



# MAGADH MAHILA COLLEGE

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9<sup>th</sup> November, 2019

## MINUTES OF MEETING

A meeting of IQAC was held on 09.11.2019 at 2.30 p.m. in the chamber of Principal to discuss the modalities of re-visit of NACC Peer Team for the re-accreditation of 3<sup>rd</sup> Cycle of the College scheduled on 28<sup>th</sup> -29<sup>th</sup> November, 2019. The following were present:

Sl No.	NAME	Designation / Member of IQAC
1	Prof.(Dr.) Shashi Sharam <b>Chairperson</b>	Principal
2	Dr. Anju Shrivastava <b>Coordinator IQAC</b>	HoD, Home Science
3	Dr. Shivesh Ranjan <b>Government Representative</b>	OSD Education Department State Coordinator, RUSA
4	Dr. Rajan Sinha <b>External Expert</b>	Director, Prof. G P Sinha Centre for Disaster Management and Rural Development, Patna
5	Mr. Manoj Kumar Sinha <b>Management Representative</b>	Director, Indian Institute of Entrepreneurship Development
6	Prof. (Dr.) Renu Ranjan <b>Teacher Representative</b>	HoD, Sociology (Retd.) Magadh Mahila College, PU
7	Dr. Santosh Kumar <b>Teacher Representative</b>	Associate Professor, Physics College of Commerce,
8	Padmshree Dr. Usha Kiran Khan, <b>Alumna</b>	Eminent Litterateur (Hindi –Maithili) and Historian
9	Dr. Ratna Purkayastha <b>Stakeholder &amp; Alumna</b>	Ex. Programme Director Doordarshan, Chennai
10	Dr. Anjum Fatma <b>Member</b>	University Professor HoD, Chemistry, MMC
11	Dr. Bandana Singh <b>Member</b>	University Professor Dept. of Home Science, MMC
12	Dr. Pushpanjali Khare <b>Member</b>	Assistant Professor HoD, Botany, MMC
13	Dr. Abha Sinha <b>Local Society</b>	Master Trainer, Madhubani Printing Certificate Course, MMC
14	Ms. Ayesha Khatoon <b>Students' Representative</b>	General Secretary Students' Central Society, MMC
15	Ms. Priya Bharti <b>Students' Representative</b>	Asst. General Secretary Students' Central Society, MMC

**Following issues were discussed:**

1. Re-visit of NAAC Peer Team for upgradation of 3<sup>rd</sup> Cycle NAAC Grade
2. Information to all teaching and non-teaching staff regarding the approved date of re-visit for improvement of the Grade given by the NAAC, Bengaluru
3. Main Building Renovation and Development Work
4. Preparation for the proposed visit
5. All the electrification and maintenance of electrical equipments.
6. Renovation of Central Stage with Granite Fixing and Steel Railing
7. Installation of 28 CCTV Cameras in the Classrooms of Main Building and Internal /External Main Gate of the College.

**RESOLUTIONS**

The Chairperson welcomed the members to the meeting. The minutes of the previous meeting held on 6<sup>th</sup> July, 2019 was confirmed.

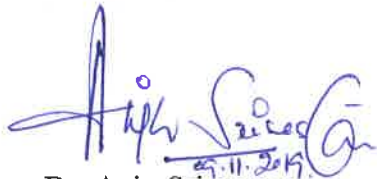
Following resolutions were taken in the meeting:

1. It was resolved that all faculty members and non-teaching staff should be informed and directed for the proposed visit of NAAC Peer Team. A meeting should be convened for the staff.
2. It was resolved that keeping in view of the proposed NAAC visit, preparation should be done accordingly in all the departments and different units of the College as Library, Laboratories, Hostels, Cafeteria, Zoological park, Aquarium, Day Care Centre, Incubation Centre etc.
3. It was resolved that all the electrification and maintenance of electrical equipments should be done as earlier as possible before the visit.
4. It was decided that renovation of Central Stage with Granite Fixing and Steel Railing should be completed before the re-visit of NAAC Peer Team.
5. IQAC endorsed the decision for Installation of 28 CCTV Cameras in the Classrooms of Main Building and Internal /External Main Gate of the College.

**ACTION TAKEN**

1. Convocation-2019 was held successfully on 4<sup>th</sup> Sept, 2019
2. The appeal requisition for upgradation of Grade of the College has been accepted by the NAAC Office, Bengaluru. The date of re-visit of NAAC Peer Team has been scheduled on 28<sup>th</sup> and 29<sup>th</sup> November, 2019.

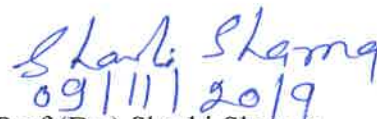
3. Teaching and non-teaching staff have been informed about the proposed visit of NAAC Peer Team.
  4. Necessary preparations have been started regarding the forth coming NAAC re-visit.
  5. Main Building Renovation and Development Work have been initiated.
  6. Electrification and maintenance of electrical equipments have been started.
  7. Installation of 28 CCTV Cameras and renovation of Central Stage with Granite Fixing and Steel Railing completed.
  8. Committees have been given responsibilities for preparation of visit.
  9. Lying of Foundation Stone Ceremony of 639 Bedded New Hostel was held on 18<sup>th</sup> September, 2019, and the Chief Guest of programme was Sri Nitish Kumar, Hon'ble Chief Minister, Bihar.
- The meeting ended with vote of thanks to the chair.



Dr. Anju Srivastava

**Coordinator  
IQAC**

Coordinator  
IQAC, MMC



Prof.(Dr.) Shashi Sharma

**Principal  
Chairperson, IQAC**

Principal  
Magadh Mahila College, Patna