

## **ATR OF IQAC, MMC FOR SESSION 2023-24**

### **Meeting- 01**

**A meeting of MMC-IQAC was held on 10th August , 2023 in the Principal Chamber from 02:00PM onwards in hybrid mode to discuss the following agenda.**

1. Discussion on resolution taken in last meeting held in the month of June, 2023 (date 26<sup>th</sup> June, 2023)
2. Discussion on different types of Audit to be done ; green audit , energy audit, academic audit
3. Upgradation of laboratories (all science labs, Psychology and Home Science)
4. Any other

#### **Resolution:-**

1. It was resolved in the meeting that action taken report should be submitted in the IQAC-office of MMC, by 18<sup>th</sup> of August, 2023. Each criterion head of College NAAC Committee assisted by one non-teaching staff should review the report of different activities before submitting in the IQAC office.
2. Preparation for green audit should be started as soon as possible by the members of green Earth Brigade/Youth club involving member, students of MMC. Tarumitra or some agency should be contacted to proceed for green audit, Energy audit should be carried out as it was done earlier in the last 2 year.
3. Proposal for upgradation of all practical laboratories to be invited by the concerned departmental heads

#### **Any other:**

Dr. Surendra Kumar Prasad, Head Deptt. of Botany has been given the responsibility to initiate energy audit and

Academic audit of last 3 session (2021-22, 2022-23). It should be chalked out and should be initiated as early as possible.

Proposal for permission of Vice Chancellor, PU to organize International and National Seminars to be conducted in new session has to be invited by each department.

#### ATR:

- Green Audit and Energy audit was initiated and completed in the month of March 2024 . Dr. Surendra Kr.Prasad, submitted the audit reports in the office for record
- Academic Audit was done faculty wise on the basis of cross list of result declared by the Patna University, Students of Magadh Mahila College bagged maximum gold medals in each faculty (Science, Social Science Humanities and Self financing courses ) in last three years.
- 5<sup>th</sup> World Clean Environment Summit and International Conference on “ Technological Innovations for Climate Mitigation and Global Warming” was Organized From 12-14 December’ 2024 in collaboration with IBRF Kolkata. More than 210 participants from different states of India attended the conference.
- National Seminar on IPR was conducted in the month of May, 2024. More than 150 participants attended the seminar.
- National Seminar was conducted by Department of Chemistry with the collaboration of Indian Science Congress, Patna Chapter on the topic “Trends in Green Chemistry and Sustainable Development (TGCSD-2024)” from 20 - 21 Feb. 2024.
- Beside Home Science Department near Avantika Hostel a compost pit is prepared and all the solid biodegradable wastes are used to convert it into natural organic compost. Dr. Surendra Kr. Prasad has initiated this biodegradable compost preparation. The compost is being used in the college gardens and also sold out to manage the compost making system.

**A meeting of college IQAC was held on 2<sup>nd</sup> April, 2024 from 1pm onwards in the Principal**

**Chamber to discuss following agenda**

1. To discuss IDP (Institutional Development Plan) of MMC
2. To discuss about AICTE norms and requirement
3. To discuss about AISHE
4. To discuss about Students Cabinet Election of College
5. Any other

**Resolution :**

1. Regarding review of AQAR- the time period of AQAR submission has been extended by the NAAC – Bangalore hence it was resolved that rechecking of all the data filled and provided should be done once and incomplete criterion should be filled with proper data to submit, its soon as possible.
2. Regarding review of AISHE papers for submission – it was resolved that all the necessary data of different aspects related to infrastructure, students, teacher and non – teaching staff should be collected from the concerned desk of the office to fill the AISHE format provided on the portal.  
  
Criteria like – Accounts detail / financial detail upto 2021-22, students enrolment, result, course detail, program details , Teacher profile (2022-23) updated till 2023, infrastructure details, Library details, strength of non- teaching and teaching staff and current status of placement cell, Scholarship details etc. Dr. Surendra Kumar Prasad, Mr, Ravi Prakash, Mr. Arun Kumar and Mr. Som Shekhar (Technical assistant ) have been given the responsibility to work together to collect and fill the format as soon as possible. Dr. Surendra Kumar Prasad (HoD, Botany) will be the in-charge to monitor the work and submit the format (online) before Holi (Festival) or in 1<sup>st</sup> week of march, 2024.
3. Any Other – it was resolved that the process going on for Green audit and academic audit should be expedite to prepare a complete audit report of the previous academic session 2021-22, 2022-23 respectively.

ATR:

- ☐ Students Cabinet Election of College was conducted on 28/07/2024.  
Elected and nominated candidates took oath to perform their duties to serve the college for smooth and better management in diverse fields
- ☐ As per IDP discussed in various meetings (GB meeting, Advisory meeting), a proposal for new Science Block, Auditorium, Examination Hall was sent to Education Department, Govt. of Bihar. The proposal was approved and the work is going to start very soon in the month of December 2024.
- ☐ Installation of Solar Panel on the roof top of Mahima Hostel was done by Supreme Solar approved by MNRI Govt. of India on 18<sup>th</sup> December 2023
- ☐ Registration on AISHE portal has been successfully completed on 14<sup>th</sup> March 2024

### **Meeting- 03**

**A meeting college IQAC Committee was held on 28<sup>th</sup> May, 2024 in the Principal chamber from 12:30PM to discuss the following agenda:**

1. Preparation of AQAR 2023-2024
2. Preparation of SSR
3. MoU with Steel Industry
4. Any Other

#### **Resolution:-**

1. It was resolved in the meeting that NAAC Criterion members should complete the AQAR with available data and information so that it can be uploaded as soon as possible
2. Preparation of SSR should be started and all the required documents should be collected department wise so that it will help during SSR Preparation
3. It was resolved that a MoU with industry should be done so that our students of BBA and B.Com can visit and learn, regularly. MoU will be beneficial for the institution as well as for students. It will also help in their placement drive
4. It was resolved that all the documents regarding departmental activities should be made ready for annual report preparation.
5. A report of alumni meet 2024 should be prepared and submitted in the office for record.

#### **ATR:**

- ☐ Alumni meet was conducted on 25<sup>th</sup> May, 2024. More than 100 alumnus attended the Meet.
- ☐ Annual report is in readiness to get published around 15<sup>th</sup> of November'2024
- ☐ MoU with IBRF has been done and a Global warming reduction centre has been constituted on the second floor of college building (Room no.85). A national workshop had been organized to create awareness regarding climate change and global warming: Impact and Resilience.
- ☐ It was resolved in the meeting of the College NAAC Committee held on 20th April 2024 that the complete AQAR will be presented to the Advisory Committee in a meeting scheduled for 24th April 2024, prior to the final upload on 25th April 2024.





