



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	MAGADH MAHILA COLLEGE, PATNA UNIVERSITY, PATNA
Name of the head of the Institution	SHASHI SHARMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0612-2219454
Mobile no.	9470609888
Registered Email	principal@magadhmahilacollege.org
Alternate Email	prof.shashisharma@gmail.com
Address	North of Gandhi Maidan, Patna
City/Town	PATNA
State/UT	Bihar
Pincode	800001

2. Institutional Status					
Affiliated / Constituent		Constituent			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr . Anju Srivastava			
Phone no/Alternate Phone no.		06122219454			
Mobile no.		9334121405			
Registered Email		srivastava.anju@yahoo.com			
Alternate Email		info@magadmahilacollege.org			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://magadmahilacollege.org/wp-content/uploads/2019/01/EC-34-50-MMCPU-AQAR2018.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://patnauniversity.ac.in/030119_pu_calendars.php			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.75	2004	04-Nov-2004	01-Nov-2009
2	A	3.05	2013	05-Jan-2013	01-Jan-2018
3	B+	2.54	2020	08-Jan-2020	01-Jan-2025
6. Date of Establishment of IQAC			27-Aug-2009		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Problems of New Generation: Challenges, Solutions and Role of Parents	02-Feb-2019 1	50
Worshop-cum-Training Program by MSME	25-Jun-2019 421	110
Workshop on role of Internship in Campus Placement	18-Apr-2019 1	250
Workshop on personality Development	12-Mar-2019 1	450
National Workshop in the Department of Music	10-Apr-2019 7	32
Seminar on Women's Health- Miles to Go	08-Mar-2019 2	150
Faculty Development Programme	11-Jul-2019 2	35
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Magadh Mahila College	Hostel Building Construction	Bihar Government	2019 365	50000000
Magadh Mahila College	Construction of 1st Floor PG Building	RUSA	2018 365	6997849
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	0
Year	2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Proposal of career oriented Certificate Courses Three months Certificate Course in Block Printing, Madhubani Painting, Tikuli Art, Jute Art, Craft and Design including Six Months Certificate Course in Graphics and Web Designing and Office Management for the Session 2018 2019

- Preparation for Parents Teachers Association workshop has been conducted.

- * Organisation of two-day Faculty Development Programme in collaboration with the Indian Institute of Entrepreneurship Development, Patna on 11-12th July, 2018 in the College Seminar Hall to train the faculty members digitally.

- Construction of New Students' Common Room with Indoor games and all kind of modern facilities

- Upgradation and Automation of Central library services with KOHA Software, OPAC, Barcoding, Internet, INFLIBNET connectivity and Digital Information Display System has been completed.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Merit Scholarship Awards for Gold Medalist and Rank Holders of University Examination 2018	College celebrated 74th Foundation Day on 26th July 2019 and awarded Merit Scholarship to the Gold Medalist and Rank Holder students of the College in Patna University Examination 2019. The Chief Guest of program was Hon'ble Education Minister, Govt. of Bihar.
It was resolved that nonteaching staff welfare fund should be opened in the Allahabad Bank, MMC Branch with an amount of Rs.5 lakhs financed by B. Com / BCA / BBA to provide interest free loan to needy employees who are permanent staff of the College. The recovery will be in auto credit mode from their Salary A/C within one year	An Employee Welfare Fund account opened in the campus Allahabad Bank.

Automation of College Library was proposed	Upgradation of Automation of Central library services with KOHA Software, OPAC, Bar-coding, Internet, INFLIBNET connectivity and Digital Information Display System has been completed
It was proposed to construct new Canteen in the college	The New Students' Canteen, name 'Madalsa Students' Cafeteria' with fully hygiene facility, four new ACs and all furnishing items has been inaugurated on 28th September, 2018 by Sri Vivek Kumar Singh, Principal Secretary to Governor, Bihar.
It was planned to construct new Students' Common Room with all facilities	New Students' Common Room with Indoor games and all kind of modern facilities has been completed inaugurated by Prof. Rash Bihari Singh, Vice Chancellor, Patna University and Dr. Shivesh Ranjan, Member IQAC, State Coordinator, RUSA on 2nd July, 2018
It was resolved to send the proposal of careeroriented Certificate Courses Three months Certificate Course in Block Printing, Madhubani Painting, Tikuli Art, Jute Art, Craft and Design including Six Months Certificate Course in Graphics and Web Designing and Office Management for the Session 201819 to the University for approval.	Six New Certificate Courses, four (4) Three Months Certificate Courses and Two (2) Six Months Certificate Courses has been introduced in the Academic Session 201819 for skill development of students. From fine arts stream, the name of new courses is (i) Block Printing, (ii) Madhubani Painting, (iii) Tikuli Art, (iv) Jute, Art and Designing. From IT stream the name of course is IT Skill Development in Graphics and WebDesigning and from Management stream the name of Course is Office Management. All Courses have been inaugurated by His Excellency Sri Sat Pal Malik, Governor, Bihar on 3rd August, 2018
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC and Advisory Committee	29-Nov-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	18-Mar-2019
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2021
Date of Submission	27-Oct-2021
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Magadh Mahila College has academic flexibilities in all programs. CBCS has only been implemented in postgraduate courses in the Academic Session 2018-19. Academic Calendar and teaching modules are framed by the university and executed by the college to ensure that classroom lectures are of high quality and meet the time schedule. To compete with the technological demands of the modern era, faculty members have been insisted to follow innovative pedagogy of teaching methods, like internet, e-notes, and LCD projectors apart from chalk and talk. Use of ICT in classroom takes students to an educational world beyond the syllabus. Smart classrooms, virtual classrooms, interactive sessions with subject experts, play an important role in curriculum delivery. Enrichment of the curriculum engages beyond the classroom to innovative teaching practices and offers opportunities to the students to express their views and improve their skill. Various students' activities are organized to promote general communication skill and encourage them towards independent broad thinking. Skill development programmes such as essay competitions, debates, group discussions, extempore, quiz competitions are organized by the departments regularly. Student oriented methods like preparation of project reports, power point presentation, group discussion, experiential learning, paper presentation, seminars, workshops, assignments, tutorials and other aids to promote general communication skill among students. Study tours, field visits, community services, outreach programmes, extension activities, encourage initiatives, independence and collaborative learning among students. The multi-dimensional enthusiastic performance of the students in all aspects and ranks obtained by the Institution at the University Examinations are exemplary for the quality education of the institution. Patna University publishes its academic calendar every year and college strictly adheres to it. This allows both teachers and students to space out their teaching and learning. The new session of undergraduate program in the college commences in the month of July every year. After the assessment of the sent-up examination papers, students are being given feedback about their performance, strengths, and weaknesses with their areas for improvement. The university examinations of undergraduate courses begin from the month of February (Honours Part III), March (Honours Part II) and April (Honours Part I) followed by Practical Examinations and Viva-Voce Examination. University examinations of all conventional and vocational courses end in the month of May before the summer vacation. Similarly, for postgraduate examination, students are explained and made aware about academic calendar and evaluation process of Continues Internal Assessment (CIA-PG Exams comes under this) during their orientation session at the beginning of each semester. The entire details are also displayed on the departmental notice board. The assessment tools viz. class tests, assignments, presentations are well explained and demonstrated to them during Induction -cum- Orientation Programme and practice at regular interval to passionate them for outstanding

performance. Teaching- learning process is further improved by academic audit and effective corrective measures taken by the IQAC. Based on the observations and recommendations made by the committee the Heads of the various departments are asked to take necessary corrective measures to improve the academic and administrative performances.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Block Printing	Nil	10/01/2019	90	Yes	Yes
Madhubani Painting	Nil	10/01/2019	90	Yes	Yes
Tikuli Art	Nil	10/01/2019	90	Yes	Yes
Jute Art Craft and Design	Nil	10/01/2019	90	Yes	Yes
IT Skill Development in Graphics and Web Designing	Nil	10/01/2019	180	Yes	Yes
Office Management	Nil	10/01/2019	180	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Chemistry	14/06/2018
MSc	Herbal Chemistry	14/06/2018
MA	Psychology	14/06/2018
MA	Home Science	01/07/2018
MA	Economics	01/07/2018
MA	Music	14/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	36	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Computer Application	01/07/2003	211
Certificate Course in German Language Proficiency	04/02/2016	11
Certificate Course in English Language Proficiency	15/07/2015	22
Jute Art Craft and Design	10/01/2019	2
Madhubani Painting	10/01/2019	3
IT Skill Development in Graphics and Web Designing	01/09/2018	22
Office Management	10/01/2019	9
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	BA Computer Applications	30
BCA	BSc Computer Applications	57
BA	Social Work	23
BBA	BBA	60
MA	Economics	33
MA	Psychology	29
MA	Home Science	8
MSc	Chemistry	18
MA	Music	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
At Magadh Mahila College, a well designed feedback system is employed to secure

the holistic participation of various stakeholders such as students, parents, teachers and alumni in our institutional processes. This fosters a spirit of transparency, communication and inclusivity in all levels of functioning at the institution. The dominant method of acquiring feedback is through forms designed specifically for this purpose and the feedback thus obtained not only provides a foundation for evaluating the efficacy of our existing mechanisms but also aids in the development of innovative academic and extra-academic content. It acts as the necessary raw material for formulating strategies for prospective institutional development. Institutionally, the Principal is always directly accessible to students and parents during college hours. When it comes to the formally collected feedback a committee of teachers and the Principal together reflect and determine viable and specific redressal mechanisms for each kind of stakeholder, instead of opting for a one-size-fits-all approach. Some notable examples of channeling feedback into constructive areas is through the organization of Faculty Development Programmes. For the upgradation of the teaching staff carrying out infrastructural refurbishments to improve the aesthetic and functional experience of the college for all stakeholders enabling curricular enhancement to offer a diverse range of compulsory and add-on courses to our student body. Also instituting counselling and mentorship programmes to bolster the emotional well-being of our students, IQAC plays a pivotal role for analysing the inputs from feedback system and using the suggestions for holistic improvement of students as well as institution. the feedback of lecture delivery of teachers is also communicated to IQAC members in the IQAC meetings. Departmental council meetings are also conducted in a regular basis to review and assess the completion of syllabus, results for the overall development of students. In a nutshell, such an approach synergistically supports the amalgamation of the interests of the core stakeholders as well as the educational institution. The curriculum is revised on the basis of feedback system. Some senior faculty members of the college are the member of Moderation Board and Board of Courses and Studies and they play significant role in curriculum designing and revision. Feedback on curriculum is obtained from the various stakeholders, is analyzed by the university authorities and the required changes are informed to the concerned authorities to ensure the holistic development of the students. The qualitative education is manifested by the performance of the students who become rank holders at the University Examinations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PG Diploma	PGDCA, PGWCW	100	16	8
MSc	Chemistry	20	109	20
MA	Economics, Psychology, Home Science, Music	177	432	88
BA	Bachelor of Arts	450	2101	431
BSc	Bachelor in Science	256	2228	257
BBA	B.B.A.	60	352	59
BCA	B.A./B.Sc. Computer	80	358	81

	Applications			
BCom	B. Com	250	1772	251
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3122	198	25	Nil	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
45	45	250	18	12	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a valuable strategy to provide students with the emotional and instrumental support they need to achieve the goal of a degree college. By providing information, guidance, and encouragement, mentors can play an important role in nurturing students' college aspirations, helping in the transition from school to college. In addition, mentoring for students in college helps students to feel more connected and engaged on campus, which can ultimately improve students outcome. MMC has a well defined Student-Mentoring system. College has a exclusive mentoring and support mechanism with Principal and Heads of the respective departments. Each student is assigned a faculty as a mentor at the beginning of the academic year by random distribution selection by the teacher-in-charge of the concerned department in which the student is admitted. Each teacher maintains their personal timetable/register for the mentoring sessions. Students' profile, which indicate social, economic and academic background along with their sports and other special abilities and disabilities are the soul points of mentoring strategies for effective socio, psycho and academic guidance. Individual sessions cover a wide range of topics like Career options Strategies and work plans Information about institutions in India and abroad, Entrance examinations, Admission requirements, Job opportunities, Work profiles, Emotional and personal dilemmas and problems etc. Students are encouraged to meet their mentors frequently discuss any issue related to difficulties faced in the college as well as holding discussions on the issues faced in their personal life. Students voice, their requirements, grievances, opinions through their mentors discussed with their respective heads of the departments in the departmental meetings. The scope of mentoring goes beyond classroom support to equip the students with right knowledge, attitude and skill so that they successfully face the challenges ahead. The subject teachers give guidance and special coaching to students for university and competitive exams and all kind of entrance exams for future higher studies and recruitment. The aim of having a well structured system of mentoring is to provide proper guidance to the students not only in choosing the right career path but also to help them learn how to deal with the vicissitudes of life and become confident and emotionally secured individuals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3402	45	1 : 76

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
88	45	43	2	41

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE plays an important role in preparing the students for final university exams. Since the under graduation program is conventional in nature, there is no provision of CIA at UG level but college has undertaken many steps for the benefit of the students: Class Test and Terminal Examinations are conducted as suggested by the advisory committee. Setup Examination is conducted on the pattern of final examination to prepare the students for the same. This includes both, practical and viva-voce examinations. Results of these examinations are shown and discussed with the parents in the Parent-Teacher Meetings. For PG Program, CIA is the integral part of Semester System at PG level which plays an important role in the students' final result as it is a 30 marks examination. Departments having PG program have undertaken following reforms: Orientation to CIA - Students are made acquainted about the marks distribution. 30 marks under CIA are divided which are as follows: 15 marks for written exam, 5 marks for assignment, 5 marks for presentation and 5 marks for attendance and behaviour. Result analysis and review- Each student is shown her marks with the answer sheet. Teachers discuss the best answer in the class as an example. Slow learners are handled separately by the teachers. The results are reviewed in the departmental meeting to give necessary feedback for the improvement of students' performance. Remedial classes -it is conducted for slow learners and students who have participated in extra-curricular activities like sports, NCC and NSS.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Patna University publishes its academic calendar every year and college strictly adheres to it. The college carries out effective planning to stick to academic calendar and ensure effective time management. This allows both teachers and students to space out their teaching and learning. The new session of undergraduate program in the college commences in the month of July every

year. The university examinations of undergraduate courses begin from the month of February (Honours Part III), March (Honours Part II) and April (Honours Part I) followed by Practical Examinations and Viva-Voce Examination. University examinations of all conventional and vocational courses end in the month of May before the summer vacation. The Institution follows decentralized administration to a considerable extent. Regular meetings are conducted with the academic staff by Principal. The suggestions and opinions of the staff members are considered regarding the qualitative betterment of curricular aspects. HoD's are delegated with the academic and administrative work. The departmental meetings are conducted by the HoD's with the teaching staff focusing on improving the academics, co-curricular and extracurricular activities. Various works are imparted to the faculty members like time-table, teaching plans, lesson plans, course material, work dairy, which is reviewed by the HoD's at monthly departmental council meeting. In addition to the academic responsibility shouldered, fulltime teaching staff also takes up administrative work and are on the functional committees that cover all aspects of governance of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://patnauniversity.ac.in/240719_prog_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://magadmahilacollege.org/student-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	ICSSR	2	2
Major Projects	730	UGC-BSR	10	8
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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What in entrepreneurship: My story	Magadh Mahila College	01/09/2018
Incubation Centre and Emerging Startups	Magadh Mahila College	22/09/2018
How to Build a Startup: My Story	Magadh Mahila College	13/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	2
Sociology	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	2	Nil
National	Chemistry	1	Nil
International	Economics	2	Nil
International	Mathematics	1	Nil
International	Chemistry	2	4.01
International	Home Science	2	5.97
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Home Science	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
German Language Center, Patna Center	29/04/2016	Certificate course in German Language	11
A. N. Sinha Institute	23/03/2018	Academic Activities	32
Amity University, Patna	28/04/2018	Academic Activities	53
Red Cross Society, Patna	09/02/2019	Health facilities	100
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
603.1	601.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	6.0.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	155643	Nill	Nill	Nill	155643	Nill
Reference Books	113	30386	100	32581	213	62967
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Journals	Nill	Nill	7	2550	7	2550
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	254	100	0	0	0	13	66	0	75
Added	19	2	0	0	0	0	17	0	0
Total	273	102	0	0	0	13	83	0	75

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
--	---	--	---

	facilities		facilities
78.7	71.5	126.3	122.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MMC has established systems and procedures for maintaining and utilizing physical, academic and support facilities viz Laboratory, library, sports complex, computers, classrooms etc. The college has a systematic and transparent system for maintenance of various facilities. All maintenance work is done through tender system as per the standard norms. Institutional mechanisms for maintenance of infrastructure, facilities and equipment of the college are as follows: BUILDING INFRASTRUCTURE: As a constituent unit of Patna University, constant effort is made to provide secure space for equipments and tools. The college Building Committee looks after the maintenance, repair and constructional works inside the campus. Construction, repair and maintenance of the building and physical infrastructure like water supply, power supply and gas supply are looked after by this committee. For maintenance of civil and electrical works a college staff is assigned by the college authority to verify the work done by the contractors. All minor faults have been taken care by hired technicians, carpenters, plumbers. Maintenance of toilets and other service areas have been outsourced through outsourcing agencies as the norms prescribed by the university administration. MAINTENANCE OF FURNITURE: As per the requirement of departments and office, carpenter has been hired to look after the maintenance and repair work of furniture, fixtures and other physical infrastructure. Work done has been verified by the designated staff. MAINTENANCE OF LABORATORY EQUIPMENTS: Each lab maintains a stock register of all the laboratory items. Dead Stock Register is also maintained to keep an account of the non-functional equipments. Equipments are checked elaborately on yearly basis. A committee of concerned unit is formed by the college administration which inspects and evaluates the current working condition and status of equipments. An inventory is managed at departmental level for maintenance of practical materials and is presented before the committee. Consumable items are also categorized separately and checked by the committee members time to time. The committee members give its recommendations whether repair or upgradation is needed. Departmental Council gives requisitions for purchase of needed items after inviting quotations from different agencies which is then scrutinized by College Purchase Committee. After approval of the committee, required items are purchased. MAINTENANCE OF LIBRARY: For maintenance of books, library incharge teachers and non-teaching staff select damaged books for repairing, covering, hard binding or soft binding. For protection and maintenance of books vacuum cleaning and pest control has been done as a regular maintenance work. MAINTENANCE OF INDOOR SPORTS COMPLEX: Sports committee looks after the requirement and facility related to Indoor and Outdoor sports and gives requisition to the college administration for purchasing and maintenance of sports items and maintenance of Indoor Complex. MAINTENANCE OF DIGITAL DEVICES: Annual maintenance and software upgradation are done through pre-purchased offers when new computers are installed to save funds. Computers and ICT equipment which are not covered by this scheme are maintained by a separate requisitions demanded by the departments. As per need of hour learning resources are upgraded time to time in the library.

<https://magadhmahilacollege.org/infrastructure-maintenance/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students actively participate in various academic and administrative works by becoming the elected members of body like-IQAC, SQAC, Sports Committee, Common Room Committee, Students' Central Society, Science and IT Society, Sahodara, Society Green Earth Brigade Cell, Students' Grievance Redressal Cell, Sexual Harassment Cell, Anti -Ragging Cell, Environment Cell of the college. ?

Students' Welfare Committee: Principal, Bursar, Heads of the departments, senior faculty members and as students' representatives GS and AGS are the part of Students' Welfare Committee which takes care of the students' welfare on the campus ? Students' Quality Assurance Cell (SQAC): The Student Quality Assurance Cell comprising Principal, Bursar, IQAC Coordinator and Students' Representatives evaluates, monitors and finds strategies to proactively address student related matters like- facilities, maintenance, discipline etc. and works sincerely for overall quality development of students. The Cell meets frequently to discuss various academic and other student related issues. The Cell members take student grievances to the notice of the Principal, Coordinator and heads of the departments. They are the liaison persons between administration and the students. Members of the SQAC identify the student volunteers from different classes to form an organizing committee to conduct programmes like seminars, guest lectures, workshops, cultural fest etc. They also play an active role in communicating important information to all the students. They actively render their services to various departmental club activities. ? Role of Societies: Athletic Society, Students' Central Society, Sahodara Society and societies of various departments organize and encourage students' participation in academic, co-curricular, extracurricular and extension activities. Our students have excelled in various sports and cultural events apart from outstanding academic achievements in the last years. ?

Students' Central Society: The Students' Central Society an elected body of students' representatives is an integral part of college administration. It is also known as Students' Cabinet. Election for different posts like, General Secretary, Assistant General Secretary, Cultural Secretary, Sports Secretary, Sanitation Secretary, Science and IT-Secretary, Green Earth Brigade Secretary, Environment Secretary and Treasurer is held every year in the month of January.

Students of all programs of B. A /B.Sc. and B. Com/ BBA/ BCA/ BSW Part I and Part II are its voters. Elected members look after the various fields such as Discipline, Sanitation, Environment, Cultural, Sports/ Science and IT activities and contribute to the smooth functioning of the system by their coordination and efficient work culture. ? Sahodara Society: The MMC has liberty to be proud of having first introducing 'House System' in colleges in Bihar, by the name 'Sahodara-The Daughter of Same Mother' which coordinates with Students' Central Society to organize various competitions at different level. There are four houses: Jagriti, Maitri, Pragati and Samriddhi. The House Captains/ Vice Captains are coordinate with Students' Central Society. All competitions are held in the college under the umbrella of these Houses. The winners get points according to their positions and performances. At the end of the year, the points are calculated and the house with maximum points is declared the winner for the year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

15000

5.4.3 – Alumni contribution during the year (in Rupees) :

224000

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college functions through the decentralized management of administration. The organogram of the Institution is uploaded on College Website. The college organogram is an administrative diagram of college that describes the decentralized structure of administration. College administration is a cooperative effort of Principal, teaching, non-teaching staff and students. It cares about its entire stakeholder whether students, parents, guardians, alumnae, NGOs, Corporate and Media Houses which is marked as important characteristic of the organogram. At the level of Principal, Teaching and Non-Teaching: Under the administration of Principal various Committees are formed which include IQAC, General Body, Advisory Committee, Development-cum-finance Committee, Committee for SC/ST, Magazine Committee, Library Committee, Internal Complaint Committee, Research Journal Committee, Sports Committee, Time- Table Committee etc. Meetings at Principal's level and departmental level are also held regularly to assess the development plans, monitor the development work and discipline and execute the decisions and policies. The Principal Interacts with General Body of teachers, General Body of non-teaching staff and the bodies of students at the General Assembly held periodically. Different Cells are well thought-out to look after students' and staffs' complaints. The cells functioning are controlled by the Principal. At the level of Students, Parents and Alumna The different cells are Students' Grievance Redressal Cell, Staff and Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell, Minority Cell, Legal Cell, OBC Cell etc. Different societies

are formed in order to maintain the discipline amongst the college students. They work under the observation of Principal. The main societies are Students' Central Society, Sahodara Society, Common Room Society, Science IT Society, Alumnae Association and Parents-Teachers Association. Another important characteristic of the Organogram is its stakeholders like the students, parents, guardians, alumnae, NGOs, Corporates and Media Houses. Participative Management during the last year: The institution promotes the culture of participative management at the strategic, functional and operational level. In the strategic level, the Principal, governing body, teachers and the IQAC are involved in defining policies and procedures, framing guidelines and rules and regulations pertaining to admission, examination, code of conduct- discipline, support services, grievance and finance etc. At the functional level, the faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and committee members are involved in joint research and have published papers. At the operational level, the Principal and faculty members interact with government and external agencies and faculty members maintain interactions with the concerned departments of the parent university. Students and office staff join hands with the Principal and faculty for the execution of different academic , administrative, extension related, co-curricular extra-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The academic curriculum of undergraduate and postgraduate courses has been prepared and governed by the Patna University administration and is delivered through improved introspection and sustained implementation of the academic planning and delivery over a period of time. At the college, curriculum is translated into action through classroom teaching, digital teaching, assignments, group discussions, seminars, workshops etc.</p> <p>The Institution ensures effective curriculum delivery through a well planned and documented process with relevance to the regional / national / global development needs with well-defined and informed learning objectives and outcomes. Effective curriculum implementation has been ensured through proper infrastructure in terms of the smart classrooms, conventional classrooms, labs which are equipped with high-end instruments and are in tune with the current need of modern age.</p>
Teaching and Learning	<p>The MMC is dedicated to make teaching - learning more effective for the students to think and analyse</p>

	<p>critically to be creative. Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students are taught with the mission that fosters a learning environment which nurtures exploration of various skill and critical thinking about the subject. Teaching plan is framed in accordance to the proposed academic calendar. The plan includes internal tests, assessment of students' abilities and teaching methods and other teaching related students' performance enhancing activities.</p>
<p>Examination and Evaluation</p>	<p>Patna University publishes its academic calendar every year and college strictly adheres to it. The college carries out effective planning to stick to academic calendar and ensure effective time management. Sent-up examinations are carried out on the pattern of final examination. After the assessment of the sent-up examination papers, students are being given feedback about their performance, strengths, and weaknesses with their areas for improvement. The university examinations of undergraduate courses begin from the month of February (Part III), March (Part II) and April (Part I) followed by Practical Examinations and Viva-Voce Examination.</p>
<p>Research and Development</p>	<p>The college has exhilaration to encourage in-house Research Projects the faculty members have been given opportunity to run inter-disciplinary Research Projects through institutional funding and others. Many faculty members are playing the role of supervisor of CPE Research Projects on various point of interest related to current and relevant issues which involves a number of undergraduate and postgraduate students of the college. The college level research workshops are specially organized for undergraduate and postgraduate students to enhance their research abilities. A Research Resources Committee has been constituted to encourage faculty members, to prepare research proposals to be sent to UGC, DST, ICSSR, TISS, UNICEF etc.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>As a prime learning resource the college Central library is fully automated with 1,56,437.books, 113</p>

Reference books in central library, 140 Journals and Periodicals, 3,828 e-journals, 17 CD and Videos, Newspapers and INFLIBNET facility with Network Centre for access and download the e-resources with OPAC facility. There are 3,234 books in B.Com library, 1,587 books in BBA library, 4,734 books in BCA library with 256 e-books and 01 Journal , 381 books in BSW library, 5,005 books in different departmental library and 1,147 Economics books for PG students. In order to promote use of ICT, Institution has adopted various ICT Components such as Laptops, Computers, LCDs, K-Yans, Smart Boards, LAN Wi-Fi connection, CCTV Cameras etc.

Human Resource Management

The development of human resource has become a pivotal strategy of the college to make their students, faculty and non-teaching staff adaptive to the changing environment. Fast pace changes in tasks, tools and technologies create a working environment in which a basic education or training is replaced by a constant updating of skills. Its faculty members are well qualified and committed. The work efficacy of the human resource is developed through participating in seminars, workshops, orientation Programmes related to ICT bases teaching-learning and quality enhancement Programmes. The Principal keeps a general vigil on students, teachers non-teaching staff. The assessment of their performances is based on different factors, like regularity, discipline working efficiency etc.

Industry Interaction / Collaboration

The College has linkages with a few industries for providing academic input and training our staff and students. Industry experts are invited to deliver lectures on the Industry interaction and collaboration. The college also conducts workshops for staff and students. The college administration has established the Incubation Centre for creating entrepreneurs from the talent pool of MMC. College is working towards the idea of Startup Policy of Government of Bihar and India, Mudra Yojana, Angel funding, Venture. It has also created an industry connect by collaborations with prominent state, national and international industry bodies like BIA, CII, PHDCCI etc.

Admission of Students	The enrolment process of the Institution is fully transparent and follows the guidelines of Patna University including the Reservation Policy of Central Govt. and Govt. of Bihar. Students from different community backgrounds have been enrolled in every academic session. Students are trained and prepared to face challenges of modern era through value-based education system.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All the future plans (short term, long term) are uploaded on the college website. All developments accomplished are announced on the college website.
Finance and Accounts	Notifications of tenders are displayed on the college website. Work orders are notified on the website.
Student Admission and Support	Students apply for admission through the admission portal of Patna University. They get their admit card for entrance exam through the University portal. Results and admission cut-off lists are provided in the College/University website after evaluation of entrance exam papers. All forms related to students like feedback form, students grievance form, examination form, transfer certificate/migration certificate are available on college/University website.
Examination	Announcement of examination schedule is displayed on University website. Students can apply for their examination and download admit card from the website. Results are displayed on the website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Two Day Faculty Development Programme on Digital Training	Nil	11/07/2018	12/07/2018	85	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
92nd Orientation Programme	1	05/09/2018	02/10/2018	28
79th Orientation Programme	3	17/07/2018	13/08/2018	28
81st Orientation Programme	2	24/11/2018	21/12/2018	28
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	1	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has internal and external audit management system for maintaining the good performance. Academic, Green, Energy, Water and Administrative audit is conducted by internal committee to maintain transparency, hygiene and cleanliness on the campus and to enhance the performance of the students and the staff members. IQAC has played an important role in maintaining the quality of the college in all aspects. Plans and policies are prepared by consulting stakeholders and are monitored, evaluated and modified as per the requirements.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

143782

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC
Administrative	Nil	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Departmental Parent Teachers Meeting 2. Parent Teachers Association meeting 3. Parent Teachers Association Workshop
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6.5.3 – Development programmes for support staff (at least three)

CIC course is available for all the staff for their skill enhancement from Department of Computer Applications. Office Management Course is run for all the staff by BBA Department. Language Proficiency Course in Hindi is run for all the staff by department of Hindi.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. ISO certification 2. MIS implementation 3. Skill Development Courses introduced
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Two Day Faculty Development Programme on Digital Training	13/04/2018	11/07/2018	12/07/2018	85
2019	National Seminar on Womens Health : Miles to Go	03/01/2019	08/03/2019	09/03/2019	150
2019	Award to	03/01/2019	27/07/2019	27/07/2019	59

Gold Medalist and University Rank Holders

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The institution has taken several measures for planting to make Green Campus. A bigger part of total area is covered with trees and lawns. A number of trees exist at different places in the college. Tree plantation in the campus is a regular activity of the NSS. The College has always shown concern about the environmental issues, hence conducted programs like Tobacco free campus, polyethene free campus, plantation, sanitation drive etc. 1. Use of plastic bags and cups are discouraged in the campus. Even in the canteen usage of steel plates/ leaf plates and steel cups or paper cups are mandatory. The primary goal is to provide a healthy environment and superior quality of life to the students during their short but important stay at the college campus. 2. The whole college is equipped with LED bulbs to conserve energy and 100 KWp Solar Power Plant has been installed on the college campus. The solar power plant saves electricity bill by about 40 percent every month. 3. The waste management of solid, liquid, e-waste and rain water harvesting management system is in practice. Solid waste disposable bins are used whereas liquid waste is managed by underground drainage system.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2018	Nil	1	11/07/2018	1	Rally on World Population Day	Population Control	150
2018	Nil	1	01/10/2018	1	Cleanliness drive at Anta Ghat	Awareness on Cleanliness	150
2018	Nil	1	25/10/2018	1	Cleanliness drive at Red Cross Building and College Campus	Health and Hygiene	150
2018	Nil	1	26/10/2018	1	awareness rally and cleanliness from gate of Magadh Mahila college to Kargil Chowk	Cleanliness drive	200
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Book of Code of Conduct	20/03/2019	Book of Code of conduct for all the University stakeholders is uploaded on University website at the below mentioned link: https://patnauniversity.ac.in/code_of_conduct.php

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NHRC Training Programme on 'Human Rights'	03/11/2018	03/11/2018	25
?????? ??????????? (????) ?????????? ??? ???????????????? ????????????????	26/10/2018	26/10/2018	150
Essay Competition in "Eradicate Corruption - Build a New India "	26/10/2018	26/10/2018	45
????????????? ???????	29/09/2018	29/09/2018	52

????????????? ?? ???? ???? ???? ?? ?? ?????? ??????????			
?????? ??????	28/09/2018	28/09/2018	80
Pre- Independence Day Celebration 2018	14/08/2018	14/08/2018	240
Speech Competition on 'Challenges to Unity in Diversity in Contemporary India'	10/08/2018	10/08/2018	40
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution has taken several measures for planting to make Green Campus. A bigger part of total area is covered with trees and lawns. A number of trees exist at different places in the college. 1. Tree plantation in the campus is a regular activity of the NSS. The College has always shown concern about the environmental issues, 2. Solar Power Plant has been installed on the roof of main building of MMC, which is providing a renewable source of energy. 3. Nests has been installed on the tree tops in the college. 4. Solid liquid waste management plant is installed in the college which prepares bio manures from organic college waste 5. Awareness programs are conducted like Tobacco free campus, polyethene free campus, plantation, sanitation drive etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The College has always shown concern about the environmental issues, hence conducted programs like tobacco free campus, polyethene free campus, plantation, sanitation drive etc. Use of plastic bags and cups are discouraged in the campus. Even in the canteen usage of steel plates/ leaf plates and steel cups or paper cups are mandatory. The primary goal is to provide a healthy environment and superior quality of life to the students during their short but important stay at the college campus. 2. The whole college is equipped with LED bulbs to conserve energy and 100 KWp Solar Power Plant has been installed on the college campus. The solar power plant saves electricity bill by about 40 percent every month. The waste management of solid, liquid, e-waste and rain water harvesting management system is in practice. Solid waste disposable bins are used whereas liquid waste is managed by underground drainage system.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://magadhmahilacollege.org/best-practices-2/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The House System has been introduced first time in this college in Bihar, by the name 'SAHODARA-The Daughter of Same Mother' which coordinates with Students' Central Society to organize various competitions at different level. There are four houses: Jagriti, Maitri, Pragati and Samridhhi. Their respective House Captains/ Vice Captains are elected by the students of the college. The

Coordinator of Sahodara and in-charge of the Houses are faculty members of college and are nominated by the Principal. All the students of this college have been allotted the respective houses which develops a sense of responsibility and loyalty among the students. House meetings are held on monthly basis to discuss about various issues and duties assigned. Duties of monitoring discipline in the college are assigned for one month to a House. House on duty is responsible to maintain discipline in the college for the month. It may include: ? Uniform ? Wearing of I-Card ? Maintaining Cleanliness in the College ? Maintaining Environment and Natural Resources in the College ? Carrying out various awareness programmes and social work etc. All the competitions held in the college takes place under the umbrella of Houses. The winners get points according to their positions and performances. At the end of the year, the points are totaled and the house with maximum points is declared winner for the year.

Provide the weblink of the institution

<https://magadhmahilacollege.org/vision-mission/>

8.Future Plans of Actions for Next Academic Year

Short Term: 1. The institution will indulge in establishing tie-ups with academic and business institutions at state-level and national-level through memorandum of understanding to enhance teaching and research activities. 2. The institution will provide computer education to all its students to make them market competitive. 3. Self-defense techniques will be compulsorily provided to all the students. Development of Entrepreneurial abilities of the students with Incubation Centre. 4. In the light of keeping the staff and students healthy, Gym will be created. 5. Eight (8) Mini and 2 Main Electrical Panels with New Electric Room will be made and established in the College to solve the electric problem on the campus. 6. In the light of keeping the safety of students and staff members, Fire Extinguisher for Main Building and Science Laboratories will be installed. 7. It was felt that there is a need for new Students' Common Room and a well-established Canteen. So, it was resolved that a new Students' Common Room and Canteen will be made on the campus

Medium Term: 1. The institution is planning to arrange video-conferencing lectures with subject-related experts 2. The institution is focused to organize seminars and conferences of national and international level 3. Faculty -development training programs to be organized by the institution 4. The institution will establish e-content which will be made available in the library for access of all students. 5. Establishment of Day Care Centre 6. Establishment of Infirmary in Main Building 7. Construction of New Washroom for Students' Common Room 8. Construction of New Kitchen with Store Room for New Canteen and one Washroom for Canteen workers 9. Installation of Digital Display Notice Board

Long Term: 1. Major infrastructural changes are required in the campus. The institution will aim at providing examination halls, auditorium, smart classroom, labs and conference halls including video-conferencing hall. 2. An over-bridge at the main gate is among top-priorities of the college, for which concerned authorities will be contacted. 3. The institution will evolve a suitable solid-waste management and will encouraging the use of non-conventional energy sources 4. Renovation of library with centralized air-conditioner and e-journal facility is among top priorities of the institution. 5. Infrastructure development for Hostel, Academic cum-Administrative Building, Students' Information Centre, Units for Rain Water Harvesting and Waste disposal 6. Automation of Central Library 7. Construction of New Main Gate of the College Building 8. Upgradation of Science Laboratories and Computer Labs. 9. Renovation of Staff Room as Conference Hall. 10. Renovation of IQAC/ NAAC Room 11. New flooring and renovation work in the Home Science Building 12. Requirement of New Ceiling Fans for Department of B. Com 13. Development of Statistics Department 14. White washing of Main Building 15. Construction of multi-storey hostel building with a capacity of 1000 students

