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MAGADH MAHILA COLLEGE

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An ISO 9001:2015,14001:2015,45001,2018,21001:2018 Certified

13th September, 2021

MINUTES OF MEETING

A meeting of IQAC was held on **13.09.2021** at 12.30 p.m.in the chamber of Principal.

The following were present:

Sl No.	NAME	Designation / Member of IQAC
1	Prof.(Dr.) Shashi Sharam Chairperson	Principal
2	Dr. Punam Kumari Coordinator IQAC	HoD, Home Science
3	Dr. Shivesh Ranjan Government Representative	OSD Education Department State Coordinator, RUSA
4	Dr. Rajan Sinha External Expert	Director, Prof. G P Sinha Centre for Disaster Management and Rural Development, Patna
5	Mr. Nilabh Keshav Management Representative	State Head, Confederation of Indian Industry (CII) Bihar
6	Prof. (Dr.) Renu Ranjan Teacher Representative	HoD, Sociology (Retd.) Magadh Mahila College, PU
7	Dr. Santosh Kumar Teacher Representative	Associate Professor, Physics College of Commerce,
8	Padmshree Dr. Usha Kiran Khan, Alumna	Eminent Litterateur (Hindi –Maithili) and Historian
9	Dr. Ratna Purkayastha Stakeholder & Alumna	Ex. Programme Director Doordarshan, Chennai
10	Dr. Anjum Fatma Member	University Professor HoD, Chemistry, MMC
11	Dr. Bandana Singh Member	University Professor Dept. of Home Science, MMC
12	Dr. Pushpanjali Khare Member	Assistant Professor HoD, Botany, MMC
13	Dr. Abha Sinha Local Society	Master Trainer, Madhubani Printing Certificate Course, MMC
14	Ms. Jyoti Students' Representative	General Secretary Students' Central Society, MMC
15	Ms. Kaundiiya Satakshi Students' Representative	Asst. General Secretary Students' Central Society, MMC

Following issues were discussed in the meeting

1. Inauguration of new hostel building by the Hon'ble chief Minister in the first week of October.
2. Nomination of new hostel building as Mahima Chhatrawas
3. Felicitation of Hon'ble Chief Minister.
4. Tender for establishment of Multimedia Lab and Central Science lab.
5. Tender for furnishing of new Computer Lab.
6. Purchase of books for the Library of Vocational Courses.
7. Grill covering of twelve exits of Vaidehi Hostel.
8. Tender for renovation and civil work of Chemistry Lab
9. Development of new parking behind the College Main Building..
10. Exhaustion of RUSA Fund.
11. Information regarding the process and progress of the AQAR to the members.
12. The process of Examination, Result analysis and procedure of new admission.
13. Shifting of boundary wall of Welfare Hostel for getting NOC for fire safety of New Hostel.

RESOLUTION

The Chairperson welcomed the members to the meeting. The minutes of previous meeting held on 21st June, 2021 was confirmed. Following resolutions were passed in the meeting:

1. It was resolved that the New Hostel Building will be inaugurated by Hon'ble Chief Minister. The house was informed that as the Agency will hand over the hostel by 30th September, College will move for chief Minister's consent for inauguration.
2. It was resolved that the new hostel should be named as Mahima Chhatrawas.
3. Felicitation of the Hon'ble Chief Minister will be done as per his convenience.
4. It was resolved that tender which has been sent by different agencies for Multi Media Lab and new Computer Lab should be finalized soon.
5. It was resolved that new books for the Vocational Library should be purchased soon after the admission so that students can get recent materials for learning.
6. Was resolved that twelve exits of the Vaidehi Hostel should be grilled in the light of safety of students.
7. It was resolved that tender for the renovation and Civil Work should be invited so that the construction and essential repairs should be completed soon.
8. The house was informed that the college has ample area for the parking behind the college Main building so the development of parking area should be started.
9. It was decided that the fund of RUSA should be exhausted in purchasing Television and

other necessary items for the student's hostel.

10. The House was informed that AQAR is already completed and it will be uploaded on the Website after the visit of the Chief Minister.
11. The process of Examination and Admission is under the control of University and College is one of the Counseling Centre for Under Graduate Admission 2021.
12. It was resolved that as for the safety of students from any accident in hostel, College needs NOC from the Fire dept. This NOC needs shifting of boundary wall of welfare hostel. So, for shifting, letter should be sent to the government for its approval to shift the wall.
13. It was resolved that AQAR should be filled on time. And It was resolved that information should be asked from all the teachers for filling up the AQAR.
14. The process of Examinations, Result analysis and procedure of new admission was also discussed in the meeting.
15. It was resolved that extension activities should be organized through NSS in collaboration with government departments, NGO and corporate sectors. Several activities like blood donation camp, health checkup camps, industrial visit, fieldwork, environment sustainability are prominent extension activities carried out by regular practice in this institution. Staff members have been awarded for their contribution in community services by local authorities. The meeting ended with the positive note.

ACTION TAKEN

1. Platinum Jubilee Program was organised on 26.07.2021 and all the rank holders in Patna University exam were felicitated
2. All the IQAC Members along with Late Mr. Manoj Sinha was felicitated for their contribution in the development of college
2. Preparation of inauguration of New Hostel has been initiated.
3. Invitation letter sent to Hon'ble Chief Minister for inauguration of Mahima Chhatrawas.
4. AQAR preparation is in process.
5. The process of Examinations, Result analysis and procedure of new admission has been imparted to the stakeholder.

The meeting ended with vote of thanks.

Punam Kumari
13.09.2021

Dr. Punam Kumari
Coordinator
IQAC

Coordinator
IQAC, MMC



Shashi Sharma
13/09/2021

Prof. (Dr.) Shashi Sharma
Principal
Chairperson, IQAC

Principal
Magadh Mahila College, Patna