

NOTICE INVITING TENDER FOR SUPPLY OF STITCHED UNIFORM

May 16
2018



**OFFICE OF THE PRINCIPAL
MAGADH MAHILA COLLEGE,
PATNA UNIVERSITY, PATNA**

Tender No: MMC/PU/ Stitched Uniform /2018-19/04

Date: 16.05.2018

MAGADH MAHILA COLLEGE, PATNA UNIVERSITY

North Gandhi Maidan, Patna- 800001 (Bihar.),

Ph. No.: +91-612- 22219454 E-mail: info@magadhmahilacollege.org

Website: magadhmahilacollege.org,

M.M.C., P.U. invites offline tender in two bid systems (Technical and Financial) from interested and eligible bidders for Supply of Stitched Uniform to our students of Regular UG/PG and Vocational UG courses. Bidders are requested to submit a hard copy of the Technical & Financial Bid duly sealed and signed in a separate envelop to the Principal, Magadh Mahila College, North Gandhi Maidan, Patna-800001(Bihar) India on or before 15.06.2018 @ 03.00 PM.

Tender documents for supply of Stitched uniform to our students for newly admitted students on 2018.

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Chapter-1

Notice for Invitation of Bids

- i. Magadh Mahila College, Patna University, Patna invites offline tender in two bid systems (Technical and Financial) from interested and eligible bidders for Supply of Stitched Uniform on behalf of the Principal, Magadh Mahila College, Patna. Interested bidders may participate with complete details about the Stitched Uniform as mentioned in the schedule of quantities. It may be noted that these items will be delivered at Magadh Mahila College, Patna premises from time to time as per the supply orders/ requirement of students'.
- ii. Interested and eligible bidders may view and download detailed tender documents from www.magadhmahilacollege.org. Bidders are requested to submit a hard copy of the Technical & Financial Bid in separate envelopes duly sealed and signed to the Principal, Magadh Mahila College, North Gandhi Maidan, Patna - 800001 (Bihar) India **on or before 15.06.2018 @ 03.00 PM.**
- iii. The **Tender Fee of Rs. 2500/-** (Taxes extra) can be paid through Cash/Demand Draft and **EMD of Rs. 10,000/-** will be accepted in the form of Demand Draft/ NSC only drawn through any Indian Nationalized Bank favoring "Principal, Magadh Mahila College, Patna" payable at Patna and shall be submitted along with the tender documents.
- iv. **Bid Validity:** 90 Days from the date of opening of Technical Bid.
- v. **Performance Security (Security Deposit):** successful bidder will deposit performance security (SD) @5% of total bid value on acceptance of bid in the form of demand draft only drawn through any Indian Nationalized Bank favoring "Principal, Magadh Mahila College, Patna" payable at Patna.
- vi. **Bid Opening Venue:** Chamber of 800001 (Bihar) Magadh Mahila College, Patna.
- vii. **Key Events and Dates:**

Sr. No.	Events	Date & Time
1.	Publishing of Tender	16.05.2018 & 03.00 PM
2.	Uploading of Tender Documents on website	17.05.2018 & 11.00 AM
3.	Last Date of Submission of tender documents	15.06.2018 & 03.00 PM
4.	Date & Time of Technical Bid Opening	18.06.2018 & 03.30 PM
5.	Date & Time of Financial Bid Opening	Technically Qualified bidders will be intimated at a later date

Chapter-3 **ELIGIBILITY CRITERIA**

Eligibility Criteria:

1. The Bidder must be a manufacturer/distributor/supplier of stitched uniforms registered with competent central or state government authority. The bidder, anywhere in India, declared blacklisted or debarred by any competent authority, shall not be allowed to participate in bid process.
2. Work Experience: Similar Experience of supply of stitched uniforms to Institutions/Central Autonomous Body/Central Govt. /State Govt. /PSUs/Nationalized Bank/Reputed Private Organization etc. Please enclose copy of purchase order.
3. Any change in the constitution of the firm/company, etc. shall be notified forthwith by the supplier in writing to Principal, Magadh Mahila College, Patna and such change shall not relieve any former member of the firm/company, etc. from any liability under the contract.
4. The technical bids will be evaluated by TEC/Purchase Committee on the basis of eligibility criteria given in this chapter. The bidders who fulfill all the criteria shall be qualified technically and financial bids of only technically qualified firms will be opened. The technical scrutiny shall be done on the basis of documents/ work order/client's certificate etc., submitted by the bidder with the bid document.
5. TEC will open the technical proposals for pre-qualification in the presence of bidder/ bidders' representatives who wish to attend, as per time schedule published.
6. The Financial Bid will remain unopened, at the time of opening of technical bids and will be held in the custody of Principal, Magadh Mahila College, Patna until the time of bid opening of the price proposals. The demand draft for EMD shall be attached with Technical bid failing which bid shall be rejected.
7. Right to reject any or all Bids without assigning any reason thereof is reserved with the College authority.

Chapter-4

Scope of Work

Name of the Work: Supply of Stitched Uniform and delivery at M. M, College,
Patna

Sr. No.	Description of the Item/Work	Course	Colour	Shed No.	Brand	Annual Qty. (Approx.)*
1.	Supply of stitched Full Sleeve Kurti (Girls)	B.A.	Yellow			450
2.	Supply of stitched Salwar (Girls)	B.A.	Maroon			450
3.	Supply of Chunni (Girls)	B.A.	Maroon			450
4.	Supply of stitched Full Sleeve Kurti (Girls)	B.Sc.	Beige			250
5.	Supply of stitched Salwar (Girls)	B.Sc	Maroon			250
6.	Supply of Chunni (Girls)	B.Sc	Maroon			250
7.	Supply of stitched Full Sleeve Kurti (Girls)	B.COM	Bottle green			250
8.	Supply of stitched Salwar (Girls)	B.COM	Bottle green			250
9.	Supply of Chunni (Girls)	B.COM	Bottle green			250
10.	Supply of stitched Full Sleeve Kurti (Girls)	B.C.A.	Dark mauve			80
11.	Supply of stitched Salwar (Girls)	B.C.A.	Dark mauve			80
12.	Supply of Chunni (Girls)	B.C.A.	Light mauve			80
13.	Supply of stitched Full Sleeve Kurti (Girls)	B.B.A.	Royal blue			60
14.	Supply of stitched Salwar (Girls)	B.B.A.	Royal blue			60
15.	Supply of Chunni (Girls)	B.B.A.	Light blue			60
16.	Supply of stitched Full Sleeve Kurti (Girls)	B.S.W.	Dark Pink (Onion)			60
17.	Supply of stitched Salwar (Girls)	B.S.W.	Dark Pink (Onion)			60
18.	Supply of Chunni (Girls)	B.S.W.	Pale Pink			60
19.	Supply of stitched Blazer (Girls)	P.G.	Light pink			
20.	Supply of stitched Blazer (Girls)	P.G. D	Light pink			60

*

Chapter-5

Technical Specification

TECHNICAL SPECIFICATION FOR SUPPLY OF UNIFORM (SALWAR, KURTI & CHUNNI)

Sr. No.	Description of the Item/work

FABRIC DISCRIPTION

1. SHIRTING :

- Warp 280 texraise.
- Waft 40 single pc and 85 texraise
- Pc finish
- Pc by pc yarn with 40's count 3ply
- Filafil woven
- Shirting fabrics on high speed rapir and sulzer looms with super fine quality polyester/terry cotton yarn, with features of anti-pilling, shrinkage control, colour fasness, durability and soft hand feel.

Or Refine cotton

2. SUITING :

- 2*18 PR YARN 65/35, 380 glm matty weave super finish quality.
- Fiber dyed yarn quality.
- Suiting fabrics on high speed rapir and sulzer looms with super fine quality polyester/terry cotton yarn, with features of anti-pilling, shrinkage control, colour fasness, durability and soft hand feel.

Or Refine cotton

Note:

*Magadh Mahila College, Patna name should be Embroided at the edge of the pocket as per our instructions. No extra charges will be paid for embroidery work.

** Contractor shall procure cloth, thread and all the other materials, tools tackles etc. to complete the work at their own work place only. Contractor shall stitch uniform and dispatch at Magadh Mahila College, Patna as per sizes measured by the Tailor / Contractor at Magadh Mahila College, Patna office.

Chapter-6

Instructions to Tenderers

1. The bidders have to observe highest standard of ethics while bidding for a tender. Canvassing in any form is strictly prohibited and the bidders who are found canvassing are liable to have their tenders rejected out rightly.
2. The competent authority of Magadh Mahila College, Patna reserves all rights to accept or reject any/ all tender(s) without assigning any reason. It can also impose/relax any term and condition of the tender enquiry after due discussion in pre-bid conference. This will be communicated and shown over the website of the Institute Portal. No representation will be considered after pre-bid meeting and bidders may ensure its queries only in pre-bid meeting. Magadh Mahila College, Patna also reserves the right to reject any bid which in its opinion is non-responsive or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.
3. While submitting for this tender, the bidders will be deemed to have read, understood and accepted all the items and conditions stated in this Tender Document. Any doubts or clarifications with regard to the interpretation of the Terms & Conditions stipulated in this Tender Document, may be got clarified from Magadh Mahila College, Patna at least 07 days before tender closing date. Requests for postponing the tender opening date for the same shall not be accepted.
4. The Successful Bidder shall not in any case assign the awarded contract in full or any part thereof to any third party.
5. The bid security in form of an Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand Only) by demand draft in favour of Principal, Magadh Mahila College, Patna. Tenders received without EMD shall be ignored straightaway and will not be considered under any circumstances. The EMD of unsuccessful bidders will be returned/refunded after the finalization of the contract with the successful bidder.

6. EMD is required to protect the purchaser against the risk of Bidder's conduct. The EMD in full will be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.
7. The tenders submitted by the bidders shall be valid and open for acceptance by the competent authority of Magadh Mahila College, Patna for a period of 90 days from the technical bid opening of the tenders and no request for any variation in quoted rates and /or withdrawal of tender on any ground by bidders shall be entertained. EMD of tendering firms who have submitted the tender but withdraw the same before expiry of the tender validity date may be forfeited in full at the discretion of MMC Patna in addition to any remedy that the Institute (purchaser) may have under the Law.
8. The Rate quoted by the successful bidder shall be valid for the period of one year from the date of awarding the Contract. The Annual Rate Contract awarded as a result of this Tender Document will be in the nature of a standing offer. Actual supply order may be placed from time to time. No guarantee can be given as to the minimum or actual usage and consequential supply orders.
9. Subject to other terms of the Tender Document, the bidder(s) whose rate is accepted will be notified for the award of contract by MMC Patna. The terms and conditions stipulated in the Tender Document shall be fully applicable to the resultant contract and taken as an integral part of the contract concluded on the basis of this Tender Document.
10. The successful bidder will have to enter into a formal, legally enforceable contract on non-judicial stamp paper with the MMC Patna to abide the quoted rates, Terms & condition of the Tender Document within 15 days from the date of award of this tender in his favour and needs to furnish a performance security as per the terms of the Tender Document.

11. If the rates of various items are L-1 for different Bidders, The MMC Patna reserve the right to either accept the L-1 of different firms/agencies or will negotiate, the firm who has the maximum no. of L-1 item to lower the rate of other items up to the limit of L-1 quoted by other firms. In this context, final decision of the Tender Committee of MMC Patna will be binding to all and no claim in this regard can be entertained.
12. On their selection and award of contract, the firm(s) will have to deposit samples for each item. The sample deposited will be signed by the owner of the firm along with acceptance letter of each terms and conditions stipulated by MMC Patna. MMC Patna will not accept duplicate/substandard items or items not matching the samples/prescribed specifications. Samples will be retained by the MMC Patna to make the comparison possible, if required.
13. Bidders are required to quote their unconditional fixed rates strictly as per list of items enclosed for the entire period of the Contract. Tenders of the firms received with prices quoted on variable basis shall be rejected straightaway. The rate should be quoted in respect of only that brand/company which has been mentioned against each item in the List. The rates of items in respect of other company will not be entertained.
14. Any request for the enhancement of contracted rates shall not be considered under any circumstances. It may be noted that no

compromise on quality would be made and no firm will be permitted to change the specifications mentioned in the tender notice and if any firm submits the tender with changed specification, their tender will be rejected.

15. The MMC, P.U. reserves the right to accept or reject any tender in full or in part without assigning any reason thereof and without giving any compensation. The decision of the MMC Patna in this regard shall be final and binding on the firm.
16. MMC, P.U. reserves the right to conclude parallel Rate Contracts with a number of suppliers and place Orders on any of such firm that may be the most economical to it or suitable to its requirements.
17. If it comes to the notice of the MMC, P.U. that the information/ documents furnished by the bidder is incorrect or false or non-adherence to terms and conditions contained in this Tender, the EMD of such Firm shall be forfeited in total by the MMC, Patna in addition to exercising other legal remedies.
18. The rates quoted would be valid for a period of one year or such extended period by mutual consent, as the case may be from the date of execution of the contract.
19. Terms & Conditions as set out in this Tender Document (that comprises of the complete set of documents including attachments as published herewith) shall have to be complied with by the tendering firm. Offers not complying with such terms & conditions shall be ignored/rejected at the discretion of MMC, P.U..
20. Rates quoted should be inclusive of packing, forwarding, postage and transportation charges at FOR to MMC, P.U. (Free delivery to the consignee's premises). Item-wise price should be quoted. Taxes will be applicable as per prevailing law of Govt. of India.

21. Warranty Clause: The successful bidder shall provide Guarantee/warranty for minimum period of 1 year from the date of supply of items/materials.
22. Performance Security (Security Deposit): The contractor whose bid is accepted will be required to furnish performance security of 5 % of the bid value within 10 days of issue of Letter of Intent (LOI) and should be in favour of Principal, Magadh Mahila College, Patna. This guarantee may be in the form of Banker's cheque/Demand Draft / Fixed Deposit Receipts or Guarantee Bonds of any public sector bank in accordance with the prescribed format.
23. In case the contractor fails to deposit the said performance security (SD) within the period as indicated above, including the extended period if any, the Earnest Money deposited (EMD) by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance security. The performance security (SD) shall be initially valid up to the stipulated date of completion plus 60 days beyond that. No interest will be payable on security deposit to the contractor.
24. In case of insolvency/non-compliance/breach of any terms & conditions by the Contractor at any stage during the agreed term of the Contract Magadh Mahila College, Patna reserves the right to discontinue the contract immediately, by forfeiting the security deposit and no correspondence will be entertained in this regards.

Chapter-7

General Terms and Conditions

- 1) Magadh Mahila College, Patna will examine all the instructions, forms, terms and specifications in the Tender Documents. Failure to furnish all information shall lead to cancellation of the bid.
- 2) The bidder will be responsible for any defect in Stitched Uniform, quality of material etc. The bidder has to replace the defected item without any cost and within period of 7 days.
- 3) The bidder is advised to examine the present Magadh Mahila College, Patna uniform at the institute premises before submission of bid.
- 4) The bidder has to submit sample of Stitched Uniform on award of the tender.
- 5) The bidder has to submit the manufacturer/ authorized Dealer/Distributor/Agent/Retailer certificate.
- 6) Any Tender received by the Magadh Mahila College, Patna after the deadline will be rejected.
- 7) The supply of Stitched Uniform should be completed within 20 days from the date of issuance of Purchase Order from time to time during the year.
- 8) In case of supply not completed satisfactory or in case of delay, Magadh Mahila College, Patna reserves the right to forfeit the EMD and impose penalty as decided by Magadh Mahila College, Patna management. The decision of Magadh Mahila College, Patna management shall be final in all matters and binding on the bidder.
- 9) The bidder has to comply with all the rules and regulation with respect to labour act.
- 10) The contractor shall indemnify Magadh Mahila College, Patna against any payment and for observance of the Contract Labour (Regulation & Abolition) Act'1970.
- 11) TDS (Tax Deducted at Source) and any other applicable tax shall be deducted as per prevailing rules and regulations of the Government, if applicable.
- 12) Financial Bid should be submitted in the prescribed format as given in the tender document.
- 13) The specifications, Terms & Conditions, other regulations which are not herein mentioned will be guided by relevant Magadh Mahila College, Patna guidelines, manual, specifications / Other Central / State Govt. norms applicable for Magadh Mahila College, Patna and the decision in this regard will be guided by the decision of the respective authority of Magadh Mahila College, Patna which shall be final and binding to the contractor.
- 14) In the event of acceptance of a tender, the documents submitted by the successful bidder shall be verified with the originals before the award of work.
- 15) The tenderer should not have been blacklisted or debarred by any Central/ State / Public Agency from carrying out similar business during last three financial years.
- 16) Magadh Mahila College, Patna reserves the right to accept or reject any tender or all tenders at any time prior to award of contract without assigning any reasons whatsoever and no correspondence shall be entertained in this regard.

Chapter-8

Technical Bid Proforma

TENDER No: MMC/PU/ Stitched Uniform /2018-19/04

DESCRIPTION: Supply of Stitched Uniform and delivery at Magadh Mahila College, Patna.

Sr. 6Remarks No.	Particulars	
1.	Name of the Manufacturer authorized dealer/supplier/vendor/Agent/Retailers	
2.	Postal address with Telephone No. with STD code & Fax No.	
3.	Name of Contact person / Mobile No / E-Mail ID	
4.	Certificate of Incorporation / Firm Registration Certificate	
5.	PAN (Permanent Account Number)	
6.	Certificates of Registration for GST	
7.	Similar Experience of supply of Stitched Uniform to Institutions/Central Autonomous Body/Central Govt. /State Govt. /PSUs etc. Please enclosed copy of PO from any of last 3 financial years	
8.	Annual Turnover valuing more than Rs. 10 Lakhs or above during the last Three Financial Years (2014-15, 2015-16 & 2016-17) in prescribed format.	
9.	Income Tax Return of the last Three Assessment Years (2015-16, 2016-17 & 2017-18). Enclosed copy.	
10.	Cash Receipt No/Demand Draft No of Tender Fee of Rs. 500	
11.	Demand Draft No. & Date of E.M.D of Rs. 10,000	
12.	Manufacturer/ Authorized Dealer/ Agent/ Retailer/ Vendor/ Distributor Certificate	

Date:

Authorized signatory

Place:

Sign with Seal

Chapter-9

Financial Bid Proforma

[To be submitted in a separate sealed cover on Letter Head]

Date:.....

Tender No.: MMC/PU/ Stitched Uniform /2018-19/04

To,
M/s. Magadh Mahila College,
Patna University, Patna
North Gandhi Maidan, Patna-800001 (Bihar)

Dear Madam,

Subject: Financial Bid for Supply of Stitched Uniform at MMC, P.U.

In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

Sr. No.	Description of the Item	Brand	Specifications	Qty. (Approx.)	Rate Per Unit All Inclusive (Rs.)	Total Amount (Rs.)
1.	Supply of stitched Half Sleeve Kurti (Girls)		As mentioned in chapter - 5			
2.	Supply of stitched Salwar (Girls)					
3.	Supply of Chunni (Girls)					

Note: Rate quoted above is exclusive of taxes. Taxes will be applicable as per prevailing law of Govt. of India.

Place:

Authorized Signatory

Sign & Seal

ANNEXURES

DECLARATION

[To be submitted on Letter Head]

Date:.....

To,
M/s. Magadh Mahila College, (MMC)
Patna University, Patna
North Gandhi Maidan, Patna-800001 (Bihar)

Dear Madam,

1. I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish Performance Security, as applicable, in the form of Demand Draft.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have blacklisted/banned/suspended business dealing. I/We further undertake to report to the Magadh Magadh Mahila College, Patna immediately after we are informed but in any case not later than 15 days, if any firm in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm which is blacklisted/banned/suspended in future during the currency of the Contract with you.

Yours faithfully,

Place:

Authorized Signatory

Sign & Seal