



MAGADH MAHILA COLLEGE

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13th April, 2018

MINUTES OF MEETING

A Meeting of IQAC was held in the Chamber of undersigned on April 13, 2018 at 3:00 PM under the chairmanship of Principal of the College in which the following were present:

Sl No.	NAME	Designation / Member of IQAC
1.	Prof.(Dr.) Shashi Sharam Chairperson	Principal
2.	Dr. Anju Shrivastava Coordinator IQAC	HoD, Home Science
3.	Dr. Shivesh Ranjan Government Representative	OSD Education Department State Coordinator, RUSA
4.	Dr. Rajan Sinha External Expert	Director, Prof. G P Sinha Centre for Disaster Management and Rural Development, Patna
5.	Mr. Manoj Kumar Sinha Management Representative	Director, Indian Institute of Entrepreneurship Development
6.	Prof. (Dr.) Renu Ranjan Teacher Representative	HoD, Sociology (Retd.) Magadh Mahila College, PU
7.	Dr. Santosh Kumar Teacher Representative	Associate Professor, Physics College of Commerce,
8.	Padmshree Dr. Usha Kiran Khan, Alumna	Eminent Litterateur (Hindi –Maithili) and Historian
9.	Dr. Ratna Purkayastha Stakeholder & Alumna	Ex. Programme Director Doordarshan, Chennai
10.	Dr. Anjum Fatma Member	University Professor HoD, Chemistry, MMC
11.	Dr. Bandana Singh Member	University Professor Dept. of Home Science, MMC
12.	Dr. Pushpanjali Khare Member	Assistant Professor HoD, Botany, MMC
13.	Dr. Abha Sinha Local Society	Master Trainer, Madhubani Printing Certificate Course, MMC
14.	Ms. Divya Bhariti Students' Representative	General Secretary Students' Central Society, MMC
15.	Ms. Ayesha Khatoon Students' Representative	Asst. General Secretary Students' Central Society, MMC

The following issues were discussed:

1. Inviting suggestions from all committee members of the College for preparation of 3rd Cycle NAAC visit, 2018
2. Making of Departmental PPT and Documentation regarding NAAC visit
3. Inauguration of Incubation Centre
4. Workshop on 'Faculty Development Programme on Digital Training'
5. Upgradation of existing Eight Class Rooms as Smart Class Room
6. Requirement of new UPS for BCA Lab and Language Lab
7. Construction of New Washroom for Students' Common Room
8. Construction of New Kitchen with Store Room for New Canteen and one Washroom for Canteen workers
9. Installation of Digital Display Notice Board
10. Establishment of Day Care Centre
11. Establishment of Infirmary in Main Building
12. Installation of 100 KWp Solar Power Plant on Top Roof of the College.

RESOLUTIONS

The Chairperson welcomed the members to the meeting. The minutes of the previous meeting held on 8th January, 2018 was confirmed.

Following resolutions were taken in the meeting:

1. It was resolved that suggestions should be taken from all the members of the committee for preparation of 3rd Cycle NAAC visit, 2018, so that necessary actions can be taken
2. The task of preparing the PPT of all departments to meet the 3rd Cycle NAAC visit will be assigned to the Department of BCA.
3. It was resolved that inauguration of Incubation will be held on 15th May, 2018 and it will be inaugurated by the Hon'ble Minister, Ministry of Industrial Development, Govt. of Bihar.
4. It was resolved that for digital knowledge enhancement of our teaching faculty a 'Faculty Development Programme on Digital Training' should be organized in the College in the 1st week of July.
5. It was decided that existing Eight Class Rooms should be upgraded as Smart Class Room.
6. It was also decided that requirement of new UPS for BCA Lab and Language Lab should be fulfilled.
7. It was resolved that New Washroom for Students' Common Room and for Canteen workers should be made as early as possible.

8. It was resolved that New Kitchen with Store Room for New Canteen should be constructed.
9. It was resolved that Digital Display Notice Board should be installed.
10. It was also resolved that establishment of Day Care Centre for the children of students and staff members should be initiated.
11. An Infirmary should be established in Main Building for first-aid treatment of needy student.
13. It was decided that 100 KWp New Solar Power Plant should be installed at the top roof of the Main Building.

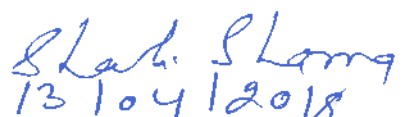
ACTION TAKEN

1. The College received the permission of university to start all Certificate Courses which proposal has been sent to the Academic Council, Patna University for approval.
2. Committee members were asked to give suggestions for upcoming 3rd Cycle NAAC visit.
3. Preparation for the inauguration of Incubation Centre has been initiated.
4. Department of BCA has been designated for preparing departmental PPT of all departments.
5. A Two-Day Faculty Development Programme in collaboration with the Indian Institute of Entrepreneurship Development, Patna is scheduled for 11-12th July, 2018 in the College Seminar Hall to train the faculty members digitally.
6. Requirements of UPS for BCA Lab and Language Lab fulfilled.
7. Steps for upgradation of Eight Classrooms as Smart Class Room initiated.
8. Digital Display Notice Board installed.
9. Construction work of New Kitchen with Store Room for New Canteen and Washroom for Students' Common Room and Canteen workers started.
1. The installation process of 100 KWp Solar Power Plant has been initiated.
2. Nineteen (19) Fire Extinguisher has been installed in Main Building and Science Laboratories

The meeting ended with a vote of thanks to the Chair.


 Dr. Anju Srivastava 13.04.2018
 Coordinator
 IQAC Coordinator
 IQAC, MMC




 13/04/2018
 Prof. (Dr.) Shashi Sharma
 Principal
 Chairperson, IQAC
 Principal
 Magadh Mahila College, Patna