate entrepreneurship skills among the students.	
Training and Placement Activities for the students.	

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Measures to improve the process of learning and teaching	IQAC directs the faculty members for completion of course on time and clear all the doubts of the students during the classes. They are motivated to use the ICT tools and incorporate the new developments in the field of education in their day to-day teaching.
To initiate the proposal for starting new PG programme in Geograpgy and P.G.Diploma in Women Studies	A committee constituted by the university inspected the college for viewing the infrastructure to start the programme and the proposal have been forwarded to the Chancellor's office for its approval.
Streamline online education programmes for the UG & PG students.	Faculty members were encouraged to take online classes and provide reading materials to the students.
Strengthen IT infrastructure	Upgradation and Automation of Central library services with KOHA Software, OPAC, Barcoding, Internet, INFLIBNET connectivity and Digital Information Display System has been completed
Infrastructural development	Construction of New Prefabricated Six AC Classrooms, one AC Seminar Hall and one AC e-Library on the 2nd floor of Main Building completed and inaugurated by Smt. Renu Kumari, Hon'ble DY Chief Minister, Govt. Bihar, on 20th February 2021.

	Furnishing of newly built 1st floor of Vocational Building and newly built prefabricated classrooms, seminar hall and e-library with new benches, green boards, podiums, notice boards and installation of 60 new computers in the new e-library completed.New Iron Staircase from ground floor to top floor was done with the help of Govt. of Bihar.)
13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
General Body	**10/02/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	**29/11/2021**

Extended Profile

1.Programme

1.1   **457**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **3367**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **2115**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **1032**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **49**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **88**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	457
Number of courses offered by the institution across all programs during the year	

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2.Student

2.1	3367
Number of students during the year	

File Description	Documents
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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	49
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	88

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	60
4.2 Total expenditure excluding salary during the year (INR in lakhs)	286.5
4.3 Total number of computers on campus for academic purposes	319

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Patna University publishes its academic calendar every year and college strictly adheres to it. This allows both teachers and students to space out their teaching and learning. The new session of undergraduate program in the college commences in the month of July every year.Magadh Mahila College has academic flexibilities in all programs. Academic Calendar and teaching modules are framed by the university and executed by the college to ensure that classroom lectures are of high quality and meet the time schedule. To compete with the technological demands of the modern era, faculty members have been insisted to follow innovative pedagogy of teaching methods, like internet, e-notes,LCD projectors and smart boards apart from chalk and talk. Use of ICT in classroom takes students to an educational world beyond the syllabus. Smart classrooms, virtual classrooms, interactive sessions with subject experts, play an important role in curriculum delivery. Enrichment of the curriculum engages beyond the classroom to innovative teaching practices and offers opportunities to the students to

express their views and improve their skill. Various students' activities are organized to promote general communication skill and encourage them towards independent broad thinking.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://magadhmahilacollege.org/wp-content/uploads/2022/01/Annual-Report-2020-2021-Magadh-Mahila-College-P.U.-Patna_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Postgraduate examination, students are explained and made aware about academic calendar and evaluation process of continuous Internal Assessment (CIA-PG Exams comes under this) during their orientation session at the beginning of each semester. The entire details are also displayed on the departmental notice board. The assessment tools viz. class tests, assignments, presentations are well explained and demonstrated to them during Induction -cum-Orientation Programme and practice at regular interval to passionate them for outstanding performance. CIA comprises of 30 marks in all PG Programmes. It included written test (15 Marks), assignment and Viva (10 Marks), attendance (05 Marks). Internal tests are held twice in a semester in the format of University examinations.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://magadhmahilacollege.org/wp-content/uploads/2022/01/Annual-Report-2020-2021-Magadh-Mahila-College-P.U.-Patna_compressed.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.	**A. All of the above**

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Magadh Mahila Collegeintegrates Cross-cutting issues of the society like Human Values, Professional Ethics, Gender Equality, Environmental Awareness as inseparable part of curriculum. Human Values and Professional Ethics and Gender Sensitization paper is introduced in MA programmes as AECC course. We have another AECC course named Environmental Sustainability and Swachcha Bharat Abhiyan Activities, to enable students learn about sustainable environment and cleanliness in society.Ethics is a course which is being offered in the programme of BA Philosophy. Human Rights, Solid Waste Management,Environmental Sciencecourses are also run in some programmes.

College celebratesNational and International events ofimportance as Republic day, National Science Day,Independence Day, Women's day, Teacher`s day, Human Right Day, International Yoga Day, Environment day, Earth dayand Ozone day. etc. These celebrations nurture the moral, ethical and social values in the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10	

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

288	

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://magadhmahilacollege.org/feedback-forms/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://magadhmahilacollege.org/feedback-forms/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1260

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

474

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Magadh Mahila college admits students from various socio-economic backgrounds.The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented after the admission so that they get aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of every academic sessions.The departments assess the learning level of students during introductory sessions and organizes special programmes for advanced and slow learners. Students are assessed through personal interaction in introductory session. A general academic background of all admitted students is obtained by the departments and necessary steps taken for slow and advanced learners. In the CBCS system,offered by some departments , students are required to select course subjects based on their core competence,aptitude and skills. The teachers from all departments counsel the students regarding different courses being offered as well as provide guidance in relation to the student's aptitude and competence.Teachers remain available in college to clear the doubts and counsel the students. Extension lectures and exposure visits to different colleges,and universities are regularly conducted by the college.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/academic-infrastructure/
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3367	**49**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the teachers follow student centered approach while imparting content in the classroom where they act as facilitator and guides, and encourage students to contribute to the body of knowledge, through various regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures etc.which are organized in the college. The students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage their independent learning. Different student support systems are available in the college like Library, Computer Lab,Reading Room, ICT based classrooms (Smart Classrooms).Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, cocurricular and field based activities. To increase the concentration in various activities, the college has framed many committees including the Cultural Committee, Sports Committee, Canteen Committee, Career counselling cell, the Debate Committee etc.Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games.In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.The sole object of education is to enable students to prepare themselves to face the challenges of global scenario.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://magadhmahilacollege.org/academic-infrastructure/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The era of 21st century is described as 'Era of e-learning'.The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The IQAC of the University conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year. As per the need of the scenario,the institution has provided ICT equipments in ordre to make teaching learning more effective. Faclty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities.

LCD projectors,computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whatts App group, Telegram, Zoom and Google classrooms etc. are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Wifi facility is also available in the campus for the students and staff.The Central library of college also provides access to computers and online journals. Xeroxing facility is also available in the library. Many departments has their own departmental library also. Study materials are also made available on the college website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

49

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assesement of performance is an integral part of teaching and learning process. The academic performance of student is continuously monitored by the continuous performance assessment in theory and practical test. Assignments are given to the students to assess their level of understanding. Class test and Terminal examinations are also conducted properly.Sent-up examination is conducted on the pattern of final examinations. This includes both practical and viva-voce examinations. Date sheets and notifications of Internal assessment is circulated in departments and also displayed on notice boards of the college. Result of these examinations are displayed on notice board and discussed with the parents in departmental Parent-Teacher Meetings. During this meeting a feedback is taken from the parents.The IQAC members analyzing the input from feedback system and use the suggestion for holistic improvement of students as well as institution. Importance of these outcomes is also communicated to faculty

members in meetings. Student securing highest marks in class test and sent-up examination and the highest attendance percentage are felicitated by the college on the occasion of College Annual Day and College Foundation Day. Meetings of departmental council are conducted on monthly basis to review and assess the completion of syllabus, result of examinations and to discuss the overall devlopement of students.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://magadhmahilacollege.org/naac-reports/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a well established mechanism for redressal of grievances related to evaluation process. In case of dissatisfaction with the marks obtained ,a student can apply for the redressal. The university has provision for retotalling, for this the relevant documents alongwith application is submitted by the student to the Controller of Examination through proper channel for speedy redressal of the issue. The university looks into the grievance and after retotalling takes a final decision. If there are discrepencies in the marksheet regarding marks or any personal details, the student has to again submits an application with relevant document which is forwarded by the college. The Controller of Examination after scrutinizing the marksheet make necessary correction. The close and continuous communication is maintained by the Controller of Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

In case of internal assessment ,redressal of student grievance is executed by the concerned department with the help of subject teacher and Head of the department.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://magadhmahilacollege.org/naac-reports/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty that helps the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses. Teachers verbally address the course outcomes to the students during classroom teaching. Feedback mechanism is the key of all academic developments. It enables students to acknowledge the academic value of the education. Therefore it becomes moral responsibility of faculty members to understand and communicate the programme outcome, programme specific outcomes and course outcomes to the students. Hard Copy of syllabi and course/programme are available in the respective departments for ready reference to the teachers and students. Outcomes of Programs and Courses of CBCS are also uploaded on the University website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pup.ac.in/CourseObjectivesandOutcome.aspx
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

It is very important for the students to understand the basic objectives of the academic value addition they receive in the college. Therefore, it becomes the moral responsibility of faculty members to understand and address this important information through course outcome, program outcome and program specific outcome to the students.

Course Outcome: Course outcome for undergraduate program and postgraduate program is designed on two different levels:

Undergraduate programs

The process of course outcome assessment is based on

1.Mid -term and sent up examination carried out in all the programs keeping the course outcome in mind.

2.Assignment: Each and every student is assigned with course related tasks during every course work and assessment is done based on their performance. Grades/Marks are assigned depending on their innovation in solving/deriving the problems.

Postgraduate Programs

There is a provision of CIA where students sit for written test based on the patterns of University exam. Additionally, assignments are given and presentations are also conducted.

Attainment of Program Outcomes and Program Specific Outcomes:

Indirect assessment: The feedback is collected through feedback form from the students at the end of each session.

Teachers verbally communicate these outcomes to the students in the classroom during lectures. Importance of learning outcomes is also communicated to teachers in IQAC meetings and various committee meetings. Students learn to become a good citizen by inculcating the discipline moral and ethics in their lifestyle. They can become a resource and receive employability. They become versatile by achieving the outcomes of their specific course. Magadh Mahila College, being a multi- faculty college, takes pride in shaping the future of students in various fields.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1032

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://magadhmahilacollege.org/naac-reports/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://magadhmahilacollege.org/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`12.10`

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`44`

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://ugcfrps.ac.in/uohyd/start-up-research-grant/ https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College motivates the faculty members to submission of research proposals to various funding agencies like BSR, CSIR, UGC ICSSR etc.

The Institution has state-of-the-art innovative ecosystemof learning resources including ICT enabled classrooms, Smart classrooms are getting popular now-a-days and the college have an eye over the technology so that the students are benefited. The teaching - learning process is supported by the adequate infrastructure of the Institution. While the number of new infrastructural development has increased, the number of existing classrooms and seminar halls has been upgraded with new technology supported with ICT, LAN, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities. Equipment such as laptops, web cameras, printers, projectors, etc. should be accessible for students and should be given to them according to their needs. Training for the

use of ICT devices and Digital library should also be provided by the college to students regarding newly launched products and give them hands on training. This will give an edge over others when it comes to placement and higher studies.

As a prime learning resource, the College Central Library namely 'Medha Knowledge Centre' is automated with all its subsystems like LAN connectivity and Wi-Fi. Library Management Software system is incorporated with latest technologies that enables library to serve its users more effectively.The Campus is equipped with the latest state-of-art technology of computer network with high-speed backbone (100 MBPS Internet speed) and security through CISCO high end routers. The Campus has exclusive subscription of Microsoft products like Windows XP, Windows 7, Office 2010. Microsoft Exchange, SQL Server, Adobe products (InDesign Acrobat, Photoshop) Anti-virus (e-scan) which are being used in day-to-day operations.

Our institution has started e learning facilities for which the students are provided the e contents which can be accesesd by them anytime from the college website.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://magadhmahilacollege.org/econ https://magadhmahilacollege.org/central-library/tents/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

29

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Being an integral and responsible part of the society, the college organizes and conduct several extension activities through its NSS and NCC units in collaboration with Red Cross Society, Aids Control Society, Government Departments , NGOs and Corporate Houses. Educational Tour, Blood Donation Camps, Plantation Drive, Sanitation Drive, Health Camps, Awareness Programms, Outreach programms, Community Services, Industrial Visits, Environment Sustainability Programmes, Field Work Surveys are the prominent extension activities conducted regularly round the year. The students are actively involved in Blood Donation Camps, Health Camps, slum area visits, community services and thereby helping to save the lives of the needy people.community related research work keep the institution involved in community engagements. It has launched several field action projects in the context of child rights, women's rights, education, gender sensitization, human values, HIV/AIDS etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

594

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

57

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Magadh Mahila College has state-of-the-art infrastructure and Teaching-learning resources including ICT enabled classrooms. Smart classrooms are getting popular now-a-days and the college has an eye over the technology so that the students are benefitted. The teaching - learning process is supported by the adequate infrastructure of the Institution. 14 class rooms are ICT enabled.Theexisting classrooms and seminar halls havebeen upgraded with new technology supported with ICT, LAN, LCDs, K-Yans, Smart Boards, CCTV Cameras, and Wi-Fi facilities. Equipment such as laptops, web cameras, printers, projectors, etc areaccessible for students and aregiven to them according to their needs.In collaboration with Central Govt. Scheme under (SECI) Solar Energy

Corporation of India, a 100 KWp Solar Power Plant has been installed on the top roof of Main Administrative Building to generate electricity from renewable energy source which saves the 50% monthly electricity expenses of the institution and reduces environmental pollution. The science laboratories of all science departments, laboratories of computer department, language laboratory and e-library have undergone effective modernization of instruments and equipment not only to meet the current requirement of modern teaching -learning but with view to develop these infrastructural facilities through constant monitoring.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://magadhmahilacollege.org/infrastructure-and-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS FACILITY

- **College has a spacious playground which is used by students to practice and play various outdoor games and sports**
- **The campus has Basketball Court for the students**
- **College has a spacious Indoor Stadium on the campus where various tournaments are organized round the year**

CULTURAL STAGE & OPEN AUDITORIUM

- **College has a spacious Open Auditoriumwith a seating capacity of about 500 studentswhere various cultural, co-curricular and extra-curricular activities have been organized regularly**
- **It has an advanced light and sound system that is managed by specially designated support staff along with the students. It is equipped with a large stage, two green rooms, comfortable seating, carpeting, wall paneling for acoustic effects**

SEMINAR HALL/CONFERENCE HALL

- **Seminar Hall has a seating capacity of about two hundred people, equipped with audio-visual facilities along**

withrecording facilities and an excellent sound system. It also has projector screen, white board, green board and a podium

- The Seminar Hall is used for holding seminars, symposia, workshops, group discussions, lectures etc.
- Fully equipped Conference hall for meeting and presentations are available in the premises.

GYM/FITNESS CENTRE

- The College maintains its own fitness centre located near the sports ground/ Indoor sports complex

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://magadhmahilacollege.org/infrastructure-and-facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://magadhmahilacollege.org/infrastructure-and-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

101.64

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Central Library named as 'Medha Knowledge Centre' is a two storey fully Wi-Fi enabled unit with seating capacity for about 150 readers. It is well-stocked and has a wide collection of Books, Reference Books, Rare Books, Journals, Periodicals, Newspaper, Previous Year Question Papers, Photo coping facility, e-journals, Audio-Video Materials etc. A specialized service provided by the library includes INFLIBNET facility with Network Centre for access and download the e-resources with KOHA software and OPAC (Online Public Access Catalogue) facility for searching the library resources. Central and departmental libraries have subscriptions of many national and international academic journals. The college library has linked with National Digital Library and OPAC helps the students to search the available reading materials easily. Special software is available in the Central Library for visually challenged students.The digitalization of library through OPAC has resulted in the easy access of information from any computer within the campus on subject / author- wise book, account information like books borrowed and due date to return, penalty to be paid, if not returned in time, and so on. The Library subscribes various journals of national and international repute.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://magadhmahilacollege.org/central-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.57

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Campus is equipped with the latest state-of-art technology of computer network with high-speed backbone (100 MBPS Internet speed) and security through CISCO high end routers. The Campus has exclusive subscription of Microsoft products like Windows XP, Windows 7, Office 2010. Microsoft Exchange, SQL Server, Adobe products (InDesign Acrobat, Photoshop) Anti-virus (e-scan) which are being used in day-to-day operations. The college has a systematic and transparent system for maintenance of various facilities

- **Annual maintenance and software upgradation have been done through pre-purchased offers when new computers have been installed to save funds**
- **Computers and ICT equipments which are not covered by this scheme are maintained by a separate requisition application as demanded by the departments**
- **New purchase and upgradation are recommended by departmental council, which are to be recommended and routed by concerned college committees and then items are purchased through open tender**
- **As per need of hour learning resources are upgraded time to time in the library**
- **The complete academic monitoring is done through the Internet-the Campus Net and the Faculty Zone.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://magadhmahilacollege.org/infrastructure-and-facilities/

4.3.2 - Number of Computers

344

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

41.91

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

BUILDING INFRASTRUCTURE- The Building Committee looks after the maintenance, repair and constructional works inside the campus. Construction, repair and maintenance of the building and physical infrastructure like water supply, power supply and gas supply are looked after by this committee.MAINTENANCE OF FURNITURE- as per the requirement of departments and office, carpenter has been hired to look after the maintenance and repair work of furniture, fixtures and other physical infrastructure.MAINTENANCE OF LABORATORY EQUIPMENT-Each lab maintains a stock register of all the laboratory items. A committee is formed by the college administration which inspects and evaluates the current working condition and status of equipments.MAINTENANCE OF LIBRARY-For maintenance of books, library incharge teachers and non-teaching staff select damaged books for repairing, covering, hard binding

or soft binding. For protection and maintenance of books vacuum cleaning and pest control has been done as a regular maintenance work. MAINTENANCE OF INDOOR SPORTS COMPLEX- sports committee looks after the requirement and facility related to Indoor and Outdoor sports and gives requisition to the college administration for purchasing and maintenance of sports items and maintenance of Indoor Complex. MAINTENANCE OF DIGITAL DEVICES- Annual maintenance and software upgradation have been done through pre-purchased offers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://magadhmahilacollege.org/infrastructure-maintenance/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

889

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

67

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://magadhmahilacollege.org/courses/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

91

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has Students Association for Undergraduate programme. They have been actively engaged in the academic and administrative functions as the college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities conducted in the college. The concept of students' participation in administration and governance is fully emphasized and practiced in the premises. Students actively participate in various academic and administrative works by becoming the elected members of such body like-IQAC, SQAC, Sports Committee, Common Room Committee, Students' Central Society, Science and IT Society, Sahodara, Society, Green Earth Brigade Cell, Students' Grievance Redressal Cell, Sexual Harassment Cell, Anti -Ragging Cell, Environment Cell of the college. Their volunteer involvement can be witnessed at the time of seminar and admission serving from Helpdesk to help the admission seekers and guests.

Students' Central Society: The Students' Central Society an elected body of students' representatives is an integral part of college administration. It is also known as Students' Cabinet. Election for different posts like, General Secretary, Assistant General Secretary, Cultural Secretary, Sports Secretary, Sanitation Secretary, Science and IT-Secretary, Green Earth

Brigade Secretary, Environment Secretary and Treasurer is held every year in the month of January. Students of all programs of B. A /B.Sc. and B. Com/ BBA/ BCA/ BSW Part I and Part II are its voters. Elected members look after the various fields such as Discipline, Sanitation, Environment, Cultural, Sports/ Science and IT activities and contribute to the smooth functioning of the system by their coordination and efficient work culture. It is a prestigious opportunity given to students to create an atmosphere of harmony and coordination in the day-to-day multi-dimensional growth and performance of the college. Students' Central Society organizes a number of academic and extracurricular activities throughout the academic session.

NSS: The NSS wing of the college is actively organizing various activities with the motto of SERVE TO LEARN LEARN TO SERVE. Annual NSS camp is held every year where in the students are involved in cleaning of village with the active involvement of community members. Further the NSS wing also organizes awareness programmes and capacity building activities.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/student-cabinet-2020-21/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

163

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a functional Alumnae Association. It meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education. Alumnae of the College contributed both financially and non financially over the years in growth and development of the College.. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps. All the departments have a Database of the final year students, which is updated from time to time. Annual Alumnae Meetings bring a rich interaction between old and younger generations, which also upholds our cherished customs and traditions. It also deliberates upon the role of the Alumnae in positive interaction with the society through participation of young students under the guidance of senior teachers. The Alumnae Association has majorly contributed the College through institution of awards, development / creation of certain facilities, curricular support through occasional interactions with the students within the campus. The alumnae of the college are contributing immensely for the development of the college through their guidance and support. The alumnae who are having administrative positions at the state level are associated with the college in organizing community camps and other extension activities. The Association is dedicated to bringing together the alumnae committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community. The objectives of the Association are: To plan and organize successful reunions which MMC has been doing on an annual basis. Involve alumnae in

student development through participation in ongoing academic activities including teaching, research, workshops, conferences, and placements. Champion all relevant fundraising activities to the development of the college To promote best practices in different areas of social life for the benefit of society .MMC envisions a transformative and empowering role for the students in today's digitalized world. The MMC family is proud of students who are achievers in every field; carrying with them the values imparted by MMC and is making a significant contribution to society. In order to foster a warm relationship, the College maintains regular contact with the alumnae and former faculty through various email groups and social networking sites such as Face book. The Alumnae is very active in promoting, mentoring and guiding the current students of the College. It has worked extensively in connecting the alumnae with its students through motivational talks, workshops by eminent Alumnae at various levels. Our former faculty and alumnae have been keenly involved in all major college functions such as the annual college festival. Independently, various Departments of the College have taken initiatives to organize Departmental Meets which have facilitated the strengthening and widening of MMC family. The objective has been the same, to build a strong alumnae network which will participate in keeping the MMC banner flying high. We are an able bodied team with a lot of enthusiasm, motivation and dedication to promote the Society under the able guidance of the core team.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/alumnae-corner/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to develop as an institution of excellence and a lighthouse of genuine, reliable and unbiasedknowledge, leading to enlightening of minds and help the girl students to meet economic, social and environmental challenges and to become active participants in shaping the future world by providing innovative Learning environment. On the bank of Holy Ganga the college provides perennial flowering environment of self -learning to become flexible to meet the women centric challenges by inculcating innovative teaching and learning methods. The mission of the college is :

To give direction to the students to accomplish self-learning with regard to Indian values, culture, openness and creativity to sustain themselves with value-based knowledge and skills that enable them to cope up and complete with the demands of modern age.

Keeping the Vision and Mission statements of our institution in mind, the College Leadership has taken a number of steps for fulfillment of its vision and mission statements. Regular meetings and periodical assessments are conducted by the committees from time to time and the reports are forwarded to the IQAC for record keeping. New skill enhancement courses pertaining to emerging areas of employment in different sectors are encouraged. Activities related to social upliftment and community health and welfare such as girl child education, blood donation , health check-up camps , Programmes on Jal Jeevan Hariyali for environmental protection and sustainability are encouraged

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has a decentralized system of Administration which is both transparent and productive. The institutional administration is participatory in nature and decentralized in its working. In

order to fulfill the vision and mission of the institution and run the college efficiently, the Principal as academic head of the institution, has freedom to take the decisions. The major offices such as bursar, hostel warden, course coordinator, Conveners of various Committees etc are headed by teacher on rotational basis. Faculty members have representation in various committees as IQAC, Grievance Redressal Cell, Anti-Ragging Committee, Internal Complaints Committee, General Body, Development-cum-finance Committee, and Committee for SC/ST, Research Journal Committee, Sports Committee etc.

Various cells are formed at the level of Students, Parents and Alumna such as Students' Grievance Redressal Cell, Staff and Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Minority Cell, Legal Cell, OBC Cell etc. To facilitate greater participation of students in the administrative and governance process of the College cabinet students are selected through a Cabinet Election. The Student Cabinet takes care of the overall discipline, co-curricular activities organized in the collage and helps in smooth functioning of the college administration. The IQAC, Heads of Departments, Coordinators of Self-financing Courses, Conveners of various Committees and Cells are involved in decision- making at various levels.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/management-administration/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan has been prepared after detailed consultation with various stakeholders to achieve new heights ofexcellence. To accomplish the Institute's objectives and goals with a view to get our mission fulfilled, all the teaching and non-teaching staff contributed in making the action plan. After detailed consultation with all stakeholders and experts, the roadmap was decided.

The institution has some plans for the improvement during this year--

* Improvement in teaching learning environment.

* Providing better infrastructure for digital teaching -learning process.

* Providing support to the students for doing better in exam.

* Establishing and giving research facilities to the students and faculty members.

* To make the students employable and fit with the expectations of the employers in modern era.

* Inclusion of life skills in the curriculum so that students can participate in the core of everyday life.

* The recognition and ISO cerification is on card. For this, with the combined help of the faculty members, IQAC submitted

desired documents and after fulfilling the criterion, our institution was awarded ISO recognition.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://magadhmahilacollege.org/infrastructure-and-facilities/
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions through the decentralized management of administration. The organogram of the Institution is uploaded on College Website. The college organogram is an administrative diagram of college describes the decentralized structure of administration. Under the administration of Principal various Committees are formed which include IQAC, General Body, Advisory Committee, Development-cum-finance Committee, Committee for SC/ST, Magazine Committee, Research Journal Committee, Sports Committee, Time- Table Committee etc. Different Cells are well thought-out to look after students' and staffs' complaints. The cells functioning are controlled by the Principal. The different cells are Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell,

Minority Cell and OBC Cell etc. In order to maintain the discipline amongst the college students, different society are formed such as Central Society, Sahodara Society, Common Room Society, Science & IT Society etc. Another important characteristic of the Organogram is its stakeholders like the students, parents, guardians, alumnae, NGOs, Corporates and Media Houses.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/cell/
Link to Organogram of the institution webpage	https://magadhmahilacollege.org/organisation-structure/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Many welfare schemes are available for teaching and non-teaching staff such as Employment Provident Fund,Group Insurance scheme, Gratuity, Casual Leave, Maternity Leave, Basic Medical Aids are available but they all are provided by the government .In the hours of need and during festivals, the financial loans are made

available for non teaching staff. For this, an account has been opened in the bank situated on the campus. Residential facilities for the faculty members are available on the campus and in the university premises. All the teaching and non-teaching staff has been provided Medical Card on which they can avail the facility of free medical check-up, tests and medicines as and when required. During the pandemic, a temporary Covid-centre with all medical facilities was provided by the University Central Dispensary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty is done according to the UGC regulation 2010 and amendments.For this, the institution monitors performance appraisal system through submitting of APAR (Annual Progress Appraisal Report) of the teaching staff which

shows the participation of the faculty members in the refresher / orientation course/ workshops etc during a particular period.The APAR is submitted at the end of every academic cycle.Itincludes the involvement of the teacher in curricular, co-curricular and extra-curricular activities, evaluation of courses taught. The special contribution made by the teacher for the welfare of the students and the society is also considered in the appraisal. Special work and achievement in one's subject improves the overall performance. The Principal after reviewing the nature and quality of work done by the faculty, his/her knowledge of work, analytical ability, and teamworkwhile recommending for higher grade. Feedbacks received from students are also one of the parameter for the appraisal which is included in decision making process for continuous improvement.

The appraisal of non-teaching is done on the basis of one's training for skill enhancement,general performance, conduct, handwriting, subject knowledge, quality and quantity of output, initiative, leadership abilities, behaviour, supervision, dependability, co-operation, judgement and versatility and character after evaluation and appraisal by other stakeholder by the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the college. The institution has a mechanism of internal audit. The internal audit is conducted by CA appointed by the University who is responsible for the entire internal audit. All the process in the college is strictly monitored by the principal, bursar and finance committee. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has adequate budgetary provisions for academic and administrative activities. HODs submit their demands in writing.The Principal scrutinizes the demands and grants permission to invite quotations and tender online. For proper utilization of the funds, we have monitoring committees for purchase and maintenance. For effective monitoring and efficient use of grants provided by the RUSA for construction, the Building Committee looksafter this work.There is a complete transparency in the policies of allocation and utilization of funds. Efficient and proper use of the funds is made as per the rules and regulations and is subjected to audit by the university auditor. No fees is taken from the students in the light of Free Education for Girl Students scheme of Bihar Government. University itself collects the admission fee and send the share to the college according to the number of admitted students. The given funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed. Effective use of available resources is ensured through proper system. The budget

is prepared on yearly basis by the college and sent to the university.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/committees/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For enhancing the quality of the institution in all spheres, IQAC works and adopts various strategies are as the followings:

* Regular meetings of IQAC are conducted and suggestions are taken from all the members of IQAC including the stakeholders for improvement and better implementation of curriculum and overall development of the college.

*Effective use of digital teaching-learning process, audio-visual aids are encouraged. In order to implement this, digital classrooms, IT facilities are provided by the college.

* All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Some of them provided financial aid too.

* College has initiated new courses in Geography, P.G.Diploma in Women Studies for which proposal was send in the previous academic year. Various certificate courses have been started.

* Faculty members are motivated to supervise research scholars for Ph.d.degree and take part in examination evaluation processes.

* The IQAC also provides guidelines, internet access and verification processes for the student's development.

* The college encourages and organizes Intra- College and Inter -College level debates, competitions, seminars etc for the students.

*Several skill enhancement ability courses are started.

* College organizes seminars, workshops and different online/offline programmes on various current issues.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/activities/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To reviews the teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals, IQAC takes following measures:

* IQAC monitors the regular conduction of classes and it is done by the Principal personally.

*Remedial Classes: The teachers conduct remedial classes and tutorial classes for revision of the topics taught for the students wherever needed.

* Students feedback on the teaching faculty and their teaching learning process plus skills are also monitored throug the feedback forms filled by the students personally.The whole process is being operated through IQAC and no other faculty member is involved at any stage. Class representatives bring it to the notice of the HOD if any difficulty is encountered by them in the Teaching-Learning.

* The Principal with IQAC members keep eyes of completion of the course on time. The information regarding the

portion of the syllabus completed is sought regularly to ensure the completion of the syllabus on time.

* Class routine is prepared at the begining of every academic year.

* Departmental Academic Council meet after a regular interval to

monitor the teaching-learning process and the outcome is communicated to the Principal along with IQAC members.

* Results of the students are monitored by every department and same is discussed with the IQAC and Principal.

File Description	Documents
Paste link for additional information	https://magadhmahilacollege.org/iqac/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://magadhmahilacollege.org/naac-reports/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A Internal complaint committee under Gender sensitization cell has been constituted to provide a safe conducive work and academic environment to students and employees. The name of comittee menmbers has beendisplayed on institute website.Many webinars

andseminars on gender equity and gender sensitization has been conducted at college level and departmental level too.some of the programmes held this year are.

International Women's Day on topic Women Empowerment was held on 6th March 2020.The resource person wereUsha Kiran Khan,Usha Jha,Dinesh. Kumar.

A Model Competition was organised on topic women in science by Mr. Manish Kumar Verma, head of department of physics on 25th february 2020.

Poster CompetitiononTopic Women in Science was organised by Ms. Sonu Rani Ms. Anjum Khatoon of department of physics on 25th february 2020. A speech on Aayam sahitya ka stree swar was delivered by resource personusha kiran khan,ramesh gupt,and shivdayal on 24th feb2020.One Day Awareness Session on Women Entrepreneurship Development was organised byAshishh Bhaskar, Manager, MSME. on 02.02.21.International Women's Day was celebrated Online on 08.03.2021.

File Description	Documents
Annual gender sensitization action plan	https://magadhmahilacollege.org/gender-sensitization/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://magadhmahilacollege.org/infrastructure-and-facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

- **Our college is dedicated to promote the environmental awareness and conservation in the college campus.**
- **A memorandum of understanding has been signed with SUNAI.**
- **Bio manures (fertilizers) are prepared from organic solid wastes such as leaves of plants and residues from mess of campus hostels. these manure are used to make campus green**
- **Non-organic solid wastes are disposed in non degradable bins .**
- **College has arranged garbage vat from patna municipal corporation to collect out these non degradable waste with vehicular movement.**
- **Blue ,green ,yellow dustbin has been setup near each hostel in college campus .Three Pits for Solid Waste Management near External Main Gate has been constructed.**
- **6 dustbin of 100 litre has been provided to separate solid and liquid waste.**
- **workshops are conducted to train the management staffs.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	C. Any 2 of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College is seriously commited to maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. Teachers while taking classes ensure that classroom discussions are to the expected level of respectability to all and encouraging all to participate. students are coming from different caste creeds and social identities. Teachers considers that classroom homogeneity and participation of all students are extremely useful for effective learning. Teachers conduct bridge course and tutorial class for the incoming students of every batch in their initial days of campus life about the values of an inclusive environment, and the role of cross-cultural communication to generate harmony and to sensitise the students about the importance of maintaining the same through their life. We believes in promoting student diversity in all Degree and Diploma programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the government of India guidelines, Ten per cent of seats are reserved for foreign nationals and NRI's and admission is granted based on Various webinars had been conducted by various department to sensitize students for different culture.On the Occasion of hindi diwas a Webinar was Organised on

the topic "rastriye ekta mein rastrabhasha hindi ki bhumika^^on 14 September, 2020. A Web meet on " Underlying Unity of Indian Culture and Civilization in overcoming the Global Pandemic Covid-19"on18 June , 2020 ws held.Online Essay competition on "Unity in Diversity" " Anekta me Ekta" 09 June , 2020

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- College regularly conducts activities to generate awareness drives for employees and students to inculcate values for being responsible citizens. Further, being an academic college our main focus in on sensitizing our students to become mature and responsible citizens of India.
- The introduction of New choice based credit system in Post graduate IVth syllabus compulsorily includes a course on HUMAN RIGHTS under general elective paper with 5 credits in which they have to visit various empanelled NGOs like DISHA which is also a compulsory course as part of their curriculum.Thishelp them to know the rules,right ,laws and obligation toward them and society
- A syllabus is also introduced under New choice based credit system in Post graduate IInd semester compulsorily includes a course on swaccha bharat abiyan as AECC paper with 5 credits.in which girls goes to slum area of anta ghat to make them aware about the cleaniness and maintain hygenity around their surrounding . This would inculcate the sense of responsibility toward their environment. This year they actively participate in cleaning of campus and Distribution of mask among the campus staffs due to covid -19
- We actively conduct online HIV/AIDS control awareness progrmme on 1.12.2020. NACO ,ministry of health andfamily welfare had awarded Certificate of Recognition to MMC for its contribution in AIDS control programme.
- Anti- ragging cell had been constituted . A number of Anti- Raging Hoardings and banner have been displayed on the campus and inside the main building.composition of member is available on institution website.

- Internal complaint committed to uphold the safety, security and dignity of all college family members on the campus under Articles 14 and 15 of the Constitution of India,right to life and to live with dignity under Article 21 of the Constitution and right to privacy in any profession or to carry on any occupation, trade or business which includes a right to safe environment free from sexual harassment.various
- Also, as mandated by various statutes and laws, there are various other committees like in Library Committee,discipline committee,advisory committee ,legal cell,staff and teachers Grievance Redressel Committee,internal complaint cell etc. for looking into the issues of students and employees promptly.
- Various awareness activities and programmes is being conducted by NSS to create a awareness and generate value among the society. eg aids awarness programme , tree plantation activity, webinar on yoga day to spread the message of wellness , health, ecological and ethical responsibility amongst students who will be the leaders of tomorrow
- other committees like Library Committee, Grievance Redressel Committee, etc for looking into the issues of students and employees promptly. The supporting emails, office orders and photos are placed
- Fitness activities, Yoga and games, tree plantation , cancer awareness programme, is the regular activity of NSS,it has a rich and diverse history of having undertaken some of the incredible social initiatives, since its inception .
- Some of the recent activities that is worth a mention under NSS are as follows:A spcial camp of was held from 12.12.2020 to 18.12 2020 on topic health and hygiene in collaboration with lion club.
- Online Aids awareness programme held on 1.12.2020.
- Blood Donation Camps: Every year, Nss student coordinators organise for a blood donation camp so as to encourage the students, staff and faculties of MMC to donate blood. The recent was organised on July 2021 in the Campus,due to the onset of the Covid – 19 pandemic.
- Jal jeevan haryali camp on 19.01.2020
- Road safety awareness programme on 14.1.2020
- Oil ang gas conservation awareness programme on16.01.2020
- Sardar ballabh bhai patel jayanti on 31.102020
- Online HIV /aids awareness programme on 1.12.2020
- Netaji subhash Chandra bose jayanti on 23.1.2021
- A seminar on youth health on topic Role of youth in

elimination of mother to child transmission. Was held on 9.03 .2021.The growing importance attached to ethics and sustainability has now become increasingly pertinent among the gils to share the same values. NSS is involved in numerous activities like sensitizing the girls about the grassroot problems of the society and the needs of the people, spreading the message of social, ecological and ethical responsibility amongst students who will be the leaders of tomorrow.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://magadhmahilacollege.org/cell/,https://magadhmahilacollege.org/gallery/ , https://magadhmahilacollege.org/syllabus/
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

MMC celebrates and organises various national and international commemorative days, events and festivals to inculcate the spirit and essence of day among the learners like Saraswati Puja, Holi, Dipawali Republic Day, Independence Day.Our national flag is hoisted with full honour and national anthem is sung by all the attendee. The cadet of NCC camp also take paradeduring this event. A formal email and announcement is made before conducting these events for mass awareness. In few cases, small committees are formed in collaboration with faculties, employees and students who can form a team and manage the activities in a smooth way. Prasad, sweets and free lunch is provided to all the students, faculties and staff. The respective budget is appropriated for each activity and the bills/vouchers are accounted and audited properly. Students take an active part in organising the Independence Day and Republic Day celebrations. Due to the covid pandemic, the institute is closed for students. However, still, efforts have been made to conduct various important events either through skeletal staff or on virtual mode.

A online women power summit-2021 was held on the occasion of international women's day,8th march in which world best known personalities took part in it.

National Science Day was celebrated on 2nd march 2021.Shreeram padmadev was the resource person. Poster competition was held.

Swami vivekanand jayanti was celebrated as Yuva Diwas on 12 january2021 with following all the covid -19 protocol.

Online webinar wes held on 10 december 2020 to make students aware of their rights and obligation

World Mental health day was celebrated on 10th october2020 in collaboration with ministry of health .

In addition, a webinar was organized on International Yoga Day, on 4th july 2020under the NSS drive

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Environmental Consciousness

Higher educational institutions have to play a significant role to inculcate environmental consciousness among the future citizens of the country. The college has put in a lot of effort to promote environmental consciousness and sustainable development. The institute exhorts the different departments to engage in a plethora of environmental initiatives. NSS units make efforts to keep the campus green by plantation drive regularly. Major portion of college campus covered with tree and lawns and the empty land in campus have the opportunities for enhancing the eco-friendly campus. Environmental awareness program are conducted by college time to time. Seminar on polythene free campus, tobacco free campus, sanitation drive and plantation are done. Various initiatives are taken by college to make Swachh Campus-Green Campus are: 1. Students and staffs of college are encouraged for recycling of paper and restricted for use of plastic in campus. College canteen and hostel mess uses utensils made of steel/paper/leaf etc. Students and staffs are discouraged to use plastic water bottle. 2. College has prohibited the burning of leaves and branches inside campus. These are used to prepare bio manures (fertilizers). Non-biodegradable solid wastes are disposed in bins. Liquid waste is managed by underground drainage system. Rain water harvesting is also done. 3. Students and faculty members are encouraged to share cars and use public transport whenever possible to reduce their carbon footprint. 4. Regard for nature, love for all living things, and environmental stewardship are all part of the MMC ideology.

Energy Conservation

A 100 KWp solar power plant has been installed on the roof of main building of MMC, which is providing a renewable source of energy. The solar power plant saves electricity bill of the college by about 40% every month. In addition to solar power plant, several key steps taken by college to conserve energy are: 1. College building has been designed to keep energy requirements for cooling and heating minimal. Natural light and cross-ventilation in the college building is able to minimize the use of electric lighting, air-conditioning etc. 2. To conserve energy regular bulbs and tube lights have been replaced by CFL and LED lamp. They consume around 80-90% less energy and also last around 10-20 times longer. 3. A solar water heater has been installed at the terrace of the newly built girls' hostel (Mahima Chhatravas) to make an optimum use of sunlight and conserve energy. It is economic and modern technique that provides complete energy independence and further lowers the electricity costs. 4. Staff and students are advised to turn off lights and fans when they are not being used. 5. BCA students and faculty members are encouraged to switch off the computer system, AC and other equipment to conserve energy. 6. College encourages the use of ENERGY STAR qualified products.

File Description	Documents
Best practices in the Institutional website	https://magadhmahilacollege.org/?s=best+practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College has implemented a unique house system by the name 'SAHODARA-The Daughter of Same Mother' which ensure harmonious collaboration of students and member of central society to organize various activity and competitions at college level. The house system consists of four houses: Jagriti, Maitri, Pragati and Samriddhi. The representatives of houses i.e.house captains and vice captains are elected by the students of the college during college election.Sahodara's coordinator and in-charge of the houses are college faculty members who are appointed by the principal. Every student of the college is allotted to a house after their admission in the college. The house system aids in the development of student unity and teamwork. Meetings are held once

every month to discuss about various issues and duties assigned. House duty include: Maintaining discipline in college, monitoring for uniform and I-Card of students, maintaining cleanliness and eco-friendly behaviour in the college campus, carrying out various social awareness programmes etc. Every house is assigned duty for one month alternatively. All of the college's competitions are held under the umbrella of the Houses. Points are awarded to the winners onthe basis of their performance,are computed at the conclusion of the year, and anounced winner.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Proposed Plan for Academic/Infrastructural Excellence in the Academic Year 2020-21

- Opening of new Courses (MCA/MBA/M. Com) in self-financing mode
- Six Months Certificate Course in Performing Arts under the Department of Music
- Three Months Certificate Course in Disaster Management and Yoga Science under the Department of Philosophy
- One Year Diploma Course in Women's Studies under the Department of Home Science
- Three Months Certificate Course in Basic Hindi Language Proficiency Programme under the Department of Hindi
- Six Months Certificate Course in using Corel Draw designing under the Department of BCA
- Six Months Certificate Course in Android App Development under the Department of BCA
- Three Months Certificate Course in Tax and Accounting under of Department of BBA
- Three Months Certificate Course in e-Commerce under the Department of BBA
- To organize Faculty Development Programme
- To submit the analysis Report of Part III Result of all Departments
- Celebration of opening and closing ceremony of Platinum Jubilee Year in the session-2020-21
- Starting Online Classes of Part I students, Session2020-2023
- Stating Offline Classes of Part III as directed by the

Govt/University

- CPE Research Projects, Power-Point Presentation and Activities
- To organize Workshop for development of Mukti Rangmunch
- MOU for strengthen Mukti Rangmunch
- To start Three Months Certificate Course in Pharmacy and Medicinal Plants under the Dept. of Chemistry
- Publication of Research Papers.
- To organize Seminar/Symposia/Workshop/Minor-major Research Projects
- To organize Cultural, Cocurricular and Extra Curricular activities in the current academic year
- To organize Incubation Centre activities

Proposed Plan for Infrastructural Development in the Academic Year 2020-21

- Establishment of Multimedia Lab
- Construction of New Day Care Centre
- Construction of New College Internal Main Gate on the occasion of Platinum Jubilee Year
- Construction of 2ndfloor of PG Building
- Construction of New Science laboratory with advanced equipments for Research Work
- Installation of New Server for College Library
- Renovation work according the needs of the Institution
- Change of Electric wires of Main Building
- Maintenance of Computer Lab/Science Laboratories and Laboratories of Social Science

Plan for Social Responsibility of the Institution.

- Organize Health Awareness Programmes
- Organize Blood Donation Camp
- Organize Community Services Program through NSS/NCC
- Organize Sanitation Drive.