



# MAGADH MAHILA COLLEGE

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03rd January, 2019

## MINUTES OF MEETING

The meeting of the IQAC Committee was held on Thursday, January 3<sup>rd</sup>, 2019 at 2.30 p.m. in the Chamber of the Principal to discuss the academic, curricular, cultural, recreational, social and sport activities on the Campus. The following were present:

| Sl No. | NAME  | Designation / Member of IQAC   |
|--------|---|--|
| 1      | Prof.(Dr.) Shashi Sharam<br><b>Chairperson</b>            | Principal  |
| 2      | Dr. Anju Shrivastava<br><b>Coordinator IQAC</b>           | HoD, Home Science  |
| 3      | Dr. Shivesh Ranjan<br><b>Government Representative</b>    | OSD Education Department<br>State Coordinator, RUSA                                      |
| 4      | Dr. Rajan Sinha<br><b>External Expert</b>                 | Director, Prof. G P Sinha Centre for Disaster<br>Management and Rural Development, Patna |
| 5      | Mr. Manoj Kumar Sinha<br><b>Management Representative</b> | Director, Indian Institute of Entrepreneurship<br>Development                            |
| 6      | Prof. (Dr.) Renu Ranjan<br><b>Teacher Representative</b>  | HoD, Sociology (Retd.)<br>Magadh Mahila College, PU                                      |
| 7      | Dr. Santosh Kumar<br><b>Teacher Representative</b>        | Associate Professor, Physics<br>College of Commerce,                                     |
| 8      | Padmshree Dr. Usha Kiran Khan,<br><b>Alumna</b>           | Eminent Litterateur (Hindi –Maithili) and Historian                                      |
| 9      | Dr. Ratna Purkayastha<br><b>Stakeholder &amp; Alumna</b>  | Ex. Programme Director<br>Doordarshan, Chennai   |
| 10     | Dr. Anjum Fatma<br><b>Member</b>                          | University Professor<br>HoD, Chemistry, MMC  |
| 11     | Dr. Bandana Singh<br><b>Member</b>                        | University Professor<br>Dept. of Home Science, MMC                                       |
| 12     | Dr. Pushpanjali Khare<br><b>Member</b>                    | Assistant Professor<br>HoD, Botany, MMC  |
| 13     | Dr. Abha Sinha<br><b>Local Society</b>                    | Master Trainer, Madhubani Printing Certificate<br>Course, MMC                            |
| 14     | Ms. Divya Bhariti<br><b>Students' Representative</b>      | General Secretary<br>Students' Central Society, MMC                                      |
| 15     | Ms. Ayesha Khatoon<br><b>Students' Representative</b>     | Asst. General Secretary<br>Students' Central Society, MMC                                |

### **Following issues were discussed**

1. Celebration of Annual Day 2019
2. Invitation to the Chief Minister to be the Chief Guest on Annual Day 2019
3. Merit Scholarship Awards for Gold Medalist and Rank Holders of University Examination 2018
4. Students' Cabinet Election 2019
5. Distribution of blankets among non-teaching Grade IV employees.
6. Creation of Smart Class Rooms
8. Cemented Flower Bed from External Main Gate to Internal Main Gate
9. New Water Connection from Inside the Campus to External Main Gate for Spraying Water in Outside Cemented Garden Beds

### **RESOLUTIONS**

The Chairperson welcomed the members to the meeting. The minutes of the previous meeting held on 20<sup>th</sup> December, 2018 was confirmed.


Following resolutions were taken in the meeting:

1. It was resolved that Annual Day will be held in the last week of January or the first week of February.
2. It was resolved that the Chief Minister will be invited as Chief Guest on the occasion of College Annual Day 2019.
4. It was resolved that awards to all the Gold Medalists and Rank Holders of University Examination-2018 will be given on this occasion. Gold Medalists of all the subjects will be given Rs 5100/- and Rank Holders of all subjects will be given Rs. 1100/- as the Scholarship money.
5. It was decided that Student' Cabinet Election will be held on 10th January and Oath Taking Ceremony will be held on 11th January, 2019.
6. It was decided to distribute blankets among non-teaching and Grade IV employees. The purchase has already been done and it will be distributed on the occasion of campus New Year Party
7. It was resolved that Cemented Flower Bed should be made from External Main Gate to Internal Main Gate to beautify the campus.
8. It was decided that New Water Connection should be given from Inside the Campus to External Main Gate for watering outside Cemented Garden Beds.

## ACTION TAKEN


1. Request has been sent to the Hon'ble Chief Minister to grace the occasion of College Annual Day as Chief Guest.
2. Preparation of Annual Day 2019 has been initiated.
2. Preparation of the Award Ceremony has been initiated.
3. Preparation of Students' Cabinet Election 2019 initiated.
4. Installation of 100 KWp New Solar Power Plant initiated.
5. New Water Connection from Inside the Campus to External Main Gate for watering outside Cemented Beds given.
7. College Annual Report 2019 has been published.
8. College Handbook has been published
6. Establishment of Eight Smart Class Rooms in the Main Building, funded by RUSA has been completed.

The meeting ended with a vote of thanks to the Chair.

  
Dr. Anju Shrivastava 03.01.2019  
**Coordinator**  
IQAC

Coordinator  
IQAC, MMC



  
03/01/2019  
Prof. (Dr.) Shashi Sharma  
**Principal**  
Chairperson, IQAC

Principal  
Magadh Mahila College Patna