



पटना विश्वविद्यालय  
PATNA UNIVERSITY  
Office Order

Letter No. 2662/R

Date: 20.03.2020

To,

Dean of the Faculties, Patna University,  
Head of the Post Graduate Departments, Patna University  
Principal of the Colleges, Patna University  
Director of the institutes, Patna University  
All Officer's, Patna University

Sub: Essential steps for fight against Corona.

Sir/Madam,

Pursuant to the directions received from Raj Bhavan, UGC, Education Department and various Government offices, all classes, examinations and evaluations were stopped by Patna University.

In order to maintain the continuity of Academic activities, honourable Vice Chancellor, Patna University has been pleased to approve the following:

- (A) Each teacher of the University is informed to prepare a research project and be submitted in the Office of Development Officer through proper channel.
- (B) Each teacher to prepare e- content on at least 5 relevant topics from the paper taught.
- (C) Each teacher is informed by the respective HOD to share their contact number and e mail id with the mentee students so that they can contact them to refresh their academic queries.
- (D) In addition to this following person have been directed to share their number & e mail ids to respond the queries of Students relevant to the subject mentioned against their names:

Sl. No.	Subject for queries	Name of appropriate person	Mobile No.	E. mail ID
01.	Admission	1. Shri Mukesh Kumar 2. Shri Manoj Kr. Tuddu	8544513459 8544513458	<a href="mailto:admissionpu2020@gmail.com">admissionpu2020@gmail.com</a> <a href="mailto:admissionpu2020@gmail.com">admissionpu2020@gmail.com</a>
02.	Examination	1. Dr.R.K. Mandal 2. Shri Subhash Kumar 3. Shri Ajai Kumar Sinha	9431426928 9431077957 9835210372	<a href="mailto:ce@patnauniversity.ac.in">ce@patnauniversity.ac.in</a> ----- -----
03.	Student's General enquiry and academic guidelines	Respective Mentor Teacher	Respective mentors to share with their mentees	Respective mentors to share with their mentees
04.	Enquiry regarding PG Programme/ Research	Respective Head / Dean	As per PU directory/ PU Website	As per PU directory/ PU Website
05.	Enquiry related to colleges	Respective Principal	As per PU directory/ College Website	As per PU directory/ College Website
06.	Enquiry of Hostel boarders	Respective Superintendent	As per PU directory/ PU Website	As per PU directory/ PU Website
07.	General nature /Tender/Payment etc	Registrar	8638221305	<a href="mailto:registrar_pu_bih@nic.in">registrar_pu_bih@nic.in</a>
08.	Enquiry regarding medical help	Dr.Richa Sharma, Chief Medical Officer	9546701600	<a href="mailto:richasinha25@gmail.com">richasinha25@gmail.com</a>
09.	Directorate of Distance Education	DR.Deepti Kumari, Director,DDE	7764006055	<a href="mailto:deeptik.pu@gmail.com">deeptik.pu@gmail.com</a>

- (E) A helpline E mail ID has been created specific to receive mails linked to 'COVOID-19' and respond to students regarding step / decisions taken to contain the effects of this pandemic. Any effected person can contact PU administration on pucoronahelpline@gmail.com.
- (F) Principal Patna Law College has been permitted to conduct on line classes through Skype / suitable electronic media and maintain their records. Principals / HOD's may seek permission for similar move / initiatives.
- (G) Guest Teachers to participate in academic activities through electronic media as stated above. Their services will be treated at par with lectures / practical classes to reduce their financial crisis due to outbreak of this pandemic.

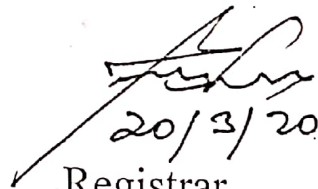
By the order of the Vice Chancellor,

  
20/3/2020  
Registrar  
Patna University

Memo No. 2662 / R

Date: 20.03.2020

Copy to: - 1. All officer, Patna University, 2. PA to Vice Chancellor, Patna University, 3. PA to Pro Vice Chancellor, Patna University and 4. PA to Registrar, Patna University for information and necessary action.

  
20/3/2020  
Registrar  
Patna University