Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MAGADH MAHILA COLLEGE, PATNA UNIVERSITY, PATNA**
Name of the head of the Institution	**SHASHI SHARMA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0612-2219454**
Mobile no.	**9470609888**
Registered Email	**principal@magadhmahilacollege.org**
Alternate Email	**prof.shashisharma@gmail.com**
Address	**North of Gandhi Maidan**
City/Town	**PATNA**
State/UT	**Bihar**
Pincode	**800001**

2. Institutional Status	
Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr . Punam Kumari**
Phone no/Alternate Phone no.	**+919430512546**
Mobile no.	**7261805666**
Registered Email	**punam.kumari896@gmail.com**
Alternate Email	**principal@magadhmahilacollege.org**

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://magadhmahilacollege.org/wp-content/uploads/2021/12/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://pup.ac.in/Calendars.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**81.75**	**2004**	**04-Nov-2004**	**01-Nov-2009**
2	**A**	**3.05**	**2013**	**05-Jan-2013**	**01-Jan-2018**
3	**B+**	**2.54**	**2020**	**08-Jan-2020**	**01-Jan-2025**

6. Date of Establishment of IQAC	**27-Aug-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
An International Webinar on theme	07-Jun-2020 1	150
Workshop on General Awareness on Indian Constitution & Fundamental Duties. National Constitution Day	26-Nov-2019 1	32
Big FM conducted an activity cum Workshop to Support Fit India Campaign , Govt. of India	18-Oct-2019 1	75
Training Programme on Self Defence For Eve-Teasing	26-Aug-2019 5	50
Workshop in Women Entrepreneurship	19-Aug-2019 1	80
Role of Skill Development in placement	18-Jul-2019 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MAGADH MAHILA COLLEGE	Reinforcement of Library	State Government	2019 365	400000
MAGADH MAHILA COLLEGE	Loss of Fee	State Government	2020 1095	48838928
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Proposal of career oriented Certificate Courses Three months Certificate Course in Beauty Care, Yoga, Disaster Management, Performing Art including Six Months Certificate Course in Health and Dietetics ,MCA, MBA and M. Com Under Self financing Scheme for the Session 20192020.

For the promotion of research temper among the students, IQAC has initiated seed money for CPE Projects.

IQAC initiated the development of econtent for the students

To continue the teaching and learning process during the lockdown, IQAC helped the teachers to lean and shift on online mode of teaching. Other than this, IQAC was in close contact with the students for the redressal of their grievances related to teaching and learning and provided all type of support.

IQAC conducted various programmes, workshops for the quality development of Faculty members and students as (i) Webinar on "Charting the Future with Enhanced Communication Skills" , (ii) SBI Workshop on Digital Banking (iii)Big FM Conducted an activity cum Workshop to Support Fit India Campaign , Govt. of India

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To enhance the quality of Curricular Aspects and focus on learning and development	The IQAC aims to ensure an adaptable environment for complete learning and progressive development for the students of the College. The IQAC provided the map for the curriculum delivery, timeliness and evaluation of the students. Faculty members have clear direction and fixed time frame for the completion of the course and attainment of the course outcomes as well as incorporating ideas of innovation in the Subject which can be helpful in future employability.
Starting online documentation for information (faculty and students' data, tracking students' progression, alumnae engagement, office information etc)	College has initiated the system for online documentation and efforts to make it available for all and to systematize office records as well
Career oriented Certificate Courses Three months Certificate Course in Beauty Care,Yoga,Disaster Management, Performing Art including Six Months Certificate Course in Health and	Six New Certificate Courses, four (4) Three Months Certificate Courses and Two (2) Six Months Certificate Courses has been introduced in the Academic Session 2019-20 in a view to develop

Dietetics for the Session 2019- 2020	the skills among the students. The courses in Beauty Care and Health and Dietetics has been started. Approval for other courses awaited.
To introduce new PG programme in Geography and P.G.Diploma in Women Studies	Proposal has send to the University for its approval. Decision awaited.
Efforts to reach various funding agencies for research projects by the faculty members	Faculty members encouraged to apply for minor/major research projects from UGC under CPE/BSR/DBT schemes and to publish quality research articles.
Consultancy and MOUs with renowned agencies	MOUs with Ganpat University, Gujrat & AIC-BV Foundation, Bihar
Infrastructural development	Construction of New Hostel Building has been started *Renovation work of Main Building is in process *Six New Classrooms for Self-financing Courses B. Com and BBA have been prepared in the newly constructed PG Building on the campus *Electrification and maintenance of electrical equipments have been started. * 100 KWp Solar Power Plant installed.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
General Body	**18-Dec-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**28-Nov-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2021**
Date of Submission	**29-Nov-2021**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Magadh Mahila College has academic flexibilities in all programs. CBCS has only been implemented in postgraduate courses in the Academic Session 2018-19. Academic Calendar and teaching modules are framed by the university and executed by the college to ensure that classroom lectures are of high quality and meet the time schedule. To compete with the technological demands of the modern era, faculty members have been insisted to follow innovative pedagogy of teaching methods, like internet, e-notes, and LCD projectors apart from chalk and talk. Use of ICT in classroom takes students to an educational world beyond the syllabus. Smart classrooms, virtual classrooms, interactive sessions with subject experts, play an important role in curriculum delivery. Enrichment of the curriculum engages beyond the classroom to innovative teaching practices and offers opportunities to the students to express their views and improve their skill. Various students' activities are organized to promote general communication skill and encourage them towards independent broad thinking. Skill development programmes such as essay competitions, debates, group discussions, extempore, quiz competitions are organized by the departments regularly. Student oriented methods like preparation of project reports, power point presentation, group discussion, experiential learning, paper presentation, seminars, workshops, assignments, tutorials and other aids to promote general communication skill among students. Study tours, field visits, community services, outreach programmes, extension activities, encourage initiatives, independence and collaborative learning among students. The multi-dimensional enthusiastic performance of the students in all aspects and ranks obtained by the Institution at the University Examinations are exemplary for the quality education of the institution. Patna University publishes its academic calendar every year and college strictly adheres to it. This allows both teachers and students to space out their teaching and learning. The new session of undergraduate program in the college commences in the month of July every year. After the assessment of the sent-up examination papers, students are being given feedback about their performance, strengths, and weaknesses with their areas for improvement. The university examinations of undergraduate courses begin from the month of February (Honours Part III), March (Honours Part II) and April (Honours Part I) followed by Practical Examinations and Viva- Voce Examination. University examinations of all conventional and vocational courses end in the month of May before the summer vacation. Similarly, for postgraduate examination, students are explained and made aware about academic calendar and evaluation process of continuous Internal Assessment (CIA-PG Exams comes under this) during their orientation session at the beginning of each semester. The entire details are also displayed on the departmental notice board. The assessment tools viz. class tests, assignments, presentations are well explained and demonstrated to them during Induction -cum- Orientation Programme and practice at regular interval to passionate them for outstanding performance. Teaching- learning process is further improved by academic audit and effective corrective measures taken by the IQAC. Based on the observations and recommendations made by the committee the Heads of the various departments are asked to take necessary corrective measures to improve the academic and administrative performances.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
	Nil	17/10/2019	180	Yes	Yes

Certificate Course in Health and Beauty Care					
6th Month Japanese Language and Culture Training Certificate Course	Nil	27/06/2020	180	Yes	Yes
Certificate Course in Life Skills Advancement Bootcamp (LAB)	Nil	11/09/2019	90	Yes	Yes
Certificate Course in Technology Advancement Bootcamp (TAB)	Nil	11/09/2019	90	Yes	Yes
Certificate Course in Career Advancement Bootcamp (CAB)	Nil	11/09/2019	90	Yes	Yes
Certificate Course in Health and Dietetics	Nil	17/10/2019	180	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Chemistry	14/06/2018
MSc	Herbal Chemistry	14/07/2018
MA	Psychology	14/06/2018
MA	Home Science	01/07/2018

MA	Economics	01/07/2018
MA	Music	14/06/2018
BCA	Computer Applications	16/12/2019
BBA	Business Administration	16/12/2019
BSW	Social Work	19/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	176	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Computer Application	01/07/2003	211
Certificate Course in German Language Proficiency	04/02/2016	11
Certificate Course in English Language Proficiency	15/07/2015	22
Jute Art Craft and Design	10/01/2019	15
Madhubani Painting	10/01/2019	10
IT Skill Development in Graphics and Web Designing	01/09/2018	22
Office Management	10/01/2019	9
Certificate Course in Life Skills Advancement Bootcamp (LAB)	11/09/2019	43
Certificate Course in Technology Advancement Bootcamp (TAB)	11/09/2019	25
Certificate Course in Career Advancement Bootcamp (CAB)	11/09/2019	97
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	BCA	23
BSc	BCA	53
BSW	Social Work	4
BBA	B. B. A.	53
MA	Economics	36

MA	Psychology	18
MA	Home Science	12
MSc	Chemistry	28
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

At Magadh Mahila College, a well designed feedback system is employed to secure the holistic participation of various stakeholders such as students, parents, teachers and alumni in our institutional processes. This fosters a spirit of transparency, communication and inclusivity in all levels of functioning at the institution. The dominant method of acquiring feedback is through forms designed specifically for this purpose and the feedback thus obtained not only provides a foundation for evaluating the efficacy of our existing mechanisms but also aids in the development of innovative academic and extra-academic content. It acts as the necessary raw material for formulating strategies for prospective institutional development. Institutionally, the Principal is always directly accessible to students and parents during college hours. When it comes to the formally collected feedback a committee of teachers and the Principal together reflect and determine viable and specific redressal mechanisms for each kind of stakeholder, instead of opting for a one-size-fits-all approach. Some notable examples of channeling feedback into constructive areas is through the organization of Faculty Development Programmes. For the upgradation of the teaching staff carrying out infrastructural refurbishments to improve the aesthetic and functional experience of the college for all stakeholders enabling curricular enhancement to offer a diverse range of compulsory and add-on courses to our student body. Also instituting counselling and mentorship programmes to bolster the emotional well-being of our students, IQAC plays a pivotal role for analyzing the inputs from feedback system and using the suggestions for holistic improvement of students as well as institution. The feedback of lecture delivery of teachers is also communicated to IQAC members in the IQAC meetings. Departmental council meetings are also conducted on a regular basis to review and assess the completion of syllabus, results for the overall development of students. In a nutshell, such an approach synergistically supports the amalgamation of the interests of the core stakeholders as well as the educational institution. The curriculum is revised on the basis of feedback system. Some senior faculty members of the college are the member of Moderation Board and Board of Courses and Studies and they play significant role in curriculum designing and revision. Feedback on curriculum is obtained from the various stakeholders, is analyzed by the university authorities and the required changes are informed to the concerned authorities to ensure the holistic development of the students. The qualitative education is manifested by the performance of the students who become rank holders at the University Examinations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	B. B. A.	60	557	60
MA	Economics,Psychology, Home Science, Music	170	329	106
MSc	Chemistry, Herbal Chemistry	40	231	37
BCA	Computer Applications	80	375	80
BCom	B. Com	250	2205	250
PG Diploma	PGDCA, PGWCW	90	36	23
BSc	Bachelor of Science	256	3150	268
BA	Bachelor of Arts	450	3300	457

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3136	247	29	Nill	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	49	250	18	12	5

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Magadh Mahila College practices a well-structured system of mentoring. By providing information, guidance, and encouragement, mentors can play an important role in nurturing students' college aspirations, helping in the transition from school to college. In addition, mentoring for students in college helps students to feel more connected and engaged on campus, which can ultimately improve students' outcome. College has a exclusive mentoring and support mechanism with Principal and Heads of the respective departments. Each student is

assigned a faculty as a mentor at the beginning of the academic year by a selection rule by the teacher-in-charge of the concerned department in which the student is admitted. Each teacher maintains their personal timetable/register for the mentoring sessions. Students' profile, which indicate social, economic and academic background along with their sports and other special abilities and disabilities are the soul points of mentoring strategies for effective socio, psycho and academic guidance. Individual sessions cover a wide range of topics like Career options Strategies and work plans Information about institutions in India and abroad, Entrance examinations, Admission requirements, Job opportunities, Work profiles, Emotional and personal dilemmas and problems etc. Students are encouraged to meet their mentors frequently discuss any issue related to difficulties faced in the college as well as holding discussions on the issues faced in their personal life. Students voice, their requirements, grievances, opinions through their mentors discussed with their respective heads of the departments in the departmental meetings. The scope of mentoring goes beyond classroom support to equip the students with right knowledge, attitude and skill so that they successfully face the challenges ahead. The subject teachers give guidance and special coaching to students for university and competitive exams and all kind of entrance exams for future higher studies and recruitment. The aim of having a well structured system of mentoring is to provide proper guidance to the students not only in choosing the right career path but also to help them learn how to deal with the vicissitudes of life and become confident and emotionally secure individuals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3383	49	1:69

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
88	49	39	5	44

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAHIN	Ist Year	16/05/2019	19/08/2019
BA	BAHIN	IInd Year	22/04/2019	18/06/2019
BA	BAHIN	IIIrd Year	11/03/2019	25/05/2019
BA	BAENG	Ist Year	16/05/2019	19/08/2019
BA	BAENG	IInd Year	22/04/2019	18/06/2019
BA	BAENG	IIIrd Year	11/03/2019	25/05/2019
BA	BASAN	Ist Year	16/05/2019	19/08/2019
BA	BASAN	IInd Year	22/04/2019	18/06/2019
BA	BASAN	IIIrd Year	11/03/2019	25/05/2019

BA	BAURD	Ist Year	16/05/2019	19/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (CIE) system plays an important role in preparing the students for final university exams. Since the under graduation program is conventional in nature, there is no provision of CIE at UG level but college has undertaken many steps for the benefit of the students: Class Test and Terminal Examinations are conducted as suggested by the advisory committee. Sent-up Examination is conducted on the pattern of final examination to prepare the students for the same. This includes both, practical and viva-voce examinations. Results of these examinations are shown and discussed with the parents in the Parent-Teacher Meetings. For PG Program, CIE is the integral part of Semester System at PG level which plays an important role in the students' final result as it is a 30 marks examination. Departments having PG program have undertaken following reforms: Orientation to CIE – Students are made acquainted about the marks distribution. 30 marks under CIE are divided which are as follows: 15 marks for written exam, 5 marks for assignment, 5 marks for presentation and 5 marks for attendance and behavior. Result analysis and review– Each student is shown her marks with the answer sheet. Teachers discuss the best answer in the class as an example. Slow learners are handled separately by the teachers. The results are reviewed in the departmental meeting to give necessary feedback for the improvement of students' performance. Remedial classes –it is conducted for slow learners and students who have participated in extra-curricular activities like sports, NCC and NSS.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Magadh Mahila College is a constituent college of Patna University which publishes its academic calendar every year and college strictly adheres to it. The college carries out effective planning to stick to academic calendar and ensure effective time management. This allows both teachers and students to space out their teaching and learning. The new session of undergraduate program in the college commences in the month of July every year. The university examinations of undergraduate courses begin from the month of February (Honours Part III), March (Honours Part II) and April (Honours Part I) followed by Practical Examinations and Viva-Voce Examination. University examinations of all conventional and vocational courses end in the month of May before the summer vacation. During the orientation programme of new students', they are informed about the academic calendar of the college and the Continuous Internal Evaluation (CIE). The Institution follows decentralized administration to a considerable extent. Regular meetings are conducted with the academic staff by Principal. The suggestions and opinions of the staff members are considered regarding the qualitative betterment of curricular aspects. The departmental meetings are conducted by the HoD's with the teaching staff focusing on improving the academics, co-curricular and extracurricular activities. Various works are imparted to the faculty members like time-table, teaching plans, lesson plans, course material, work dairy, which is reviewed by the HoD's at monthly departmental council meeting. For the purpose of conducting Continuous Internal Evaluation, teachers prepare their Lesson Plans/Teaching Schedule in adherence to the Academic Calendars. The timings for the Class Tests and Home Assignments are planned by the teachers in accordance with their teaching and tutorial schedule keeping the Academic Calendar and planned Extra Curricular activities of the college in mind.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

https://patnauniversity.ac.in/240719_prog_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAHIS	BA	BA (H) HISTORY	76	66	86.84
BAECO	BA	BA (H) ECONOMICS	80	75	93.75
BAMUS	BA	BA (H) MUSIC	2	2	100
BAPHI	BA	BA (H) PHILOSOPHY	1	1	100
BAMAI	BA	BA (H) MAITHILI	Nill	Nill	0
BAPER	BA	BA(H) PERSIAN	Nill	Nill	0
BAURD	BA	BA (H) URDU	7	6	85.71
BASAN	BA	BA (H) SANSKRIT	1	1	100
BAENG	BA	BA (H) ENGLISH	119	115	96.64
BAHIN	BA	BA (H) HINDI	20	20	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://magadhmahilacollege.org/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICSSR, New Delhi	210000	210000
Minor Projects	730	UGC-BSR	800000	800000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NIL	Nil	Nill	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	4
Home Science	4
Music	1
Hindi	1
Sociology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Urdu	5	0
National	Botany	3	0
National	Political Science	2	0
National	Psychology	2	0
National	Music	2	0
National	Hindi	1	0
National	English	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	3
Urdu	2

Zoology	1
Home Science	1
Music	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Dimension of women related to SHG's and SHG's	Dr. Archana Katiyar	Review of Research, no-48514, Issn-2249-894, vol-8,9	2019	0	Nil	Nill
Isolation and screening of Phosphate Solubilizing Bacteria from Litchi Rhizosphere	Pushpanjali Khare	Indian Journal of Ecology	2019	0	Nil	Nill
Rashtra ki Dharana Mein Bahujatiyata ki Antarvastu : Ek Gandhivadi Khoj	Dr. Telani Meena Horo	Bohal Shodh Manjusha, Issn-2395-7115, vol-12	2020	0	Nil	Nill
Farog-E-Urdu Ke Liye Zaroori Eqdamat	Dr. Suraj Deo Singh	Urdu Duniya Monthly Journal, National Council for Promotion of Urdu Language, New Delhi, ISSN No. 2249-0639, Vol. 22, Issue 05, May 2020	2020	0	Nil	Nill

Title of the Paper	Name of Author	Title of journal	Year of publication		Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Hindustani Tahzeeb-V-Rewayet (Md. Husain Azad Insha Allah Khan Ke Hawale Se	Dr. Sohail Anwer	Ajkal (Urdu, New Delhi) , ISSN No. 0971-846X, Vol. 78, Issue 06,	2020	0	Nil	Nill
Lichi Ke Beej Ankuran par jaiw Urvarak ka prabhav	Pushpanjali Khare, Nandini	Vigyan Garima Sindhu, no. - 111, Oct- Dec, 2019, ISSN No. 23207736	2019	0	Nil	Nill
Raga Sanjh	Dr. Arbind Kumar	Sangeet (Sangeet Karyalaya, Hathras Prakashan), ISSN 0970-7824	2020	0	Nil	Nill
Rashtra ki Dharana Mein Bahujatiyata ki Antarvastu : Ek Gandhivadi Khoj	Dr. Telani Meena Horo	Bohal Shodh Manjusha, Issn-2395-7115, vol-12	2020	0	Nil	Nill
Redefining Marriage in the Short Stories of D.H Lawrence	Dr. Khushboo	Ayan	2019	0	Nil	Nill
Premchand ki Samajik Chetna	Dr. Kumari Aruna	Shodh Samvidh, ISSN 2393-980X, Vol. 9,10 11	2019	0	Nil	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

Nil	Nil	Nil	Nill	Nill	Nill	N.A.

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	35	42	6	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Youth Exchange Programme	Director General, NCC, New Delhi	1	1
Republic Day Camp- 2020	Bihar and Jharkhand Directorate	1	2
Combined Annual Training Camp (CATC)	NCC Group , Patna	1	9
Rock Climbing and Training Camp (R.C.T.C.)	NCC Group, Uttarakhand.	1	2

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NIL	NIL	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Advance Leadership Camp	NCC Group, Agra	Advance Leadership Camp	1	6
Army Attachment Camp	Bihar Regimental Centre, Danapur	Army Attachment Camp	1	1
N.I.C - Ek Bharat Shreshtha Bharat	NCC Group, Muzaffarpur	N.I.C - Ek Bharat Shreshtha Bharat	1	2

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Sudha Dairy Project, Patna	18/06/2019	02/08/2019	Aafreen Ahmadi
Internship	Internship	Hotel Maurya, Patna	01/06/2019	31/07/2019	Aalmeen Rahman

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Gujrat University, Gujrat	28/01/2020	1.Joint Research Activities.	72
Ganpat University, Mehsana, Gujrat	28/01/2020	To encourage students and faculty members to join an Academic Exploration Program.	44

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
631.5	610.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	6.0.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	155643	3308803	298	131650	155941	3440453
Reference Books	213	62967	Nill	Nill	213	62967
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	7	2550	Nill	Nill	7	2550
e-Journals	3000	Nill	Nill	Nill	3000	Nill
CD & Video	17	Nill	Nill	Nill	17	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	273	102	0	0	0	13	83	0	0

Added	0	0	0	0	0	0	0	0	0
Total	273	102	0	0	0	13	83	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

100 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	[NA](NA)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
75.9	69	27.4	24.9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities are as follows: BUILDING INFRASTRUCTURE- The college Building Committee looks after the maintenance, repair and constructional works inside the campus. Construction, repair and maintenance of the building and physical infrastructure like water supply, power supply and gas supply are looked after by this committee. For maintenance of civil and electrical works, a college staff is assigned by the college authority to verify the work done by the contractors. All works have been done through tender system as per the standard norms and all minor faults has been taken care by hired technicians, carpenters, plumbers. Maintenance of toilets and other service areas have been outsourced through outsourcing agencies as per the norms prescribed by the university administration. MAINTENANCE OF FURNITURE- as per the requirement of departments and office, carpenter has been hired to look after the maintenance and repair work of furniture, fixtures and other physical infrastructure. Work done has been verified by the designated staff. MAINTENANCE OF LABORATORY EQUIPMENT-Each lab maintains a stock register of all the laboratory items. Dead Stock Register is also maintained to keep an account of the non-functional equipment. A committee of concerned unit is formed by the college administration which inspects and evaluates the current working condition and status of equipments. An inventory is managed at departmental level for maintenance of practical materials and is presented before the committee. Consumable items are also categorized separately and checked by the committee members time to time. The committee members give its recommendations whether repair or upgradation is needed. Departmental Council give requisitions for purchase of needed items after inviting quotations from different agencies which is then scrutinized by the College Purchase Committee. After approval of the committee, required items have been purchased. MAINTENANCE OF LIBRARY- Departmental Council gives the list of books comprising author and publishers' names according to the need and demand of students. The list is presented to the college Library Committee for sorting and approval and college fulfills the demand according to the available fund. For maintenance of books, library incharge teachers and non-teaching staff select damaged books for repairing, covering, hard binding or soft binding. For protection and maintenance of books

vacuum cleaning and pest control has been done as a regular maintenance work. MAINTENANCE OF INDOOR SPORTS COMPLEX- sports committee looks after the requirement and facility related to Indoor and Outdoor sports and gives requisition to the college administration for purchasing and maintenance of sports items and maintenance of Indoor Complex. MAINTENANCE OF DIGITAL DEVICES- Annual maintenance and software upgradation have been done through pre-purchased offers when new computers have been installed to save funds. New purchase and upgradation are recommended by departmental council, which are to be recommended and routed by concerned college committees and then items are purchased through open tender. As per need of hour learning resources are upgraded time to time in the library.

https://magadhmahilacollege.org/infrastructure-maintenance/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Scholarship by College	60	165500
Financial Support from Other Sources			
a) National	Free-ship, Student Credit Card Scheme	2164	15848435
b)International	NA	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate Course in Career Advancement Bootcamp (CAB)	11/09/2019	97	Medha
Certificate Course in Technology Advancement Bootcamp (TAB)	11/09/2019	25	Medha
Certificate Course in Life Skills Advancement Bootcamp (LAB)	11/09/2019	43	Medha
Certificate Course in Computer Applications	01/09/2003	199	Department of Computer Applications, MMC
German Language Proficiency Programme	01/08/2016	15	Department of English, MMC
Engligh Language	12/08/2015	23	Department of

Proficiency Programme		**English, MMC**

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	**NA**	**Nill**	**Nill**	**Nill**	**Nill**
2020	**NA**	**Nill**	**Nill**	**Nill**	**Nill**

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	**Nill**	**Nill**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Succexa Edutech, Tata Consultancy Services, Concentrix Pvt. Ltd.,Mukta Charitable Foundation, Utkarsh Small Finance Bank, Karanji Infotech Pvt Ltd, Youth Dreamers Foundation, ICICI Bank	**119**	**30**	**NA**	**Nill**	**Nill**

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

					higher education
2019	1	BSc(H) CHEMISTRY	CHEMISTRY	DESHRATNA RAJENDRA PRASAD SHIKSHAK PRASHIKSHAN MAHAVIDYALAYA	B.Ed
2019	1	BSc(H) CHEMISTRY	CHEMISTRY	Patna Science College	Msc Biochemistry
2019	1	BCA	Computer Applications	Indira Gandhi National Open University	MCA
2019	1	BCA	Computer Applications	Sastra University	MCA
2019	1	BCA	Computer Applications	RV College of Engineering (RVCE)	MCA
2019	1	BCA	Computer Applications	Patna science college (patna university)	MCA
2019	1	MSc Herbal Chemistry	Chemistry	Central University of South Bihar, Gaya	Ph.D in Organic Chemistry
2019	1	BSc (H) MATHS	MATHS	A.N. COLLEGE , PATNA (PATLIPUTRA UNIVERSITY)	M.sc Mathematics
2019	1	BSc (H)Physics	Physics	Mahatma Gandhi central university	Msc Physics
2019	1	BSc (H)Statistics	Statistics	Science College, Patna University, Patna	M. Sc Statistics
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Welcome Freshers Day 2019	College	450
Saavan Mahotsav	College	350
Farewell	College	450
74th Foundation Day 2019	College	200
Sports Day 2019	College	1100
Paree-Fresh and Crazy Party- 2019	College	450
16th Alumnae Meet 2019	College	210
The Magadh Summit 2020	College	60
Utkarsh An Elevation 2020'	College	450
Mehfileye-Gazal	College	35
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1st Position in Music C ompetition	National	Nill	1	121	Aishwarya Pathak
2019	1st Position in Tarang Fest	National	Nill	1	122	Komal Bharti
2019	1st Position in East Zone Inter University Chess Tournament	National	1	Nill	128	Shikha Biplow
2019	1st Position in Bihar Senior State Badminton Championsh ip	National	1	Nill	180	Sweta Suman
2019	1st Position in 86	National	1	Nill	73	Anamika Kumari

| 2019 | 1st Position in Bihar Senior State Vollyball Championship | National | 1 | Nill | 106 | Usha Sahnkar and Group |

| | Bihar Open State Athlectics Championship | | | | | |

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As the students are one of the main stakeholder in the college, their participation in college governance is the key factor in the transparent functioning and decision-making of the institution. For ensuring continues participation of students in various activities, we have bodies like – IQAC, SQAC, Sports Committee , Common Room Committee , Students' Central Society, Science IT Cell, Sahodara Society, Green Earth Brigade Cell, Students Grievance Redressed cell, Sexual Harassment Cell, Anti-Ragging Cell, Environmental Cell of the College. Academic Council- the students have representation in academic council which ensures the improvement in the academic quality of the institution. IQAC: The GS and AGS are members in IQAC which adds to students' representation and further contributes in holistic development of the institution. Athletic Society, Students' Central Society and Sahodara Society organize and encourage students' participation in academic, co-curricular, extra – curricular and extension activities. Student's Central Society: It is also known as Students' Cabinet. Students' Cabinet is an elected body of student representatives and it is an integral part of college administration. Elected members look after the various fields such as discipline, sanitation, environment, cultural, sports / science IT activities and contribute to the smooth functioning of the system. They also build a bridge between the faculty members, administrative staff and students. The distinctive feature of MMC of having House System- Sahodara coordinates with students and Central Society to organize various competitions at different level. Student Quality Assurance Cell (SQAC) comprising Principal, Bursar, IQAC Coordinator Student's Representatives evaluates, monitors and finds strategies in matters like – facility, maintenance, discipline etc. Members of the SQAC identify the students' volunteers from different disciplines to form an organizing committee to conduct programmes like seminars, guest lectures, workshops, sports and cultural fest etc. Due to these committees and societies our students excel in several sports and cultural event at different levels apart from out-standing academic excellence every year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center">16004</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

424800

5.4.4 – Meetings/activities organized by Alumni Association :

16th Alumnae Meet 2019 was held on 20th November 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To run a College in a better way, a combined effort of Principal, teaching, non-teaching staff and students is needed. For decentralizing and bear with the administrative load of the Head of the institution and changing the working style, teachers and students have given right and share in day-to-day functioning of the college. The motto behind this thought is to take quick decision and create a sense of attachment among the stakeholders for the institution. It also inculcates a participatory environment ensuring that every individual gets an opportunity to evolve and grow. All the Departments and faculty members work independently and function according to the requirement of the curriculum. They have given free hand to decide the course of student eccentric activities, lectures and programmes for their evaluation. To promote the research activity, faculty members guide the CPE projects of the students and keep close contact with the students. Dissertations are made core paper in the PG Programmes, so the students are allotted their research supervisors and they work with those faculty members. Student-Faculty meetings are convened regularly. Department wise meeting between the faculty and Principal also take place regularly. Departmental Council meets regularly. Faculty members have representation in various committees as IQAC, Grievance Redressal Cell, Anti-Ragging Committee, Internal Complaints Committee, College Purchase Committee, General Body, Advisory Committee, Development-cum-finance Committee, and Committee for SC/ST, Magazine Committee, Library Committee, Research Journal Committee, Sports Committee, Time- Table Committee etc.).Various cells are formed at the level of Students, Parents and Alumna The different cells are Students' Grievance Redressal Cell, Staff and Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell, Minority Cell, Legal Cell, OBC Cell etc. To facilitate greater participation of students in the administrative and governance process of the College. Under this effort, students would be selected through a Cabinet Election in which they are selected by entire students. The Student Cabinet takes care of the overall discipline, co-curricular activities organized in the collage and helps in smooth functioning of the college administration. Students have their presence in IQAC too. Students have plenty of opportunities to show their talents in different field.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The enrolment process of the Institution is fully transparent and follows the guidelines of Patna University including the Reservation

	Policy of Central Govt. and Govt. of Bihar. Students from different community backgrounds have been enrolled in every academic session. Students are trained and prepared to face challenges of modern era through value-based education system.
Industry Interaction / Collaboration	In the professional and many of the Add-on courses, student internship is encouraged. It gives them exposure to the practical requirements of the jobs. The College Placement Cells help the students in promoting their practical learning and research. College Placement Cells organizes industrial visits and field trips. In collaboration with different industries lectures are organized by industry experts for both teachers and students. In the light of Startup Policy of Government of Bihar and India, Mudra Yojana, Angel funding, Venture, college is working hard to inculcate entrepreneurship among the students through its Incubation Centre. College has collaboration with prominent state, national and international industry bodies like BIA, CII, PHDCCI etc.
Human Resource Management	The development of human resource is essential for the advancement of any institution. Measures have been taken to improve the working environment of students, faculty and non-teaching staffs. Recruitment of the faculty members are onus of the University Service Commission. In the light of the crunch of teaching and non-teaching staff members, University appoints well qualified guest teachers on contract basis following the UGC norms. College engages some part time guest faculties on lecture basis remuneration to provide quality education to the students. College conducts seminars, workshops, orientation programmes, ICT based teaching-learning and quality enhancement programmes to enrich the skill of faculty and non-teaching staffs. Adequate facilities and cordial atmosphere have been provided by the institution, so that all the teaching and non-teaching staff can work efficiently to maintain the educational standard. A fund has also been created for the welfare and help of the faculty and non-teaching staffs in Indian Bank situated in the campus.

Library, ICT and Physical Infrastructure / Instrumentation	College has a well automated library with Wi-Fi facility and 1, 56,437 books. It is vital source of leaning for the students and faculty. Every year, latest and advance learning materials and books are added according to the curriculum. It is full of quality journals, magazines, newspapers and a wide range of e-resources. Other than this, there are several books in departmental libraries which cater the need of students of that very department. Various ICT Components such as Laptops, Computers, LCDs, K-Yans, Smart Boards, LAN Wi-Fi connection, CCTV Cameras etc. have been adopted to impart quality education to the beneficiaries.
Research and Development	IQAC and Research Resources Committee had given special emphasis on promotion and development of quality research among faculty members and students. The college provides necessary support for research and development activities through its CPE fund for the students. Some of the faculty members have got major and minor projects which are funded by UGC, DST and other funding agencies. Many of the faculty members are guiding students for a Ph.D. degree. To spread awareness and cultivate interest in research, Workshops/Seminars/ Conferences are organized on regular basis. Students from UG and PG courses have been guided by faculty for CPE Projects on different current and relevant topics. The faculty members have been encouraged to participate in National and International seminar and paper presentation. IQAC organizes seminars and workshops in collaboration with reputed organizations. The research papers presented in the Seminars and projects undertaken by the students are published in College journal.
Examination and Evaluation	The University conducts the semester end and final exams for UG and PG Courses. It includes the theory and practical examinations both. Continuous evaluation is done throughout the session by taking tests, assignments, presentations and projects in PG courses. Continuous internal evaluation is done and the marks of every evaluation are included in the final score of each semester. During the

	pandemic new methods of evaluation like developing quiz, presentations and using Google classroom to collect and evaluate assignments were adopted. The paper setting, moderation and evaluation work were done by the faculty members.
Curriculum Development	The Curriculum of UG and PG courses have been prepared by the Patna University Academic Council in consultation with the Departmental Council and experts from academic and professional fields, considering the demand and contemporary trends. In college, the curriculum is implemented efficiently through conventional classroom teaching, Smart classes, laboratory work, assignments, group discussions, seminars, workshops etc. e-resources/ ICT infrastructure was extensively used for teaching and additional information sharing.
Teaching and Learning	Teaching learning activities aim to promote active participation of students and motivate them to think on the contemporary global, cultural and national applicability through the use of live teaching, sharing study material, assignments and conducting tests. The faculty engaged with the students beside regular lectures, tutorials and demonstrations to enhance the knowledge and understanding of the subjects. Student centric teaching methods are adopted for effective delivery of the subject knowledge to the students. Along with conventional teaching method of blackboard teaching, various ICT tools such as workshops, seminars, power point presentations and other e-resources are used to impart the knowledge. Online teaching and learning process was adopted during lockdown in which online discussion of topics and interactions with the students were included. To make the classroom teaching live, various Audio visuals aids, quiz and PowerPoint presentations were extensively used by faculty members. Platforms like Zoom, Google Meet and Cisco Webex were used for online teaching. Project work is routinely allotted to students as they are the part of their curriculum, to promote original thinking and enhance their knowledge in that particular subject. Prominent academicians and

	expert speakers of various fields time to time visit in the college to give lectures on their expertise. Teaching lessons are prepared as per the curriculum and academic calendar in keeping view of the student's interests, abilities and skills so that their performance can be enhanced.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All the information regarding the student admissions, activities on the campus, future plans etc. are displayed on college website.
Finance and Accounts	Fee payments are done online. Tenders and work orders have been displayed on the College website.
Student Admission and Support	The admission process is completely online and it is done through the admission portal of Patna University. Students after giving the entrance exam, get selected and the informed about the Results and admission cut-off lists through the College/University website itself. All forms like feedback form, students grievance form, examination form, transfer certificate/migration certificate are available on college/University website.
Examination	All the information regarding the examination schedule including the results are displayed on the website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Santoshi Bhawani Mishra	Languaging and Translating: Within and Beyond	IIT, Patna	2000
2020	Dr. Archana Jaiswal	Languaging and Translating: Within and Beyond	IIT, Patna	2000
2020	Mrs. Namrata	International Conference of	Community Psychology	2000

		Community Psychology	Association of India, (CPAI)	

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	IT Skill Training Programme	02/06/2020	09/07/2020	Nill	25

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Philosophy	1	21/11/2019	04/12/2019	14
Orientation Programme	1	07/11/2019	27/11/2019	21
83rd Orientation Course	1	05/08/2019	24/08/2019	21
72nd orientation programme	1	17/07/2019	13/08/2019	28
Faculty Development Programme on R Programming	1	08/06/2020	17/06/2020	10
Waste to Bioenergy	1	28/06/2020	04/07/2020	7
Ten Day FDP programme on R-programming	1	08/06/2020	17/06/2020	10
One week Online International FDP on Skilling Teachers for Online Education	1	02/06/2020	06/06/2020	5
One week online FDP on	1	08/06/2020	13/06/2020	6

Online Teaching learning processes using ICT Tools for Education 4.0				
FDP on Evolution from Offline to Online Teaching	1	30/05/2020	02/06/2020	4

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	1	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In the light of the University ordinance, all the financial matters are looked by the Bursar of the college in consultation with the Principal. The auditing of the annual financial statements is done by an auditor .The overall supervision of the finances of the College is done by the Bursar. Statutory audit was undertaken and the audit report was sent to the University and the UGC, following due procedures.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

6946486

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Departmental Parent Teachers Meeting 2. Parent Teachers Association meeting 3. Parent Teachers Association Workshop

6.5.3 – Development programmes for support staff (at least three)

For the enhancement of efficiency and Skills of Support Staff 1. CIC course by BCA department 2. Office Management Course by BBA Department 3. Language Proficiency Course in Hindi by department of Hindi are conducted	

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. ISO certification 2. MIS initiation 3. Skill Development Courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	SBI Workshop on Digital Banking	09/11/2020	09/11/2019	14/11/2019	71
2019	Plastic Mukt Prayavaran Jagrukta Karykarm	06/07/2019	19/10/2019	19/10/2019	125
2019	Big FM is Conduct an activity cum Workshop to support Fit India Campaign, Gov. of India	06/07/2019	18/10/2019	18/10/2019	75
2019	One Day Workshop on Skills Development	06/07/2019	15/10/2019	15/10/2019	71
2020	Webinar on "Charting The future With Enhanced Com munication Skills"	11/01/2020	05/05/2020	05/05/2020	95
2020	Jal Jeevan Hariyali Diwass And Lecture on Use and Conservation of Solar Energy	11/01/2020	03/03/2020	03/03/2020	69

2019	Role of Skill Development in placement	06/07/2019	18/07/2019	18/07/2019	50
2019	Workshop in Women Entrepreneurship	06/07/2019	19/08/2019	19/08/2019	80
2019	Training Programme on Self Defence For Eve-Teasing	06/07/2019	26/08/2019	31/08/2019	50
2019	Workshop on General Awareness on Indian Constitution Fundamental Duties. National Constitution Day	09/11/2019	26/11/2019	26/11/2019	32
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
An Industry Women Empowerment Job Opportunity Skill required in Medicine	19/11/2019	19/11/2019	150	22
Workshop on importance of Girls Education in 21st Century	19/09/2019	19/09/2019	50	16
Discussion on Women Safety & Cyber Crime	20/07/2019	20/07/2019	150	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution has done extensive amount of work to make an environmental friendly campus and meet its goal towards sustainable development. Planation is done regularly by NSS members. College campus is well covered with tree and lawns. Seminars on topic like Tobacco free campus, Polythene free campus,

Sanitation drive and plantation are conducted. A number of initiatives are taken to make Swachh Campus-Green Campus. Some of the notable activities of the college are: 1. Use of plastics are highly discouraged in campus. It is made compulsory for college canteen to use utensils made of steel/paper/leaf etc. Students and staffs are discouraged to use plastic water bottle. 2. Our college has its own 100 KWp solar power plant, a renewable source of energy to meet its energy requirements. Furthermore, LED bulbs are installed across the campus to save energy. 3. Bio manures (fertilizers) are prepared from solid wastes such as leaves of plants and residues from mess of campus hostels. Apart from this, liquid and e-waste management is in practice. Solid waste disposable bins are used whereas liquid waste is managed by underground drainage system. Rain water harvesting is established and maintained properly.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	1	18/02/2020	1	Valedictory Programme of NSS special camp on Health and Hygiene	Health and Hygiene	150
2020	Nill	1	25/01/2020	1	Free dental checkup camp	Dental hygiene	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Book of Code of Conduct	20/03/2019	Book of Code of conduct for all the University stakeholders is uploaded on University website at the below mentioned link: https://pup.ac.in/CodeofC

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
International Human Right Day	10/12/2019	10/12/2019	300
Workshop on General Awareness on Indian Constitution Fundamental Duties. National Constitution Day	26/11/2019	26/11/2019	300
Seminar on Human Values and Ethics	06/10/2019	06/10/2019	150
Oath Taking Ceremony of Newly Elected Cabinet and Sahodara Members	11/01/2020	11/01/2020	450
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution has taken several measures to make campus eco-friendly. Major portion Of the total area of college is covered with tress and lawns. Some initiatives taken by college are: 1. Tree plantation in the campus is a regular activity of the NSS. Herbal garden with botanical name of plants is maintained in the college. Members of college are acquainted with various environmental issues through seminars and talks. 2. Bird nests have been fixed on the tree tops in the college. 3. A renewable source of energy, solar Power Plant has been installed on the roof of main building of MMC. LED bulbs are installed across campus. 4. Solid liquid waste management plant that produces bio manures from organic college waste is established. 5. Steps are taken to make plastic free campus. Awareness programs are conducted like Tobacco free campus, polyethene free campus, plantation, sanitation drive etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. A Solar photovoltaic power plant 100 KWp for captive generation of electric power from sunlight has been installed in college campus so as to minimize the cost of energy and reduce the dependence on non-renewable source of energy and settle for a sustainable alternative. This solar power plant saves the electricity bill of college by about 40 percent every month. LED bulbs are fitted wherever required in campus to save electricity. 2. Bio manures (fertilizers) are prepared from organic wastes of college and mess of the hostels. The main objective of the waste management is to promote the environmental awareness and conservation in the college campus. Non-organic solid wastes are disposed in degradable bins whereas liquid wastes are disposed using underground drainage system.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://magadhmahilacollege.org/best-practices-2/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words
Implementation of the House System has been done for the first time in Bihar in this college, by the name 'SAHODARA-The Daughter of Same Mother' which ensure harmonious collaboration of Students and member of Central Society to organize various competitions at different level efficiently. There are four houses: Jagriti, Maitri, Pragati and Samriddhi. House Captains and Vice Captains of the four houses are elected by the students of the college during college election. The Coordinator of Sahodara and in-charge of the Houses are faculty members of college and are nominated by the Principal. All the students of this college have been allotted to respective houses. The house system helps in development of cohesiveness and team work among students. The house system serves as excellent method to bring out hidden talent in students and give them opportunity to explore themselves. Apart from sports and arts house system is used for social welfare. House meetings are held on monthly basis to discuss about various issues and duties assigned. Every house is assigned duty for one month alternatively. House duty include: Maintaining discipline in college, monitoring for Uniform and I-Card of students, Maintaining Cleanliness and environmental friendly behavior in the College campus, Carrying out various awareness programmes and social work etc. All the competitions held in the college are done under the umbrella of Houses. The winners get points according to their positions and performances. At the end of the year, the total points of the house are calculated and the house with maximum points is declared winner for the year.

Provide the weblink of the institution
https://magadhmahilacollege.org/vision-mission/

8.Future Plans of Actions for Next Academic Year

Short Term: 1. Plan to tie-up with various academics and business institutions at state/national level to facilitate teaching and research activities w.r.t. to career development. 2. To build a modern GYM for staff and students and also to provide Self-defence techniques. 3. To inculcate and develop Entrepreneurship skills among students with Incubation Centre. 4.To rectify the electrical issues in the campus by installing additional eight Mini and two Main Electrical Panels along-with New Electric Room. . Mid-Term: 1. To focus on organizing seminars and conferences at national and International levels and arrange Video-Conference/lectures with various subject related Experts. 2. To organize Faculty-development training programs. 3. To provide E-contents of subjects and topics in the libraries to be accessible to all concerned faculty members and Students. 4. To build a separate day care centre with all modern amenities and accessories within the college campus. 5. Plan to enlarge Infirmary in Main Building within college campus 6. To create Day care centre for children of both teachers and married students Long Term: 1. Major infrastructural requirements within the college campus, which includes of providing examination halls, auditorium, smart classrooms, well equipped modern laboratories and optimum sized conference hall and video-conferencing hall. 2. To have Over-Bridge at the College main gate, for which appropriate authorities to be suitably notified and contacted on priority basis. 3. Aim to establish and evolve a suitable solid-waste management system and encourage the use of non-conventional energy sources, 4. Renovation of libraries and installing centralized air-conditioning system and e-journal facility. 5.Infra-structural development of Hostels, Academic cum-Administrative Building, Students' Information Centre, Construction of Main Gate of the College Building, 6. Renovation and up-gradation of Home Science Building including new flooring works, Development of Statistics Department, Ceiling Fans installation in Department of B. Com. 7. Automation of Central Library and up-gradation of Science Laboratories and Computer Labs. 8. Painting of Main

Building.