



# MAGADH MAHILA COLLEGE

Patna University, Ashok Raj Path, Patna- 800001

Phone: + 91 (612) 2219454; Mobile: + 91 72618 05666

Fax: Fax: +91 (612) 2219454

Website: <https://collegedunia.com>patna>Magadh Mahila College>

Email: [info@magadhmahilacollege.org](mailto:info@magadhmahilacollege.org)



Estd.1946

An ISO 9001:2015,14001:2015,45001,2018,21001:2018 Certified

22<sup>nd</sup> December, 2020

## MINUTES OF MEETING

A meeting of IQAC was held on 22.12.2020 at 2.30 pm in the Chamber of the Principal.

The following were present:

Sl No.	NAME	Designation / Member of IQAC
1	Prof.(Dr.) Shashi Sharam <b>Chairperson</b>	Principal
2	Dr. Punam Kumari <b>Coordinator IQAC</b>	HoD, Home Science
3	Dr. Shivesh Ranjan <b>Government Representative</b>	OSD Education Department State Coordinator, RUSA
4	Dr. Rajan Sinha <b>External Expert</b>	Director, Prof. G P Sinha Centre for Disaster Management and Rural Development, Patna
5	Mr. Manoj Kumar Sinha <b>Management Representative</b>	Director, Indian Institute of Entrepreneurship Development
6	Prof. (Dr.) Renu Ranjan <b>Teacher Representative</b>	HoD, Sociology (Retd.) Magadh Mahila College, PU
7	Dr. Santosh Kumar <b>Teacher Representative</b>	Associate Professor, Physics College of Commerce,
8	Padmshree Dr. Usha Kiran Khan, <b>Alumna</b>	Eminent Litterateur (Hindi –Maithili) and Historian
9	Dr. Ratna Purkayastha <b>Stakeholder &amp; Alumna</b>	Ex. Programme Director Doordarshan, Chennai
10	Dr. Anjum Fatma <b>Member</b>	University Professor HoD, Chemistry, MMC
11	Dr. Bandana Singh <b>Member</b>	University Professor Dept. of Home Science, MMC
12	Dr. Pushpanjali Khare <b>Member</b>	Assistant Professor HoD, Botany, MMC
13	Dr. Abha Sinha <b>Local Society</b>	Master Trainer, Madhubani Printing Certificate Course, MMC
14	Ms. Rashmi Pandey <b>Students' Representative</b>	General Secretary Students' Central Society, MMC
15	Ms. Shipra Saloni <b>Students' Representative</b>	Asst. General Secretary Students' Central Society, MMC

**Following issues were discussed:**

**a) ACADEMIC DEVELOPMENT**

1. Opening of New Courses (MCA /MBA/M Com.) in Self-financing Mode
2. Certificate Course in Performing Arts under the Dept. of Music
3. Certificate Course in Disaster Management and Yoga under the Dept. of Philosophy
4. Diploma Course in Women Studies under the Dept. of Home Science
5. Certificate Course in Basic Hindi Language Proficiency Programme under the Dept. of Hindi
6. Certificate Course in using Corel Draw Designing under the Dept. of BCA
7. Certificate Course in Android App Development under the Dept. of BCA
8. Certificate Course in Tax and Accounting under the Dept. of BBA
9. Certificate Course in e-Commerce under the Dept. of BBA
10. Certificate Course in Pharmacy and Medicinal Plants under the Dept. of Chemistry
11. Faculty Development Programme
12. Result Analysis of All Department
13. Felicitation of Gold-Medalists/ Rank Holders of Patna University Examination 2020
14. Induction Meet and 7 days Orientation Session for Newly Admitted Students-2020
15. Celebration of Platinum Jubilee Year and closing Ceremony of Platinum Jubilee Year on 26<sup>th</sup> July, 2021.
16. Starting Online classes of Part I, Session-2020-2023
17. Starting Offline Classes of Part III as directed by the Government / University
18. CPE - Research Projects, Power Point Presentation and Activities
19. College Important Publications
20. Publication of Research Papers
21. Seminar/ Symposia/ Workshop/ Minor-Major Research Projects

**b) INFRASTRUCTURAL DEVELOPMENT**

1. Establishment of Multimedia Lab
2. Establishment of New e-library with 100 Computers
3. New Day Care Centre
4. Construction of New College Internal Main Gate on the occasion of Platinum Jubilee Year
5. New Science Laboratory with advanced equipment for Research Work
6. Furnishing of B. Com PG Building
7. Construction of II Floor of PG Building
8. Re-designing of College Website
9. New Server for College Library

10. Official Installation of MMC MIS System
11. Official installation of MMC Software for online affairs of the College
12. Full Automation of Central Library
13. Automation of Office
14. Renovation work according to the needs of Institution
15. Change of Electric Wire of Main Building
16. Maintenance of Computer Labs / Science Laboratories and Laboratory of Social Sciences / Library

c) **SOCIAL RESPONSIBILITY**

1. Organized Activities for Environment Awareness.
2. MoU with Pollution Control Board and Save Environment
3. Organized Health Awareness Programmes
4. Organized Blood Donation Camp
5. Organized Community Services Programmes through NSS/ NCC unit of the College
6. Organized Sanitation Drive

**RESOLUTIONS**

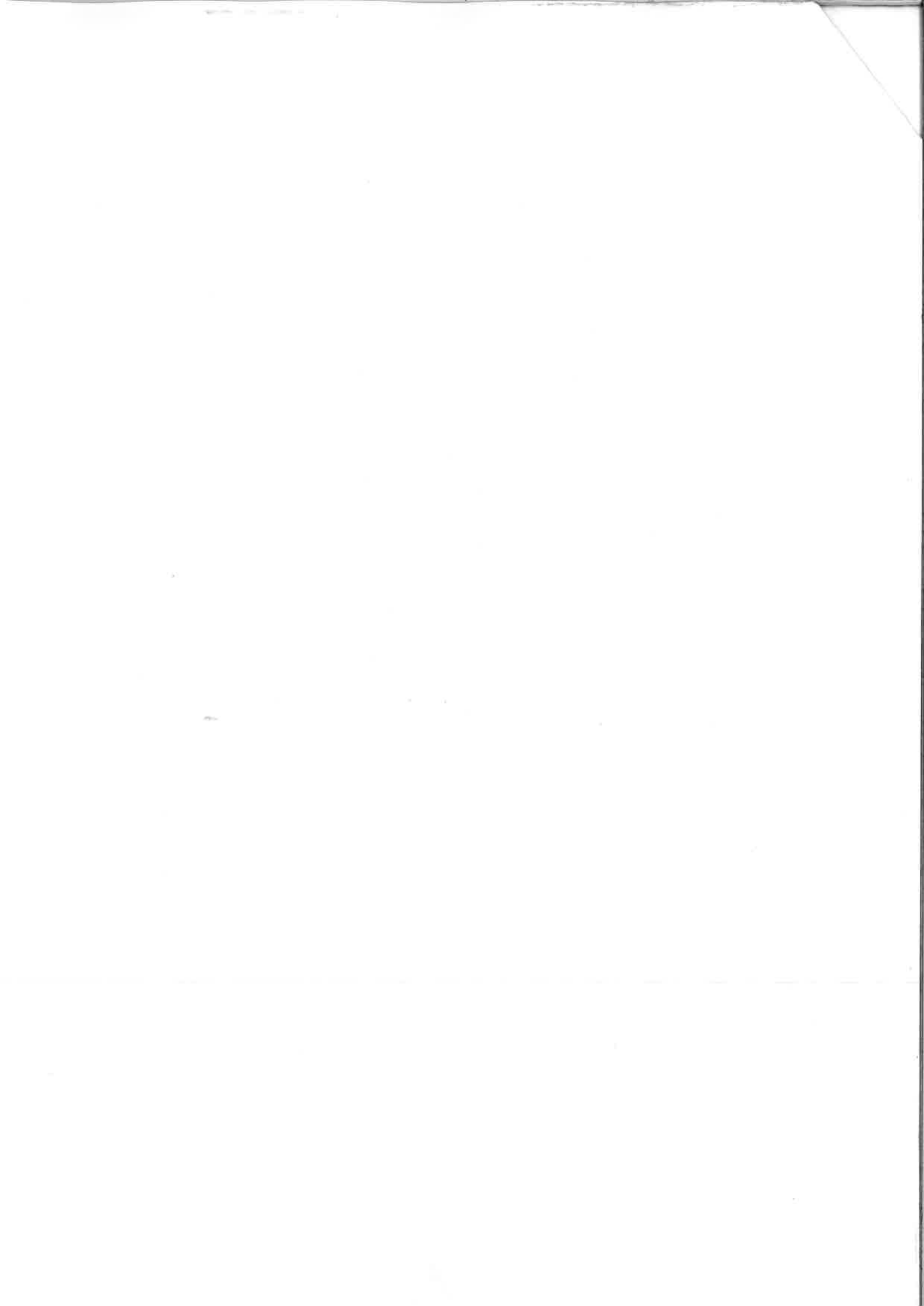
The Chairperson welcomed the members to the meeting. The minutes of previous virtual meeting held on 20<sup>th</sup> September, 2020 was confirmed. Following resolutions were passed in the meeting:

**ACADEMIC AND ADMINISTRATIVE AUDIT**

It was resolved that Disaster Management, MCA and MBA Courses have to be collaborated with the industries. For the courses in which Tax and Accounting is incorporated in the syllabus, experts of these fields should be invited to impart the knowledge among the students. Proposal for starting new Diploma course in Women Studies, Certificate Courses in Disaster Management, Performing Arts, Hindi Language Proficiency, Corel Draw Designing, Android App Development, e-Commerce, Pharmacy and Medicinal Plant should be send to Academic Council for approval.

**PROPOSED ACTIVITIES**

It was decided after the order of the Government on opening of Colleges, the degree holders and toppers should be felicitated in this Platinum Jubilee Year. The house was informed that Induction Meet will be organized only for B.A.Part-I students and teachers should be given the responsibility to maintain social distancing and discipline in the College Campus. It was



## **BEST PRACTICES:**

It was decided that student society should be mandated to develop a best practice model for the society and adopt a village under the compliance of social responsibility.

## **STUDENT SUPPORT**

It was resolved that for training and placement, agencies should be contacted for Internship program as it is very helpful in job placement in reputed agencies. The agencies with which the college has signed MOU should be contacted for the same. The teachers were encouraged to apply for projects from Industries. Under the activities of Incubation Centre, it was decided that students should be motivated to send proposals to Atal Incubation Centre and the agencies who have signed MOU with the college. The faculty members were told to apply for projects and organize seminars and workshops in the college. It was decided that college should sign MOU with Save Environment and Pollution Control Board.

## **ACTION TAKEN**

1. Proposal for starting new Diploma course in Women Studies, Certificate courses in Disaster Management, Performing Arts, Hindi Language Proficiency, Corel Draw Designing, Android App Development, E-commerce, Pharmacy and Medicinal Plant, Tax and Accounting have been sent to Academic Council for approval
2. Online and Offline classes of all courses have been started
3. Publications works of the College have been initiated
4. MIS System has been installed and faculty members have been introduced to its functioning

The meeting ended with vote of thanks.

*Punam Kumari*

22.12.2020

Dr. Punam Kumari

**Coordinator**

**IQAC**

*Coordinator  
IQAC, MMC*

*Shashi Sharma*

22/12/2020

Prof. (Dr.) Shashi Sharma

**Principal**

**Chairperson, IQAC**

*Principal*

*Magadh Mahila College, Patna*

