



# MAGADH MAHILA COLLEGE

North Gandhi Maidan, Patna 800001

Patna University, Patna

Phone: + 91 (612) 2219454; Mobile: + 91 72618 05666

Fax: Fax: +91 (612) 2219454

Website: <https://magadhmahilacollege.org>

Email: [info@magadhmahilacollege.org](mailto:info@magadhmahilacollege.org)

6<sup>th</sup> July, 2019

## MINUTES OF MEETING

The meeting of the IQAC Committee was held on Saturday, July 6<sup>th</sup>, 2019 at 2.30 p.m. in the Chamber of the Principal. The following were present:

Sl No.	NAME	Designation / Member of IQAC
1	Prof.(Dr.) Shashi Sharam <b>Chairperson</b>	Principal
2	Dr. Anju Shrivastava <b>Coordinator IQAC</b>	HoD, Home Science
3	Dr. Shivesh Ranjan <b>Government Representative</b>	OSD Education Department State Coordinator, RUSA
4	Dr. Rajan Sinha <b>External Expert</b>	Director, Prof. G P Sinha Centre for Disaster Management and Rural Development, Patna
5	Mr. Manoj Kumar Sinha <b>Management Representative</b>	Director, Indian Institute of Entrepreneurship Development
6	Prof. (Dr.) Renu Ranjan <b>Teacher Representative</b>	HoD, Sociology (Retd.) Magadh Mahila College, PU
7	Dr. Santosh Kumar <b>Teacher Representative</b>	Associate Professor, Physics College of Commerce,
8	Padmshree Dr. Usha Kiran Khan, <b>Alumna</b>	Eminent Litterateur (Hindi –Maithili) and Historian
9	Dr. Ratna Purkayastha <b>Stakeholder &amp; Alumna</b>	Ex. Programme Director Doordarshan, Chennai
10	Dr. Anjum Fatma <b>Member</b>	University Professor HoD, Chemistry, MMC
11	Dr. Bandana Singh <b>Member</b>	University Professor Dept. of Home Science, MMC
12	Dr. Pushpanjali Khare <b>Member</b>	Assistant Professor HoD, Botany, MMC
13	Dr. Abha Sinha <b>Local Society</b>	Master Trainer, Madhubani Printing Certificate Course, MMC
14	Ms. Ayesha Khatoon <b>Students' Representative</b>	General Secretary Students' Central Society, MMC
15	Ms. Priya Bharti <b>Students' Representative</b>	Asst. General Secretary Students' Central Society, MMC

**Following issues were discussed:**

1. Appeal sends to the NAAC Office Bengaluru for upgradation of 3<sup>rd</sup> Cycle NAAC Grade of the College
2. Recommendations of NAAC Peer Team (visit on 18-19<sup>th</sup> March, 2019)
3. Opening of new courses (MCA/MBA/M. Com) in Self- Financing Mode and Certificate Courses in Performing Arts, Disaster Management, Yoga, Health and Beauty Care, Health and Dietetics.
4. Result Analysis of all departments
5. Felicitations of Gold Medalists and Rank Holders of University Examination-2019.
6. Induction Meet and Orientation Session for newly admitted students, Session-2019-20
7. Foundation Day on 26<sup>th</sup> July, 2019
8. Convocation –2019 to be held on 4<sup>th</sup> September, 2019
9. Full Automation of Central Library
10. College publications
11. Publication of Research papers (2019-20)
12. Organizing workshop for development of College Mukti Rangmunch
13. MOU for strengthening Mukti Rangmunch
14. CPE –Research Projects PPT Presentation
15. About construction of New Hostel Building announced by the Hon'ble Chief Minister, Bihar on the occasion of College Annual Day, 2019.
16. Maintenance of Computer Lab and Science Laboratories, Laboratory of Social Sciences and Library
17. Slab Casting for Covering Drainage Outside the Main Building
18. Slab Casting for Covering Drainage Inside Main Building
19. Renovation of Students' Six (6) Washrooms in the Main Building

**RESOLUTIONS**

The Chairperson welcomed the members to the meeting. The minutes of previous meeting held on 25<sup>th</sup> April, 2019 was confirmed.

Following resolutions were taken in the meeting:

1. It was decided that the complete documents regarding the appeal process will be sent to the NAAC Office, Bengaluru for necessary action for elevation of Grade given to the College by NAAC.
2. It was resolved that date for CPE Projects and PPT Presentation should be fixed and new proposals/synopsis should be invited. Research papers should be collected from the students who have done CPE Projects.
3. Prospectus and Handbook should be published and distributed among new students. It was decided

that student progression data should be collected from students at the time of receiving clearance from library.

4. It was decided to promote the participation in Seminar, Workshop, Major Research Projects. Teachers should be motivated for participation as it is also important from the perspective of NAAC as well as for their promotion and personal achievement.
5. It was resolved that the Central Library and Office will be automated and this process is already going on. It was examined that electric wiring of the main building is in very bad condition and it should be changed.
6. It was resolved that maintenance and renovation work should be done on regular basis in all Science and Computer Laboratories including various departments of the college.
7. It was resolved that renovation of six (6) students' Washrooms in the main building and Slab Casting for Covering Drainage Outside and inside the building should be done on priority basis.
8. It was decided that the entire department should be directed to do result analysis and record should be kept in the department itself
9. It was also resolved that preparation should be done to conduct Convocation 2019 to be held on Sept 4<sup>th</sup>, 2019
10. The members consented to two best practices for AQAR 2018-19 as Solid Waste Management and Academic initiatives in the form of projects, training, consultancy and research programmes. The College is carrying out activities under each of the heads. It was resolved that the Incubation Centre should organize more and more activities in the College. The committee was also informed that MSME Programme is going on under the Incubation Centre with the help of P.G. Dept. of Home Science. Also, the College is undertaking Faculty Development Programmes on regular basis for upgrading research and personal skills of teaching and non-teaching staff. It was decided that teachers should be encouraged to take part in Faculty Development Programme. Few teachers have already applied and going to participate in Orientation and Refresher Course which are to be organized by different universities.
11. It was decided that covering of all drainage in the Main Building, Whitewash of Portico, Office, Corridor, Departmental Rooms, Class Rooms, Repair of Class Room Benches, Well-equipped modern style Six New Washrooms for Students in the Main Building should be completed on priority basis.

## **ACTIONS TAKEN**

### **Academic Development**

1. The prepared appeal documents regarding the upgradation of NAAC Grading sent to the NAAC Office Bengaluru for necessary action.
2. Request has been sent to the Academic Council, Patna University for opening MCA, MBA and M.

Com Under Self-financing Scheme and Certificate Courses in Health and Dietetics. Beauty Care, Yoga, Disaster Management and Performing Arts

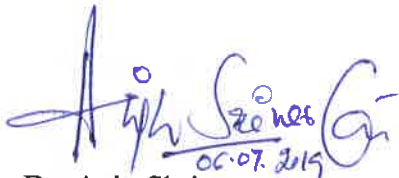
3. 16 Faculty Members have attended the Faculty Development Programme and 05 have participated in Orientation and Refresher Programme organized by the other Universities. Some of the faculty members have applied for the same
4. College celebrated 74<sup>th</sup> Foundation Day on 26<sup>th</sup> July 2019 and awarded Merit Scholarship to the Gold Medalist and Rank Holder students of the College in Patna University Examination 2019. The Chief Guest of program was Hon'ble Education Minister, Govt. of Bihar.
5. Induction Meet on 16<sup>th</sup> July,2019 and 4-days Orientation Session for newly admitted students from 17<sup>th</sup> to 20<sup>th</sup> July,2019 have been organized.
6. Students presented Research Projects through Power Point Presentation under CPE Scheme and submitted hard copy of new proposals/ synopsis for research work under CPE Scheme for the new Academic Session-2020
7. Several Workshops have been organized on Startup Programme and How to Make Business Policy under the aegis of Incubation Centre on regular basis
8. 26 days duration Orientation Programme and Workshop has been conducted by MSME a Central Government undertaking unit on Food Processing under the aegis of Incubation Centre and PG Department of Home Science in the college premises
9. The College received the approval of opening of Six Months Certificate Course in Japanese Language and Culture from the University.

### **Infrastructure Development**

1. All Science Laboratories and Computer Lab are maintained on regular basis
2. Renovation work of Main Building is in process
3. Renovation of Electric wiring of main building is in process
4. Six New Classrooms for Self-financing Courses B.Com and BBA have been prepared in the newly constructed PG Building on the campus
5. Requisition has been sent to the Department of Education, Govt. of Bihar for construction of Students Information Center in the premises.
6. Renovation of Students' Six (6) Washrooms in the main building, Slab Casting for Covering Drainage Outside and Inside the building completed.
7. Construction of the three (3) Pits for Rain Water Harvesting with fitting of new Tulu Pump completed.
8. Upgradation work of Staff Room as Conference Hall completed.

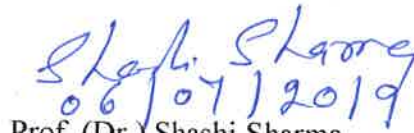
9. Construction of Solid- Liquid Waste Management Unit near External Main Gate completed.
10. Construction of Zoological Garden and a Big Fish Aquarium completed.
11. Construction work of PCC Road from External Main Gate to Students 'Cafeteria and sand filling back side of Science Block (old building) behind the Indoor Sports Complex have been completed. The construction work of PCC Road has been sponsored by a MLC, Member, Bihar Legislative Assembly.
12. Establishment of Botanical Garden with Drug Yielding Plants has been completed under the supervision of Department of Botany.
13. New Submersible - Pump Boring for Students 'Cafeteria and Vaidehi Hostel has been completed.
14. Committee members have informed that the laying of Foundation Stone Ceremony of 639 Bedded New Hostel will be held on 18<sup>th</sup> September, 2019, Chief Guest, Sri Nitish Kumar, Hon'ble Chief Minister, Bihar.

The meeting ended with vote of thanks.

  
06.07.2019

Dr. Anju Srivastava  
Coordinator  
IQAC

Coordinator  
IQAC, MMC

  
06/07/2019

Prof. (Dr.) Shashi Sharma  
Principal  
Chairperson, IQAC

Principal  
Magadh Mahila College, Patna

