



# MAGADH MAHILA COLLEGE

Patna University, Ashok Raj Path, Patna- 800001

Phone: + 91 (612) 2219454; Mobile: + 91 72618 05666

Fax: Fax: +91 (612) 2219454

Website: <https://collegedunia.com>patna>Magadh Mahila College>

Email: [info@magadhmahilacollege.org](mailto:info@magadhmahilacollege.org)

Estd.1946

An ISO 9001:2015,14001:2015,45001,2018,21001:2018 Certified



18<sup>th</sup> March, 2020

## MINUTES OF MEETING

A meeting of IQAC was held on 18.03.2020 at 2.30 p.m.in the Chamber of Principal to discuss the academic, curricular, cultural, recreational, social and sport activities on the Campus.

The following were present:

| Sl No. | NAME  | Designation / Member of IQAC   |
|--------|---|--|
| 1      | Prof.(Dr.) Shashi Sharam<br><b>Chairperson</b>            | Principal  |
| 2      | Dr. Punam Kumari<br><b>Coordinator IQAC</b>               | HoD, Home Science  |
| 3      | Dr. Shivesh Ranjan<br><b>Government Representative</b>    | OSD Education Department<br>State Coordinator, RUSA                                      |
| 4      | Dr. Rajan Sinha<br><b>External Expert</b>                 | Director, Prof. G P Sinha Centre for Disaster<br>Management and Rural Development, Patna |
| 5      | Mr. Manoj Kumar Sinha<br><b>Management Representative</b> | Director, Indian Institute of Entrepreneurship<br>Development                            |
| 6      | Prof. (Dr.) Renu Ranjan<br><b>Teacher Representative</b>  | HoD, Sociology (Retd.)<br>Magadh Mahila College, PU                                      |
| 7      | Dr. Santosh Kumar<br><b>Teacher Representative</b>        | Associate Professor, Physics<br>College of Commerce,                                     |
| 8      | Padmshree Dr. Usha Kiran Khan,<br><b>Alumna</b>           | Eminent Litterateur (Hindi –Maithili) and Historian                                      |
| 9      | Dr. Ratna Purkayastha<br><b>Stakeholder &amp; Alumna</b>  | Ex. Programme Director<br>Doordarshan, Chennai   |
| 10     | Dr. Anjum Fatma<br><b>Member</b>                          | University Professor<br>HoD, Chemistry, MMC  |
| 11     | Dr. Bandana Singh<br><b>Member</b>                        | University Professor<br>Dept. of Home Science, MMC                                       |
| 12     | Dr. Pushpanjali Khare<br><b>Member</b>                    | Assistant Professor<br>HoD, Botany, MMC  |
| 13     | Dr. Abha Sinha<br><b>Local Society</b>                    | Master Trainer, Madhubani Printing Certificate Course,<br>MMC                            |
| 14     | Ms. Rashmi Pandey<br><b>Students' Representative</b>      | General Secretary<br>Students' Central Society, MMC                                      |
| 15     | Ms. Shipra Saloni<br><b>Students' Representative</b>      | Asst. General Secretary<br>Students' Central Society, MMC                                |

**Following issues were discussed:**

1. Preparation of AQAR
2. Farewell of Part III students and selection of 'Students of the Year-2020' among the outgoing Part III students.
3. University Examinations
4. Result Analysis of Part III Examination
5. New Admission of Session 2020-2023
6. Preparation of College Foundation Day and Felicitation of Gold Medalists and Rank Holders of University Examination 2020
7. Visit of BMG Conformity Assessment Services Pvt. Ltd.

**RESOLUTIONS**

The Chairperson welcomed the members to the meeting. The minutes of the previous meeting held on 11<sup>th</sup> January; were confirmed.

Following resolutions were taken in the meeting:

1. It was resolved that IQAR preparation should be initiated.
2. It was resolved that Farewell Programme and selection of Student of the Year-2020' among Part III outgoing students will be organized on 05.02.2021
3. It was decided that the process of examination, result analysis and new admission process should be discussed with the faculty members and suggestions should be invited from them.
4. It was resolved that Cash Scholarship, Awards and Certificates will be distributed to meritorious students and winners of different events during Annual Day and College Foundation Day programme for which date is not decided.

**ACTION TAKEN**

1. Preparation for AQAR has been initiated.
2. The process of examination, result analysis and new admission process has been discussed with the teachers and staff.
3. The College has received four ISO Certification on 16<sup>th</sup> March, 2020 in four different categories- that are- ISO 90001 :2015, ISO 14001:2015, ISO 45001:2018 and ISO 21001: 2018 for Educational Organization Management System, Occupational Health and Safety Management System, Quality Management System and Environmental Management System. While issuing the certificates, the representatives from UAF, applauded for the College as it is maintaining itself beyond the set international standards which are valid up to 13<sup>th</sup> to 15<sup>th</sup> March, 2023.

The meeting ended with vote of thanks.

*Punam Kumari*  
18.03.2020

Dr. Punam Kumari  
Coordinator  
IQAC

Coordinator  
IQAC, MMC



*Shashi Sharma*  
18/03/2020

Prof. (Dr.) Shashi Sharma  
Principal  
Chairperson, IQAC

Principal  
Magadh Mahila College, Patna