



MAGADH MAHILA COLLEGE

PATNA UNIVERSITY, PATNA

3rd Cycle NAAC Accredited 'B+' Grade College
College with Potential for Excellence (CPE)
Status Accorded by UGC

An ISO 9001 : 2015, ISO 14001 : 2015,
ISO 45001:2018, ISO 21001:2018 Certified



Dated:

Attendance Benefit Sheet Month _____ Year _____

Dear Colleague,

It is requested that Student, namely _____ Roll No. _____ of
Course _____ Semester _____ (Year) _____ Section _____ has
participated in the event(s) given below. So kindly grant her attendance benefits for the
following classes:

Sr. No.	Date	Class (Period)	Details of Participation
1			
2			
3			
4			
5			
6			
7			

Best Regards

Verified By

Signature: _____

Name _____

(President)

Society _____

Teacher- in- Charge