



MAGADH MAHILA COLLEGE

North Gandhi Maidan, Patna 800001

Patna University, Patna

Phone: + 91 (612) 2219454; Mobile: + 91 72618 05666

Fax: Fax: +91 (612) 2219454

Website: <https://magadhmahilacollege.org>

Email: info@magadhmahilacollege.org

29th September, 2018

MINUTES OF MEETING

A Meeting of IQAC was held in the Chamber of undersigned on September 29, 2018 at 3:00 PM under the chairmanship of Principal of the College in which the following were present:

| Sl No. | NAME | Designation / Member of IQAC |
|--------|-----------------------------------------------------------|------------------------------------------------------------------------------------------|
| 1 | Prof.(Dr.) Shashi Sharam Chairperson | Principal |
| 2 | Dr. Anju Shrivastava Coordinator IQAC | HoD, Home Science |
| 3 | Dr. Shivesh Ranjan Government Representative | OSD Education Department State Coordinator, RUSA |
| 4 | Dr. Rajan Sinha External Expert | Director, Prof. G P Sinha Centre for Disaster Management and Rural Development, Patna |
| 5 | Mr. Manoj Kumar Sinha Management Representative | Director, Indian Institute of Entrepreneurship Development |
| 6 | Prof. (Dr.) Renu Ranjan Teacher Representative | HoD, Sociology (Retd.) Magadh Mahila College, PU |
| 7 | Dr. Santosh Kumar Teacher Representative | Associate Professor, Physics College of Commerce, |
| 8 | Padmshree Dr. Usha Kiran Khan, Alumna | Eminent Litterateur (Hindi –Maithili) and Historian |
| 9 | Dr. Ratna Purkayastha Stakeholder & Alumna | Ex. Programme Director Doordarshan, Chennai |
| 10 | Dr. Anjum Fatma Member | University Professor HoD, Chemistry, MMC |
| 11 | Dr. Bandana Singh Member | University Professor Dept. of Home Science, MMC |
| 12 | Dr. Pushpanjali Khare Member | Assistant Professor HoD, Botany, MMC |
| 13 | Dr. Abha Sinha Local Society | Master Trainer, Madhubani Printing Certificate Course, MMC |
| 14 | Ms. Divya Bhariti Students' Representative | General Secretary Students' Central Society, MMC |
| 15 | Ms. Ayesha Khatoon Students' Representative | Asst. General Secretary Students' Central Society, MMC |

Following issues were discussed:

1. Preparation for 3rd Cycle NAAC Accreditation and Assessment.
2. Application to Academic Council, Patna University for opening of new courses.
3. Infrastructure development for Hostel, Academic cum-Administrative Building, Students' Information Centre, Units for Rain Water Harvesting and Waste disposal
4. Automation of Central Library
5. Upgradation of Science Laboratories and Computer Labs.
6. Renovation of Staff Room as Conference Hall.
7. Renovation of IQAC Room and NAAC Room
8. New flooring and renovation work in the Home Science Building
9. Requirement of New Ceiling Fans for Department of B. Com
10. Development of Statistics Department
11. White washing of Main Building
12. Installation of Four (4) New RO Kent Water Purifier
13. Lift for Physically Challenged Students (Source: Govt. of Bihar)

RESOLUTIONS

The Chairperson welcomed the members to the meeting. The minutes of the previous meeting held on 13th April, 2018 was confirmed.

Following resolutions were taken in the meeting:

1. It was resolved that in the light of 3rd Cycle NAAC visit for Re-Accreditation and Assessment of the College, all departments are directed to update the departmental profile and ready all the documents pertaining to the students, faculty and alumnae of the department.
2. It was decided that to enrich academic goals, proposals and preparation of syllabus of B.A. in Geography, B.A. in Mass Communication, Three-year Degree Course in B.Ed. (under self-financing scheme) Master in Business Administration (MBA) and Master in Computer Applications (MCA) should be sent to the University Academic Council meeting for its approval.
3. It was resolved that construction of Students' Information Centre, Units for Rain Water Harvesting, Waste Management Unit and required renovation work of Academic- cum- Administrative Building should be initiated.
4. It was decided that library should be fully automated.
5. It was resolved that laboratories of all the science departments should be upgraded.
6. Renovation of Staff Room as a Conference Hall, and New Washrooms for students should be initiated.

7. It was resolved that renovation work of IQAC/ Room and NAAC Room should be done on priority basis.
8. It was resolved that new flooring and renovation work should be done in the Home Science Building.
9. It was resolved that requirement of New Ceiling Fans for Department of B. Com should be fulfilled.
10. It was decided that steps should be initiated to develop Statistics Department.
11. It was resolved that Four (4) New RO Kent Water Purifier should be installed on the campus.

ACTION TAKEN

All the members of the committee were satisfied with the final SSR. Following compliances were made:


1. The College Incubation Centre has been inaugurated by Sri Jai Kumar Singh, Hon'ble Industry Minister, Govt. of Bihar on 15th May 2018.
2. Six New Certificate Courses, Four (4) Three Months Certificate Courses and Two (2) Six Months Certificate Courses has been introduced in the Academic Session 2018-19 for skill development of students. From Fine Arts Stream, the name of new Courses is (i) Block Printing, (ii) Madhubani Painting, (iii) Tikuli Art, (iv) Jute, Art and Designing. From IT Stream the name of Course is IT Skill Development in Graphics and Web-Designing and from Management Stream the name of Course is Office Management. All Courses have been inaugurated by His Excellency Sri Sat Pal Malik, Governor, Bihar on 3rd August, 2018
3. Construction of New Students' Common Room with Indoor games and all kind of modern facilities has been completed in the month of June, inaugurated by Prof. Rash Bihari Singh, Vice Chancellor, Patna University and Dr. Shivesh Ranjan, Member IQAC, State Coordinator, RUSA on 2nd July, 2018
3. The New Students' Canteen, name 'Madalsa Students' Cafeteria' with fully hygiene facility, four new ACs and all furnishing items has been inaugurated on 28th September, 2018 by Sri Vivek Kumar Singh, Principal Secretary to Governor, Bihar.
4. Installation of 100 KWp New Solar Power Plant on the Roof of 2nd Floor, Main Building to generate electricity from renewable energy source which will save the electricity expenses of the institution and reduces environmental pollution (Source: Central Govt. Scheme) has been completed in the month of August, inaugurated by Sri Vivek Kumar Singh, Principal Secretary to Governor, Bihar on 28th September, 2018.
5. Preparations have been started in every department for upcoming 3rd Cycle NAAC Visit.

6. Proposals for starting New Courses (3YearsDegree Courses and Certificate Courses) have been initiated.
7. Renovation and construction work of Main Building started on the campus.
8. Request from all science department for lab upgradation were sought.
9. Upgradation and automation of library started.
10. Requirement of New Ceiling Fans for Department of B. Com fulfilled.
11. Four (4) New RO Kent Water Purifier installed on the campus
12. Painting work of College Main Building completed
13. Lift installation work for fulfil the need of Physically Challenged Students is in process (Source: Govt. of Bihar)
14. Approximately 20,000 Sqft Beautified fitting on Ground & 1st Floor Corridor, Department of Mathematics, Botany, Chemistry and Principal's Chamber (Source: RUSA) has been completed in the period of Summer Vacation.

The meeting ended with a vote of thanks to the Chair.


 Dr. Anju Shrivastava 29.09.2018
Coordinator
IQAC
 Coordinator
 IQAC, MMC




 Prof. (Dr.) Shashi Sharma 29/09/2018
Principal
Chairperson, IQAC
 Principal
 Magadh Mahila College, Patna